

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS**  
**7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112**  
**TUESDAY, SEPTEMBER 8, 2015**

**CALL TO ORDER**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting – August 17, 2015- *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of August 17, 2015. Motion passed unanimously.*

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

**FROM:** Dauphin County Association of Township Officials **RE:** Annual Township Convention- Mr. Megonnell and Mr. Steinmeier stated that they plan to attend the convention. Mr. Steinmeier asked Ms. Riley to register his wife and that he will pay for her meal. Mrs. Zimmerman commented that the township convention is the same date as the Dauphin County Agricultural Security Area Workshop.

**FROM:** Pennsylvania Liquor Control Board **RE:** Annual License Fee Distribution 2/1/2015 to 7/31/2015- Mr. Steinmeier questioned why only beverage license fees were received from two businesses when there are more than that in the township. Mr. Megonnell commented that the township receives the license fee distribution twice a year from businesses in the township.

**PUBLIC COMMENT**

Mr. Steinmeier brought up that Ken Tyndale would like the township to grant him a temporary permit to allow Cummins Power Systems to store generators in 25-30 storage units at his property located next to Ciocca Honda on Route 22. There was discussion regarding the difference between a temporary occupancy permit and permanent occupancy permit. Chairman Klein stated that Mr. Tyndale must follow the proper procedure to apply for a permit. Mr. Tyndale said that he requested a meeting with township staff, but has received no response to date. Chairman Klein requested the Mr. Rosario set up a meeting for Mr. Tyndale with township staff.

**PRESENTATIONS, STAFF/BOARD REPORTS**

Mrs. Zimmerman commented that Tara Rex has completed the necessary training and has received her notary public certification.

Mr. Megonnell asked for clarification on the property maintenance logs. Mr. Rosario said that the logs are the current complaints that have been reviewed by Marty Sowers who handles property maintenance and complaint issues.

Mrs. Zimmerman asked Mr. Rosario if he sent the final notice of violation to Classic Communities for the Townes at Hershey Road. Mr. Rosario stated that he did not get the letter sent because he has been dealing with the air quality issues at the township building. He informed the board that Dave Ebright who he had been working with to resolve the issues is no longer working for Classic Communities.

**TREASURER'S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of September 3, 2015	\$1,745,499.31
Liquid Fuels Balance as of September 3, 2015	\$730,693.82
Capital Reserve Fund Balance as of September 3, 2015	\$676,743.04

B. Deposit Activity since August 18, 2015

	\$180,318.98
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Mr. Steinmeier reported the gross payroll of August 21, 2015 totaled \$32,004.09. *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the payroll of August 21, 2015 in the amount of \$32,004.09. Motion passed 4-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the gross payroll of September 4, 2015 totaled \$28,590.41. *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the payroll of September 4, 2015 in the amount of \$28,590.41. Motion passed 4-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$22,997.44. *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers prepaid to meet due dates in the amount of \$22,997.44. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$57,536.84. *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers in the amount of \$57,536.84. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$9,413.78. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$9,413.78. Motion passed unanimously.*

## PLANNING COMMISSION AND ZONING REPORTS

A. Motion-# 15.007, Powell Lot Consolidation Approval- Mrs. Zimmerman said that she has a problem with the lot consolidation request. She brought up the Anna Goss lot consolidation request that was brought before the board for review. Mr. Rosario explained Mrs. Goss's request was to subdivide one lot into two lots. He stated that this applicant wishes to combine two lots that they currently own into one lot. Mrs. Zimmerman thanked Mr. Rosario for the clarification and

withdrew her statement that she has a problem with the request. Chairman Klein reviewed the waivers that the applicant is requesting. Mr. Rosario commented that the floodplain issues have been resolved to meet current Ordinance. There was brief discussion regarding the proposed lot consolidation.

*Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Application #15.007, Lot Consolidation as presented with waivers: 173-11.B(2)(t), 173-11.B(2)(c), and 173-11.B(2)(bb). Motion passed unanimously.*

## **OLD BUSINESS**

Motion- Scope of Work, Pedestrian Path Master Plan, Tabled 3/16/2015

Motion- Authorization to Advertise Ordinance 2015-01, ECHO Housing, Tabled 4/20/2015

Discussion-Townes at Hershey Road, Paving of Tiverton Lane and Pond Issues- Mr. Rosario will send the final notice to Classic Communities.

## **NEW BUSINESS**

Motion – Consent Items: Section 607.(4): Improvement Guarantee Reduction #1, Creekvale Phase 1

*Mr. Megonnell moved, seconded by Mr. Harman to approve Improvement Guarantee Reduction #1 for Creekvale Phase 1 by \$177,004.09 from the current amount of \$273,857.64 leaving a balance of \$96,853.15. Motion passed unanimously.*

Motion- Resolution 2015-34, Closing of Hillcrest Avenue

*Mr. Megonnell moved, seconded by Mr. Harman to adopt Resolution 2015-34, Closing of Hillcrest Avenue. Motion passed unanimously.*

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mr. Megonnell updated the board on the following issues that were discussed at the last fire company meeting: (1) A new stove has been donated to the fire company, they have offered the old stove to public works.

*Mr. Megonnell moved, seconded by Mrs. Zimmerman to authorize the fire department to donate their old stove to the public works department. Motion passed unanimously.*

(2) The pressure washer pipeline is rusting and leaking. The fire company has received a quote from Tillet in the amount of \$4,000.00 for the stainless steel piping. They will get a second quote. (3) The air dryer line for the compressor needs to be repaired. The fire company can purchase the part from Grainger's for \$1,668.00, and they will install it.

*Mr. Megonnell moved, seconded by Mr. Harman to authorize the purchase of an air dryer line from Grainger's in the amount of \$1,668.00. Motion passed unanimously.*

(4) The ceiling fan on the top of Rescue Truck #1 is not working, the fire company will have it repaired.

Mr. Steinmeier stated that the recreation center needs to be prepared to use as an emergency evacuation center. He said the “blue room” can be used as a communications center, and that additional phone lines and internet service needs to be installed. Chairman Klein suggested that we see what other townships are doing before spending any money. Mr. Steinmeier suggested that the township apply for a grant. He commented that the township staff should be working out of the recreation center and not the public works building until the air quality issue can be resolved. Mr. Rosario commented that he plans to put money in the budget that will allow for additional staffing in the event of an emergency. He said that he submitted a gaming grant for evacuation supplies (cots, pillow, blankets, etc.). Chairman Klein suggested that this item be placed on the PSAB agenda for their review and recommendations.

Mr. Steinmeier commented that if a storage building is going to be built at the parks and recreation location now is the time to put it out for bid.

Mr. Harman commented that public works staff has no problem with township staff working at their office.

Mr. Megonnell brought up that Pennsylvania American Water is not responding to Mr. Rosario regarding the flushing of fire hydrants. Mr. Rosario said that he will go to the main office of Pennsylvania American Water to try to meet with management to resolve the fire hydrant issues.

Mr. Megonnell brought up the email regarding the closing of Spruce Lane. Chairman Klein suggested that Solicitor Yost review the information and that it be discussed at the September 18<sup>th</sup> meeting.

Mr. Megonnell stated that the calendar does not have the September 14<sup>th</sup> workshop listed.

Chairman Klein brought up the email from Mike Musser. Tri-County Regional Planning Commission is requesting a letter of support from the board for their local share municipal grant for the study of the Route 39 Corridor. He said that he has no problem with the request.

***Chairman Klein moved to send a letter of support from the board to the Tri-County Regional Planning Commission for their local share municipal grant for the study of the Route 39 Corridor.***

There was discussion regarding this request. Mr. Megonnell asked how the letter would affect the grant applications that were submitted by the township. Mr. Steinmeier stated that if the Tri-County Regional Planning Commission want money that they should get it from PennDOT. Chairman Klein suggested that the request be tabled until the September 18<sup>th</sup> meeting and invite Mike Musser to address the board.

## **PUBLIC COMMENT**

Mark Chiles, 228 Brookridge Court-Mr. Chiles asked if there are PEMA or FEMA grants that are available to help prepare the recreation center to be an evacuation center. He commented that storage building must be temperature controlled in order to store supplies. Mr. Chiles asked if the Notice of Violation letter to Classic Communities will be sent prior to the September 18<sup>th</sup> meeting. Mr. Rosario stated that the letter will be sent this week. Mr. Chiles asked if Tiverton Lane would be considered for gravel road grant. Mr. Rosario commented that Tiverton Lane is not a township road. Mr. Chiles asked if the police department public forum on Wednesday would be held at the recreation center. Mr. Rosario confirmed that the public forum will be held at the recreation center.

Dixie Fesig, Parks and Recreation Coordinator- Mrs. Fesig reviewed the following items for the board:

- Movies in the Park- The program was sponsored by Bahret Interior Designs. Mrs. Fesig reviewed the expenses and income for the program.
- Summer Recreation Program- The program had forty-three participants, and the program ran smoothly.
- September 12<sup>th</sup>, Car/Bike Show & Craft Fair at the Recreation Center.
- September 28<sup>th</sup>, Pot Pie Dinner at the Recreation Center.
- The Community Festival had forty-one sponsors and was well attended. Mrs. Fesig thanked all volunteers and staff for their efforts.

## **SUPERVISORS COMMENTS**

Mr. Steinmeier stated that Congressman Charlie Dent is hosting a job fair on September 12<sup>th</sup> from 10:00am to 2:00pm at Lower Dauphin High School. He suggested that Mrs. Fesig try to coordinate a job fair to be in conjunction with community events at the recreation center.

Mr. Megonnell reminded everyone of the following events/programs:

- September 15<sup>th</sup>, Blood Drive from 9:00am to 12:00pm. Mr. Rosario will call to move the blood drive to the recreation center.
- September 16<sup>th</sup>, Local Police Forum from 5:00pm to 7:00pm. Mr. Rosario will call to move the forum to the recreation center.
- September 17<sup>th</sup>, Senior Luncheon beginning at 12:00pm at the recreation center.
- Silver Sneakers Program is held Thursday's from 1:30pm to 2:30pm at the recreation center.

Chairman Klein addressed the requests to send township office staff home due to office conditions or weather. He said that staff should not be sent home that they can work from other locations. Mrs. Zimmerman commented that the staff had no control over the air quality issues that occurred at the township building a few weeks ago. She said she feels the closing of the office should be at the discretion of the manger.

Mr. Steinmeier commented that at one of the COMP plan meetings, residents were in favor of a local police force, until they found how much it would cost them. There was general discussion regarding the development of a police force and the cost involved.

Mr. Rosario stated that upon completion the COMP plan will need to be reviewed and adopted by the board.

**ADJOURNMENT: 8:00 PM**