

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, SEPTEMBER 21, 2015**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor	Adam Klein, Chairman
Jay Megonnell, Vice Chairman-Absent	Don Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Supervisor	

APPROVAL OF MINUTES

Regular meeting – September 8, 2015- Mrs. Zimmerman pointed out a correction regarding her comments regarding the closing of the township building.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve the regular meeting minutes of September 8, 2015 with the correction regarding her comments on the closing of the township building. Motion passed unanimously.

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

PUBLIC COMMENT

Ted Tourtellott, 201 Mapleton Drive- Mr. Tourtellott stated that he heard that Classic Communities is close to filing for bankruptcy. He said he heard that five properties in his development that were owned by Classic Communities were sold to family members for \$1.00.

Michelle Oliveri, 154 Needlewood Drive- Mrs. Oliveri who is on the homeowner's association board for Pine View addressed the board. She said that Mr. Rosario stated at the August 3rd meeting that Classic Communities had turned the development over to the homeowner's association. She stated that Mr. Rosario's comment was incorrect. She said that there are outstanding issues that need to be fixed before Classic Communities can turn the development over. She asked that Mr. Rosario provide the following information: (1) The amount of funds being held in escrow. She requested that no funds be released. (2) Documentation of what bonds were provided for the land development and a summary of the release of funds. Chairman Klein asked Mrs. Oliveri to contact Mr. Rosario to request the information. He also stated that the township engineers makes the recommendations for any release of funds.

PRESENTATIONS, STAFF/BOARD REPORTS

Tri-County Regional Planning Commission, Tim Reardon- Mr. Reardon made a presentation to the board regarding the request of a letter of support for the Tri-County Regional Planning Commission's application for a gaming grant for the Study of the Route 39 Corridor. He explained that they applied for a \$235,000.00 grant in order to complete the study. He explained that the study

would cover eleven miles on which approximately 7,000 to 13,000 cars travel on daily. There was discussion of what the study will show. Mr. Reardon explained that the traffic studies will help with suggestions for transportation projects. Mr. Steinmeier commented that gaming grant funds should not be used, that Act 89 funds should be used. Mr. Reardon stated that Act 89 funds can only be used for projects not studies. Mr. Steinmeier's concern is if the board approves a letter of support how it will affect the township's gaming grant applications. There was discussion regarding the request from Tri-County Regional Planning Commission. Chairman Klein commented that the Dauphin County Commissioners are supporting the study and he thinks the project will be approved. Solicitor Yost commented that township participation may help the township rather than hurt them.

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve a letter of support from the township to the Tri-County Regional Planning Commission for their application for a gaming grant for the Study of the Route 39 Corridor. Motion passed unanimously.

Fire Company- Bill Haig addressed the board regarding the following issues: The pressure washer pipeline is rusting and leaking. The fire company has received a quote from Tillett in the amount of \$4,100.00 and a quote from Stanley Steel in the amount of \$4,800.00 for the stainless steel piping. The fire company executive board recommends the quote from Tillett. The air dryer line for the compressor needs to be repaired. The fire company can purchase the part from Grainger's for \$1,668.00, and they will install it. The ceiling fan in the station need to be replaced, they are waiting for a bid from Tyndale's.

Chairman Klein moved, seconded by Mr. Harman to approve the purchase of stainless steel piping in the amount of \$4,100.00 from Tillett, the air dryer line in the amount of \$1,668.00 from Grainger, and a ceiling fan if the quote is less than \$750.00. All expenses will be paid from the Fire Tax. Motion passed unanimously.

TREASURER'S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of September 18, 2015	\$1,745,050.64
Liquid Fuels Balance as of September 18, 2015	\$730,693.82
Capital Reserve Fund Balance as of September 18, 2015	\$676,743.04

B. Deposit Activity since September 9, 2015 \$52,843.00

Mr. Steinmeier reported the gross payroll of September 18, 2015 totaled \$30,296.11. ***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the payroll of September 18, 2015 in the amount of \$30,296.11. Motion passed 3-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$3,413.19. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$3,413.19. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$231,838.29. ***Chairman Klein moved, seconded by Mr. Harman to approve the vouchers in the amount of \$231,838.29. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$5,900.63. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$5,900.63. Motion passed unanimously.*

PLANNING COMMISSION AND ZONING REPORTS: None

OLD BUSINESS

Motion- Scope of Work, Pedestrian Path Master Plan, Tabled 3/16/2015

Motion- Authorization to Advertise Ordinance 2015-01, ECHO Housing, Tabled 4/20/2015

Discussion-Townes at Hershey Road, Paving of Tiverton Lane and Pond Issues – Chairman Klein stated that he did not know if the violation letter was sent to Classic Communities since Mr. Rosario has been out sick. Mrs. Zimmerman said that she spoke with Mr. Rosario today and that he was working on the violation letter, and he will follow up with the Magistrate.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motion- 2015-2016 Health Insurance Renewal –The board held a workshop at 6:00pm to review the health plan options for the township.

Chairman Klein moved, seconded by Mrs. Zimmerman to approve Capital Blue Cross, Gold PPO, \$1,000 for the contract year October 1, 2015, through September 30, 2016. Motion passed unanimously.

Motion-Agreement to Vacate a Public Road- There was discussion of the proposed agreement to vacate a portion of Spruce Lane which the township owns and maintains as a public road. Chairman Klein asked if the street is used and if any properties will be affected. Solicitor Yost stated that only the south side of the road is used and that no properties will be affected. Mr. Harman stated that he has no problem with the agreement. Jim Zeiters, Planning Commission Chairman, commented that the agreement needs to be sent to Dauphin County for their review.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve the Agreement to Vacate a Public Road. Motion passed unanimously.

Motion-Authorization to Hire Part Time Park Maintenance Employee – Mrs. Zimmerman explained that two part time park maintenance employees have resigned and one is currently on probation. The hiring of Dalton Aldrich would fill one of the vacant part time park maintenance positions.

Mrs. Zimmerman moved, seconded by Mr. Harman to authorize the hiring of Dalton Aldrich as a part time park maintenance employee. Motion passed unanimously.

Discussion-Municipal Building Gardens- Patti Estheimer, EAC Chairman, reviewed the memo to the board regarding the Municipal Building Gardens. She explained that in 2012 the EAC met with the township manager regarding the development of the gardens. The EAC agreed to develop

landscape plans and do the work necessary to complete the plans. It was discussed with the manager that upon completion of the gardens the township would be responsible for the long term maintenance. Mrs. Estheimer reviewed the current verbal landscape estimate that she received and explained that Julie's Butterfly Garden was not included in the estimate. John and Beth Carricato have expressed their desire to continue maintaining that garden. A landscape maintenance plan and maintenance schedule was provided for the board to review. Mrs. Zimmerman asked Mrs. Estheimer who tasked the EAC with the project. Mrs. Estheimer stated that the prior manager approached the EAC regarding the project. She suggested that the maintenance of the gardens should be put under the current township landscape contract rather than a stand-alone contract. Chairman Klein thanked the EAC for the report and said the information provided will be included in the 2016 budget.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

PUBLIC COMMENT

Mark Chiles, 228 Brookridge Court- Mr. Chiles asked if the police forum that was cancelled will be rescheduled. Chairman Klein confirmed that the forum will be rescheduled. Mr. Chiles asked what will happen if the outstanding issues in the Townes at Hershey Road are not completed. Solicitor Yost stated that bond money will be used to complete the outstanding issues. Solicitor Yost had a preliminary meeting with Mr. Rosario regarding the outstanding issues.

Ted Tourtellott, 201 Mapleton Drive- Mr. Tourtellott commented that a lot more money should be requested for escrow on development projects. Solicitor Yost stated that the Township does not set the amount of escrow; the Municipalities Planning Code determines the amount of escrow from the developers. There was discussion that the township should require an estimated date of completion for projects. Regarding the release of funds, Solicitor Yost stated that the township engineer completes the inspections and make a recommendation to the township. There was discussion that the township should get input from the homeowner's regarding the engineering reports.

Michelle Oliveri, 154 Needlewood Drive- Mrs. Oliveri commented that a member of their homeowner's association wanted to accompany the township on an inspection and was told they are not able to attend inspections. She will forward the email to Chairman Klein. Chairman Klein said that he will make sure that one representative from a homeowner's association can attend inspections.

SUPERVISORS COMMENTS

Mr. Steinmeier stated the apartments on Route 39, "The Reserve at Manada" are beginning construction. The developer stated that the project is scheduled to be completed within three years.

Mr. Steinmeier stated that the township office should be open within the next two weeks.

Mrs. Zimmerman reminded everyone that the chicken pot pie dinner is on September 28th.

ADJOURNMENT: 8:00 PM