

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, OCTOBER 19, 2015**

**CALL TO ORDER**

Vice Chairman Megonnell called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation. He informed the audience that a workshop was held prior to the meeting at 5:30pm.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman-Absent  
Donald Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting – October 5, 2015- Mr. Steinmeier moved, seconded by Mrs. Zimmerman moved to approve the regular meeting minutes of October 5, 2015. Motion passed unanimously.

**CORRESPONDENCE**

Vice Chairman Megonnell briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

**FROM: Dauphin County Industrial Development Authority RE: Local Share Municipal Grant Application Hearing-** Vice Chairman Megonnell informed the board that he will be unable to attend the hearing.

**FROM: PSATS RE: Township Legal Defense Partnership Report** -Vice Chairman Megonnell informed Solicitor Yost that that the Fall Solicitor’s Seminar will be held on November 18<sup>th</sup> in Enola.

**FROM: Horse-Shoe Trail Conservancy RE: The Blaze, Fall 2015 Newsletter-** Vice Chairman Megonnell stated that it is the 80<sup>th</sup> anniversary of the Horse-Shoe Trail. The trail runs from Valley Forge to Harrisburg, he commented that he hiked the entire trail in the 1970’s.

**PUBLIC COMMENT: None**

**PRESENTATIONS, STAFF/BOARD REPORTS**

Vice Chairman Megonnell asked Mr. Harman when the line painting is scheduled to begin. Mr. Harman stated that line painting will begin next week. Vice Chairman Megonnell asked if the cross pipe repair at Henry Cassel’s property has been completed. Mr. Harman confirmed that the cross pipe has been repaired.

Mr. Rosario informed that board that there was project that was requesting an improvement guarantee reduction, however the project has outstanding stormwater issues therefore the request was not included in the packet.

Vice Chairman Megonnell asked if liquid fuel funds can be used to purchase tar for crack sealing. Mr. Harman will look into his request.

**TREASURER'S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of October 16, 2015	\$1,839,360.38
Liquid Fuels Balance as of October 16, 2015	\$675,789.70
Capital Reserve Fund Balance as of October 16, 2015	\$676,826.47

B. Deposit Activity since October 6, 2015

	\$35,841.33
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Mr. Steinmeier reported the gross payroll of October 16, 2015 totaled \$27,002.92. ***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the payroll of October 16, 2015 in the amount of \$27,002.92. Motion passed 3-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was zero.

Mr. Steinmeier reported the total for the vouchers to be approved is \$134,916.10. ***Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$134,916.10. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$12,302.31. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$12,302.31. Motion passed unanimously.***

## **PLANNING COMMISSION AND ZONING REPORTS**

Motion-Time Extension, #15.008 Brightbill Land Development Plan

***Mr. Steinmeier moved, seconded by Mr. Harman to accept the time extension for #15.008, Brightbill Land Development Plan until December 25, 2015. Motion passed unanimously.***

## **OLD BUSINESS**

Motion- Scope of Work, Pedestrian Path Master Plan, Tabled 3/16/2015

Motion- Authorization to Advertise Ordinance 2015-01, ECHO Housing, Tabled 4/20/2015

Discussion-Townes at Hershey Road, Paving of Tiverton Lane and Pond Issues- Mr. Rosario informed the board that he has not received the signed notice that the certified letter was received. He found out that the mailman left the letter at Classic Communities office without getting a signature for proof of delivery and receipt. Legally Mr. Rosario can't file a citation until Classic Communities has had thirty days from receipt of the letter to resolve the outstanding issues. Vice Chairman Megonnell requested that Mr. Rosario send a second notice of violation letter and discuss what happened with the postmaster. Mrs. Zimmerman suggested that the second letter state that the proof of delivery card was not signed for the first letter they received and that if no action is taken a meeting will be set with the District Magistrate. Solicitor Yost suggested that a letter also be delivered by the constable.

Diana Faust, 215 Tiverton Lane- Ms. Faust said that many residents in the development have filed complaints with the Attorney General. Her neighbor received a letter from the Attorney General and they are under the impression that Classic Communities has completed all outstanding issues in the development. The Attorney General's office wants to close the complaints based on the information received from Classic Communities. The resident is going to contact the Attorney General's office to inform them that no work has been completed to resolve the issues. Mr. Rosario will send a letter to the Homeowners' Association president outlining what the township has done on behalf of the development to get the outstanding issues resolved. Ms. Faust said that any help from the township would be appreciated.

Mitch Moritz, 215 Brookridge Court- Mr. Moritz commented that there are cracked sidewalks on Tiverton Lane and there cracked basins from snow plow damage. He said a few days ago a couple of men were inspecting the pond. Mr. Moritz is the secretary of the homeowners' association and he put an article in the development newsletter reminding residents to not shovel snow into the streets. Mr. Harman thanked him for his reminder to residents regarding snow removal procedures.

## **NEW BUSINESS**

Motion – Consent Items: Section 607. (4): None

Resolution 2015-35, 2015 Budget Adjustments- Mr. Rosario commented that the board reviewed the proposed 2015 budget adjustments at the workshop this evening. The board wants to review and discuss the proposed 2016 before making any adjustments.

***Mrs. Zimmerman moved, seconded by Mr. Harman to table Resolution 2015-35, 2015 Budget Adjustments. Motion passed unanimously.***

Motion- Septic System Pumping Extension –Vice Chairman Megonnell briefly reviewed the request from the resident.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the pumping extension request for 772 North Fairville Avenue until September 2018. Motion passed unanimously.***

Motion-RFQ Financial Investments- Mr. Rosario informed the board of the three certificates of deposit that will mature on December 20<sup>th</sup>. He requested board approval to send out a request for quotes to local financial institutions.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the request for quotes from financial institutions for three certificates of deposit. Motion passed unanimously.***

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mr. Rosario informed the board that he received 2016 rates from Brian McFeaters the township SEO. Mr. McFeaters' rates will not increase in 2016. He asked the board if they want him to send out RFP's for accountants, engineers, and solicitors for 2016. There was discussion and the board decided to retain the services of the current firms. Vice Chairman Megonnell requested the Mr. Rosario request the 2016 rate fees from the current firms.

Mr. Steinmeier brought up that Camping World has a large flag pole on their property. He commented that the township has no Ordinance to control the height of a flag pole. There was discussion that a permit is not required for a flag because it is listed as patriotic in the current Ordinance. Solicitor Yost suggested that it may be a good idea to require a permit for flag poles so the township will know what structures are in the township. Mr. Rosario will review the current Ordinance.

**PUBLIC COMMENT: None**

## **SUPERVISORS COMMENTS**

Mrs. Zimmerman reminded everyone that the pumpkin carving event is Tuesday night.

Mr. Harman thanked the township office staff for doing a good job during the office relocation. He commented that there was no interruption in the daily operations. Vice Chairman Megonnell supported Mr. Harman's comment.

Vice Chairman Megonnell reminded everyone the fire company is sponsoring a fall festival and haunted hay ride the weekends of October 23<sup>rd</sup> and 30<sup>th</sup>. Trick or treat will be held on October 29<sup>th</sup>.

Vice Chairman Megonnell commented that the township was well represented in the Linglestown 250<sup>th</sup> Celebration parade. He said that is glad that township was part of the celebration.

Mr. Steinmeier asked for an update on the COMP plan. Mr. Rosario stated that the Planning Commission is going to review the plan and forward any recommendations to the board for their review. After review, the board will forward the COMP plan to the Tri-County Planning Commission and neighboring townships. A forty-five day review period is required prior to adopting the COMP plan at a public hearing. Mr. Steinmeier stated the Water and Sewer Authority wants to review the COMP plan prior to moving forward with public sewer for Holiday Park and Houck Manor.

**ADJOURNMENT: 7:50 PM**