

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, JULY 13, 2015**

WORKSHOP SESSION

CALL TO ORDER – 6:00 p.m.

Chairman Klein called the workshop to order at 6:00 pm.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman-Absent
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

Fire Company Members Present:

John Dymond
Kyle Miller
Tim Shatto

Bill McCahan
Don Poole

PUBLIC COMMENT: None

OLD TOPICS: None

NEW TOPICS

The following issues were discussed/reviewed:

Station #3

Mr. Miller informed the board the in the next 5-10 years Station #3 will need to be relocated. The current building is shifting, and the estimated cost to stabilize the land is \$100,000.00-\$120,000.00. The fire company planning board met with the Mt. Laurel Church counsel to discuss the possibility of purchasing land if the church decides to sell any. The original station was built in 1975 and the addition was built in 2000 by the fire company members. Chairman Klein commented that the township has no funds to contribute to the project. Chief Shatto stated that the fire company is in the strategic planning stage at this time. Mr. Miller stated the fire company will finance the project with a low interest loan. Chief Shatto stated that the intention is to enter into an agreement at this time with the church. He said the fire company board and the church council will change in the next 5-10 years and they want the have an agreement in place. The fire company intends to demolish the current station and donate the land to the church for a parking lot.

Station #1, Cooling System

There has been an ongoing problem with the cooling system at station #1. Tuckey Mechanical provides preventative maintenance for the station system and has determined that there is no control device on the system. There are no thermal expansion valves attached to the system, which hinders the unit from cooling at full capacity. The manufacturer of the system stated the expansion valves

should have been mounted when the cooling system was installed. The repairs will cost \$7,000.00. Mrs. Zimmerman asked who the contractor was who installed the system when the station was built. Mr. Rosario will pull the original plans to see if the system included the expansion valves. There was discussion if three quotes were necessary since the repair cost is under \$10,000.00. Mr. Rosario will contact Solicitor Yost to confirm if quotes are needed. The repairs need to be completed as soon as possible.

Volunteer Fireman

Chief Shatto commented that the fire company is responsible for 9 fire trucks, 3 stations, training, and administrative paperwork. He said that the members of the department are exhausted; personally he volunteered 26 hours last weekend. Maintaining the fire station is a big responsibility which includes cleaning and maintenance. Chief Shatto suggested that the township look into hiring a facilities manager for all township buildings. There was discussion that the township needs to look into how the various buildings are being staffed and maintained. There are currently 50 volunteer firefighters to serve the township. There was discussion on how involved the township should be involved with the maintenance of the fire station. Mr. Rosario stated that for the 2016 budget he plans to include janitorial service for station #1.

Fireman's Relief Association

Mr. Miller explained that an agreement must be drafted between the township and the Fireman's Relief Association regarding the funds donated toward the new Heavy Rescue. He explained that by law a percentage of funds from the Fireman's Relief Association used towards the purchase of fire apparatus needs to be returned to them if the apparatus is sold. The Fireman's Relief Association contributed \$50,000.00 to the purchase of the Heavy Rescue. By law 6% of the funds must be returned to the Fireman's Relief Association when the apparatus is sold. Mr. Rosario will draft the agreement for the board to review and execute at the July 20th board meeting.

Station #1 Exterior Repairs

Mrs. Zimmerman brought up the repairs that need to be completed on the east side of the building. Mr. Harman stated that near the head wall Public Works will install 120 feet of pipe and 2 inlet boxes. He said that the water garden will be eliminated. The problem with water in the parking lot will be eliminated by installing a catch basin in the corner and curbing the parking lot.

Fire Police Vehicle

Mr. McCahan will get an estimate from Stoner Graphix for the reflective striping that needs to be mounted on the Fire Police vehicle. The striping is required to be compliant with the NFPA code.

OTHER BUSINESS:

Chief Shatto said that he is completing the 6 month update report on the fire company and will forward to Mrs. Zimmerman.

Mrs. Zimmerman complimented the fire company on the cleanliness of Station #1. Regarding the patchy grass at the station she spoke to Green's Lawn care who will take care of the problem.

Mrs. Zimmerman thanked the fire company for their service. Chief Shatto commented that all

departments in the township need to work together since we are all in this together.

Chief Shatto said that East Hanover, South Hanover, and West Hanover need to form a regional council of government. It would help with pooling resources for police, codes enforcement, fire services, EMS, etc. There was discussion that the cost of a municipal police force is a huge project and costs involved are high.

ADJOURNMENT: 6:50 PM

EXECUTIVE SESSION