

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, OCTOBER 5, 2015**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Donald Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting – September 21, 2015- Mrs. Zimmerman pointed out an addition regarding her question regarding who requested the EAC to develop the municipal building gardens project.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve the regular meeting minutes of September 21, 2015 with the addition regarding her question regarding the municipal building gardens project. Motion passed 4-0, with Mr. Megonnell abstaining.

Workshop meeting – September 21, 2015- *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the workshop meeting minutes of September 21, 2015. Motion passed 4-0, with Mr. Megonnell abstaining.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

FROM: Commonwealth of Pennsylvania Department of the Auditor General **RE:** Volunteer Fire Relief Association- Mr. Megonnell commented that the Volunteer Fire Relief Association is scheduled to receive \$ 72,685.47 in state aid. Mrs. Zimmerman asked that Mr. McCahan receive a copy of the letter.

FROM: Pennsylvania Department of Transportation **RE:** Notice of Estimated Allocation Municipal Liquid Fuels for 2016- Mr. Megonnell stated that the township will receive an estimated \$340,240.93 in liquid fuels for 2016. The estimated turnback allocation for 2016 is \$22,920.00.

FROM: Paxtang Fire Police **RE:** Fire Police Assistance for Halloween Parade- Mrs. Zimmerman commented that this request for fire police assistance was approved earlier in the year.

PUBLIC COMMENT: None

PRESENTATIONS, STAFF/BOARD REPORTS

Bill McCahan, PSAB Chairman-Mr. McCahan addressed the board regarding the problem of non-compliance of several developments and businesses in the township that have not met their obligation for required inspections of private fire hydrants and fire safety systems. The PSAB requests that the board directs the Codes Enforcement Officer to file citations. Chairman Klein commented that Mr. Rosario will direct the Codes Enforcement Officer to issue citations to the violators. Mr. McCahan brought up the refusal of PA American Water to respond to the inquiries about “routine” inspections and maintenance of the township’s public fire hydrants. Mr. Rosario will reach out one more time to try to get a response regarding the need for inspection of the public fire hydrants.

Mr. Megonnell informed Mr. Harman that he liked the format of the public works weekly report. He requested that this format be used for all reports in the future.

Mrs. Zimmerman commented that the notice of violation letters need to be sent to violators on the complaint activity report.

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of October 2, 2015	\$1,872,625.68
Liquid Fuels Balance as of October 2, 2015	\$675,789.70
Capital Reserve Fund Balance as of October 2, 2015	\$676,826.47

B. Deposit Activity since September 21, 2015 \$43,506.93

Mr. Steinmeier reported the gross payroll of October 2, 2015 totaled \$27,596.16. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of October 2, 2015 in the amount of \$27,596.16. Motion passed 4-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$1,406.56. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$1,406.56. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$64,671.96. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers in the amount of \$64,671.96. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$7,405.55. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$7,405.55. Motion passed unanimously.***

PLANNING COMMISSION AND ZONING REPORTS

Motion-15.004, Anna Goss Final Lot Subdivision Plan- Mr. Rosario reviewed the applicant’s plan, which is a request to convert an existing residential lot into a two parcel subdivision. He explained

that there is no construction at this time on the plan. There was discussion regarding the flood plain area on the plan as well the regulatory flood plain. The applicant is requesting a waiver for the (1) preliminary plan requirements and (2) location map scale. If the applicant decides to develop the lot they will have to meet DEP and the Army Core of Engineers requirements.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve application 15.004, Anna Goss Lot Subdivision as presented on October 5, 2015 with the following waivers: 173.13 Preliminary Plan Requirements and 173.15.B(2) Location Map Scale. Motion passed unanimously.

Motion-15.006, Hummel Landscaping Final Land Development-Mr. Rosario informed the board that the applicant's engineer needs to address some issues on the plan and is not ready to address the board.

Mr. Megonnell moved, seconded by Mr. Harman to table application 15.006, Hummel Landscaping Final Land Development. Motion passed unanimously.

Motion-Updated Phasing Schedule for Winslett Development-Chairman Klein reviewed the revised construction/phasing schedule for the Winslett Development.

Mr. Steinmeier moved, seconded by Mr. Megonnell to approve the Proposed Construction/ Phasing Schedule for the Winslett Development updated on October 1, 2015. Motion passed unanimously.

OLD BUSINESS

Motion- Scope of Work, Pedestrian Path Master Plan, Tabled 3/16/2015

Motion- Authorization to Advertise Ordinance 2015-01, ECHO Housing, Tabled 4/20/2015

Discussion-Townes at Hershey Road, Paving of Tiverton Lane and Pond Issues –Mr. Rosario informed the board that he sent the Notice of Violation via Certified Mail to Classic Communities. Once he receives notification that the letter has been received, Classic Communities has 30 days to complete the necessary work. If the work is not complete within 30 days Mr. Rosario will issue a citation and will notify the District Justice.

Anne Warden, 202 Tiverton Lane- Mrs. Warden informed the board that she and several other residents of the Townes at Hershey Road have filed complaints with the Attorney General's Office against Classic Communities. She received a letter from Stu Nickerbocker from Classic Communities who stated they have contacted a contractor and hope to have the stormwater issues resolved by the end of September and the roads paved prior to the end of year paving season. He did not provide specific dates and indicated that there is a gravel shortage which may delay paving. Mrs. Warden stated that her husband's company supplies gravel to Pennsy Supply and that there is no shortage of gravel.

NEW BUSINESS

Motion – Consent Items : Section 607.(4): Brian Von Neida, PMPEI Course on Subdivision and Land Development Review

Mr. Megonnell moved, seconded by Mrs. Zimmerman to authorize attendance for Brian Von Neida to attend the PMPEI Course on Subdivision and Land Development Review seminar on October 8, 15, 22, 2015. Motion passed unanimously.

Update-Devonshire/Douglas/SR 39- Mr. Brulo, township engineer, informed the board that PennDOT has approve the use of a flashing beacon and project limited site distance at the location. HRG is proceeding with the design of the project. The traffic report and site distance report competed by HRG has been submitted and approved by PennDOT. The highway occupancy permit has also been submitted to PennDOT. HRG will provide a set of right of way plans to the township. Mr. Brulo confirmed that there is no right of way on the west side of Route 39. It has not been determined if a stormwater plan will be necessary. The preliminary plan design is still under budget, with construction to tentatively start in June of 2016.

Update-Compton Drive- Mr. Brulo explained that this was a joint project with Lower Paxton Township. The culvert has been installed and the restoration works needs to be complete. Lower Paxton Township will pay the contractor and West Hanover will reimburse them for the township's share. The estimated cost of the project was \$120,000.00.

Recommendations- Traffic Signal Retiming Report SR22/Clover and SR22/Manor- HRG has completed their observation of the traffic flow and the signal timing. The signals will be adjusted to have 10 additional seconds for a green light for Clover Lane and 5 additional seconds for Manor Drive. HRG has sent the necessary paperwork to PennDOT.

Discussion-North Fairville-Trucks Turning Northbound- There was discussion that trucks are having problems trying to find North Fairville Avenue when using their GPS. When they leave Triple K Fleet they are being directed to make a right instead of a left. It was suggested that a sign be installed restricting North Fairville north of Triple K Fleet to trucks. HRG suggested that a sign be posted to restrict all trucks except local traffic, however this would require an engineering study per PennDOT requirements. Mr. Brulo explained that directional signs can be installed without an engineering study. Mr. Harman suggested that North Fairville be renamed South Fairville.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Megonnell asked if the is a workshop on October 12th. Mr. Rosario stated there is no workshop on October 12th. An Executive Session will be held on October 19th before the meeting to discuss employee compensation for the 2016 budget.

Mr. Rosario stated that the township building will reopen on Tuesday.

Mr. Rosario informed the board that he met with Pennsylvania American Water regarding bringing public water from the Winslett development to the parks and recreation center. The estimated cost \$500,000.00. There would be four phases to the project and Pennsylvania American Water will give residents \$12,500.00 towards tap in fees.

Mr. Steinmeier asked for a total cost estimate for the repairs to the township building. Mr. Rosario stated that he has not received all the invoices for the work completed at the office.

Mr. Steinmeier stated that there have been a lot of computers problems at the parks and recreation building and the township office. He suggested that Mr. Rosario look for a new vendor to provide IT services. It cost \$2,800.00 to move the computers from the township building to the public works office.

PUBLIC COMMENT

Shirley McCahan, 7230 Jonestown Road- Mrs. McCahan said the trees need to be trimmed at the stop sign at the intersection of Blue Ridge Avenue and Jonestown Road.

SUPERVISORS COMMENTS

Mr. Megonnell reminded everyone that Fire Prevention Week is October 6th to October 12th. The fire station is having an open house on October 6th.

Mr. Megonnell reminded everyone that the 250th Anniversary of Linglestown will be held from October 9th to October 11th.

Mr. Steinmeier stated that the Dauphin County Commissioners are conducting a meeting on October 13th at 7:00pm at the Best Western. The meeting will review the Police Regionalization Study.

Mrs. Zimmerman said that the Historical Society will have a float in the Linglestown parade on Saturday.

ADJOURNMENT: 8:05 PM