

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, AUGUST 3, 2015**

**CALL TO ORDER**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance.

**ROLL CALL**

Harold Harman, Supervisor	Adam Klein, Chairman
Jay Megonnell, Vice Chairman	Don Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Supervisor-Absent	

**APPROVAL OF MINUTES**

Regular meeting –July 20, 2015- *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of July 20, 2015. Motion passed 3-0 with Chairman Klein abstaining.*

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment/discussion:

**FROM:** R. J. Hall Company, Inc. **RE:** Pension Service Agreement Non Uniform Pension Plan –  
The board questioned why “Police Pension Plan” was listed on the top of page 3, since the township has no police force. Mr. Rosario will contact R.J. Hall for clarification of the report.

**PUBLIC COMMENT: None**

**PRESENTATIONS, STAFF/BOARD REPORTS-** Mr. Megonnell asked Mr. Steinmeier if the EAC attended the July Water & Sewer Authority Meeting. Mr. Steinmeier stated the EAC will attend the August 18<sup>th</sup> meeting. Dale Shope the engineer for the Water & Sewer Authority will attend the August meeting as well.

**TREASURER’S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of July 30, 2015	\$1,630,413.59
Liquid Fuels Balance as of July 30, 2015	\$730,507.68
Capital Reserve Fund Balance as of July 30, 2015	\$676,570.65

B. Deposit Activity since July 20, 2015	\$60,148.12
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Mr. Steinmeier reported the gross payroll of July 24, 2015 totaled \$29,938.33. *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the payroll of July 24, 2015 in the amount of \$29,938.33. Motion passed 3-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$3,120.61. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$3,120.61. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$11,563.05. Mr. Megonnell asked Mr. Rosario about the invoices for maintenance of the senior vans. Mr. Rosario stated that the senior van program pays for all van maintenance, he said he is not aware of what repairs were completed. Mr. Megonnell commented that it cost \$71.00 for an oil change and tire rotation for the senior van. He suggested that Mr. Rosario look into other garages that can perform the same work at a lower price for all township vehicles.

***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers in the amount of \$11,563.05. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$1,237.45. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$1,237.45. Motion passed unanimously.***

## **PLANNING COMMISSION AND ZONING REPORTS**

Motion-#15.003, Skyline Diner, Final Land Development Lot Consolidation Approval- Mr. Rosario brought up the question from staff regarding the need for the township and the applicant to enter into a new access agreement. Mr. Rosario explained the applicant wants to combine lot #1 and lot #2 to expand the building and add additional parking to the property. It was discussed and decided that a new access agreement is not necessary.

***Mr. Steinmeier moved, seconded Mr. Megonnell to approve #15.003, Skyline Diner Final Land Development and Lot Consolidation. Motion passed unanimously.***

## **OLD BUSINESS**

Motion- Scope of Work, Pedestrian Path Master Plan, Tabled 3/16/2015

Motion- Authorization to Advertise Ordinance 2015-01, ECHO Housing, Tabled 4/20/2015

Discussion-Townes at Hershey Road, Paving of Tiverton Lane and Pond Issues- Mr. Rosario stated that he visited the development today and that no work has begun. A second notice of violation will be issued.

Mr. Rosario informed the board that Pine View has been turned over to the homeowners association with the exception of the roads. He explained that Pine View and Mapleton have private roads and the Townes at Hershey Road have public roads. Solicitor Yost asked why the roads were not turned over in Pine View; Mr. Rosario stated that the roads have not been paved.

## **NEW BUSINESS**

Motion – Consent Items: Section 607. (4): None

Motion- Execution of Fireman's Relief Fund Agreement- Chairman Klein explained that the West Hanover Township Fireman's Relief Fund contributed \$50,000.00 towards the purchase of the 2015 Pierce Arrow Rescue Truck. In the event that this vehicle is sold, a prorated share of the proceeds from the sale, equal to 6%, shall revert to the West Hanover Township Fireman's Relief Fund.

*Mr. Megonnell moved, seconded by Mr. Harman to approve agreement between the West Hanover Township Fireman's Relief Fund and West Hanover Township for the 2015 Pierce Arrow Rescue Truck. Motion passed unanimously.*

Motion- Septic System Pumping Extension Request- Chairman Klein briefly reviewed the request from the resident.

*Mr. Megonnell moved, seconded by Mr. Harman to approve the pumping extension request for 135 Spruce Lane to August 3, 2017. Motion passed unanimously.*

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mr. Rosario requested an Executive Session immediately following the meeting.

## **PUBLIC COMMENT**

Bill McCahan, PSAB Chairman-Mr. McCahan informed the board that certain hotels in the township are resetting their fire alarms. When the fire company arrives at the hotel they do not know what is setting the alarms off. The PSAB is suggesting the Fire Alarm Ordinance be amended to add that only a fire official can reset a fire alarm. Mr. McCahan will meet with Solicitor Yost to review the recommendation from the PSAB. Mr. McCahan thanked Tara Rex for the fire and sprinkler inspection reports and informed the board that approximately six businesses have not submitted 2014 reports. The PSAB will recommend to the board that the Codes Enforcement Officer cite the businesses. Mr. Rosario stated that he met with the Codes Enforcement Officer regarding the hotel in question and that a Notice of Violation has been issued. Mr. McCahan said three weeks ago another hotel had a gas leak for twelve hours until a guest reported it.

Scott Faust, 215 Tiverton Lane-Mr. Faust asked the board what is the plan of action against Classic Communities. He said that this is the third meeting that he has attended and it seems as though the problems are in a stalemate. He is concerned that if the road is not dedicated to the township before winter the plowing problems will be a safety issue. Chairman Klein stated that the township is following the proper procedures regarding issuing the Notices of Violations, however the process takes time. He said that if a lawsuit is filed it would take years to resolve the issues. The township will continue to work on the issues until they are resolved. Chairman Klein said that issues will remain on the agenda until they are resolved.

Jeannie Goryl, 213 Tiverton Lane-Mrs. Goryl informed the board of the following safety issues within the development: (1) Curb and road height difference by mailboxes (2) A sinkhole is forming by 208 Tiverton Lane. Mrs. Goryl will send a picture to Mr. Rosario.

Karen Davis, 214 Tiverton Lane-Ms. Davis asked for an update on the drainpipe problem from Avondale Terrace. Mr. Harman said that he looked at the issue and it not sure what can be done to fix the problem. He will meet with the township engineer and report back to the board.

## **SUPERVISORS COMMENTS**

Mr. Megonnell asked Mr. Rosario if he sent letters to engineering firms for a quote on a Phase I environmental study for the Zink property. Mr. Rosario said that he will speak to the board in the Executive Session.

Mr. Megonnell said that he spoke with Mrs. Zimmerman today and that she was having an MRI test this afternoon. He asked that everyone keep her in their prayers.

Mr. Steinmeier brought up the following items:

- There is a tree blocking the stop sign at Fairville Avenue and Manor Drive. He asked Mr. Harman to have Public Works trim it.
- He met with Senator Teplitz today and brought up the numerous unfunded mandates that the township has to fund.
- He spoke with Pat Toone who coordinates the township's Citizen's Helping Hands group regarding a project that was completed on Green Hill Road. The group helped a resident and the Public Works department help with the yard waste. Mr. Steinmeier suggested that for the 2016 budget the board allocate \$1,000.00 for a volunteer fund for equipment or truck rentals.
- Mr. Steinmeier commented that there is a lot of inspections that need to be done for new construction in the township. He suggested that a full time building code inspector be hired and only use Light Heigel as necessary. There was discussion regarding the number of inspections that occur weekly. Mr. Steinmeier stated that the township needs to provide a service to the residents and developers.
- Earned income tax collected has increased.

Chairman Klein commented that the summer recreation program was well run and a good program.

Mr. Megonnell commended Mr. Rosario on the certificate that he earned from the dirt and gravel seminar. He said hopefully the township will be able to obtain grant money for roads.

Mr. Megonnell asked if anyone had information regarding the accident that occurred at Manor Drive and Route 22. No one had information regarding the accident. There was discussion regarding the traffic signal light needs to be adjusted to a longer hold. Mr. Steinmeier said the traffic signal has been adjusted to a longer hold.

**ADJOURNMENT: 7:40 PM**

**EXECUTIVE SESSION**