

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS**  
**7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112**  
**MONDAY, JUNE 15, 2015**

**CALL TO ORDER**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting –June 1, 2015- *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the regular meeting minutes of June 1, 2015. Motion passed unanimously.*

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment/discussion:

**FROM:** Tom Stang, Waste Management **RE:** Contract Annual Rate Adjustment- Mrs. Zimmerman commented she thought it was interesting that Waste Management recycles enough materials in one year to fill the Empire State Building more than 27 times.

**PUBLIC COMMENT**

Ann Warden, 202 Tiverton Lane- Ms. Warden stated that Tiverton Lane has not been paved, and asked the board if they know why is has not been paved. Mrs. Zimmerman said that the road has not been dedicated to the township. Ms. Warden asked if the board can contact the developer to find out when the road will be paved. Mr. Rosario has been in contact Classic Communities regarding the road and the pond and will schedule a meeting.

Herman Dodson, 218 Tiverton Lane-Mr. Dodson asked what recourse the township has, he said the last home was built a year ago and that the road should be paved. Chairman Klein said that Mr. Rosario will look into what type of bond or improvement guarantee is in place. Mr. Dodson commented that DEP was in the development last week investigating the problems with the pond. He believes that the road and the pond problem should be two separate issues. Chairman Klein commented that the road and pond will be treated as two separate issues. Solicitor Yost said that the developer must post a maintenance guarantee for eighteen months once the road is dedicated.

Sandy Patterson, 216 Tiverton Lane-Ms. Patterson asked for clarification that the road and pond will be handled as two separate issues. Chairman Klein confirmed the issues will be dealt as two separate issues.

## PRESENTATIONS, STAFF/BOARD REPORTS

Mr. Megonnell commented that Mr. Boltz who addressed the board regarding the problem with people illegally parking along Alva Drive and Minute Road attended the PSAB meeting. Mr. Harman said that the road crew will attach tow away zone signs to the current no parking signs. This project will be completed in the next few weeks.

**TREASURER'S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of June 12, 2015	\$1,657,875.51
Liquid Fuels Balance as of June 12, 2015	\$730,417.63
Capital Reserve Fund Balance as of June 12, 2015	\$717,483.04

B. Deposit Activity since June 1, 2015 \$49,294.62

Mr. Steinmeier reported the gross payroll of June 12, 2015 totaled \$27,268.40. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of June 12, 2015 in the amount of \$27,268.40. Motion passed 4-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was zero.

Mr. Steinmeier reported the total for the vouchers to be approved is \$65,642.92. Mr. Megonnell asked Mr. Harman if the Pennsy Supply invoices are the last ones for the Devonshire Heights Road project. Mr. Harman confirmed that they are the last invoices for the project. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$65,642.92. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$5,260.25. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$5,260.25. Motion passed unanimously.***

## PLANNING COMMISSION REPORTS AND PLANS

Motion- #15.005 Final Subdivision William A. Wewer- Chairman Klein explained that the applicant wishes to convert the existing residential lot into a two parcel subdivision. The existing lot is 58.398 acres, lot #1 will be 56.511 acres and lot #2 will be 1.887 acres. Lot #2 will have a single family residence with stormwater management, on lot septic, and on lot well. Mr. Rosario reviewed the seven waivers that are requested by the applicant.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the final subdivision plan for William A. Wewer, 7500 Jonestown Road, with the seven waivers requested as reviewed by Mr. Rosario. In addition WHT Township ID# 15.005 will be added to page one of the plan, a cover page will be added to the packet with all applicable information transferred to it, each sheet will be labeled individually, and the drawing index will be removed from the original boundary/existing features plan. Motion passed unanimously.***

Motion-Amendment to Chapter 187-38, Tow Away Zones- Chairman Klein stated that due to parking problems, Minute Road and Alva Drive will be added to Section 187-138, Tow Away Zones. The Public Safety Advisory Board unanimously requests the board to authorize the addition to the Ordinance. Bill McCahan, PSAB Chairman, suggested that Jonestown Road be added to the Ordinance.

***Mr. Steinmeier moved, seconded by Mr. Megonnell to amend Section 187-138, Tow Away Zones, to include Minute Road, Alva Drive, and Jonestown Road. Motion passed unanimously.***

Discussion-Multiway Stop Studies for Jonestown Road/Manor Drive & Jonestown Road/Fairville Avenue- Mr. Rosario explained that HRG completed an evaluation of Jonestown Road/Manor Drive & Jonestown Road/Fairville Avenue in 2006. Regarding Jonestown Road & Manor Drive PennDOT responded that the accident data did not indicate an accident trend or pattern at the intersection. As a result the intersection does not warrant a multiway stop installation. There was discussion that the intersection is a hazard. Mr. Steinmeier commented that the township needs to have control of township roads, and has voiced his opinion to PennDOT representatives. Mr. Rosario asked the board if they want HRG to complete a new study. Chairman Klein said that the board spoke to Al Brulo a few years ago and he said the intersection still does not warrant a four way stop. Bill McCahan commented that at Fairville Avenue westbound on Jonestown Road is dangerous due to a dip in the road. He said that if he is in his car he can't see an oncoming vehicle if it is in the dip. Mr. McCahan suggested a three way stop at that location. Mr. Rosario will request that HRG attend a board meeting to discuss the concerns of the board.

## **OLD BUSINESS**

Motion- Scope of Work, Pedestrian Path Master Plan- Tabled 3/16/2015

Motion- Authorization to Advertise Ordinance 2015-01- Tabled 4/20/2015

## **NEW BUSINESS**

Motion – Consent Items: Section 607. (4): None

Motion-Septic System Pumping Extensions- Chairman Klein reviewed the two septic system pumping extension requests.

***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the requests for pumping extensions for the property at 7048 Fishing Creek Valley Road to November 8, 2017 and 7656 Rauch Street to February 23, 2018. Motion passed unanimously.***

Motion-Fairville Park Concrete Monuments- Mr. Rosario explained that rebar pins were installed at the corners approximately ten years ago and that they should still be there. Mr. Harman has a rough idea of where the rebar pins are located. Mr. Megonnell suggested that once the pins are located that "No Trespassing" signs be installed. The parks and recreation staff will locate the pins and mark them.

Motion-Proposal for Township Building HVAC Repairs- Chairman Klein asked if the proposed project was put out for bid. Mr. Rosario said the quote from C. F. Acri was the only proposal he

obtained. He said that C.F. Acri evaluated the building and he explained the proposal. There was discussion that additional proposals need to be obtained. Mr. Steinmeier said that over the years there has been a lot of work completed on the HVAC unit and there are still problems with the unit. He said that he wants a guarantee on any work that is performed. Mr. Rosario explained that there is no way to control the system with the current thermostats. He explained that the other alternative is to install individual HVAC units in each office and have the boiler heat the meeting space. Mr. Rosario stated that the boiler is not inspected and certified by the Department of Labor & Industry. He said that the township has a maintenance contract with C. F. Acri that is why he obtained the proposal from them. Solicitor Yost asked if the maintenance contract was placed out for bid, Mr. Rosario stated he did not put the maintenance contract out for bid. Solicitor Yost reminded Mr. Rosario that any project over \$10,000.00 must have three bids. Mr. Rosario will obtain additional proposals and present them to the board.

Motion-Hazard Mitigation Non-Disaster Grant Applications- Mr. Rosario briefly reviewed the information regarding the Hazard Mitigation Non-Disaster Grant Applications. He commented that some of the township roads that have been damaged by storms may be eligible. Chairman Klein suggested that Mr. Rosario work with Mr. Harman and HRG to see if the township is eligible for a grant.

Motion-Hiring of Summer Recreation Counselors-Chairman Klein reviewed the candidates for the summer recreation counselor positions. Mrs. Zimmerman asked why some of the candidates who worked last summer are getting paid less this summer. Mr. Rosario stated that he did not prepare the memo, that Mrs. Fesig determined the salaries. He said that he budgeted \$11.00/hour for counselors and \$12.00/hour for the program director. There was discussion regarding the proposed salaries. Mrs. Zimmerman commented that the parks and recreation administrative employees earn \$12.00/hour. She suggested that they receive a pay increase since they have been employed for over one year. Mrs. Zimmerman asked that board how can they justify paying returning counselors less this year than last year, especially since they have experience. There was general discussion regarding the proposed pay rates and what the counselors were paid last year. The board decided to pay the program director \$13.00/hour, the H-1 counselors' \$12.00/hour and the H-0 counselor \$11.00/hour. Mr. Harman brought up that he would like to hire Levi Williams as a part time employee at \$12.00/hour for the public works department.

***Mr. Harman moved, seconded by Mr. Steinmeier to approve the following pay rates for summer recreation staff: program director \$13.00/hour, H-1 counselors' \$12.00/hour, and the H-0 counselor \$11.00/hour. Motion passed unanimously.***

***Mr. Harman moved, seconded by Mr. Steinmeier to approve hiring Levi Williams as a part time employee for the public works department at \$12.00/hour. Motion passed 4-0 with Mrs. Zimmerman abstaining.***

Discussion-Background Checks for Volunteers- Mr. Rosario reviewed the Child Protective Services Law. Employees and volunteers that work with children must obtain child abuse clearance and a criminal background check. FBI clearances are required for all employees and volunteers who have not been a continuous resident of the commonwealth for the last 10 years. There was discussion regarding the fees involved and who will pay the costs. Mr. McCahan discussed the issues that the fire company will need to address regarding the need for clearances. It was the consensus of the board that each department will pay for their staff.

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mr. Megonnell provided the board with a brief review of his meeting with Sergeant Brennan from the State Police. They discussed the accidents at the wall at Exit 77 and the request that the accident reports be forwarded to the township. Once a quarter a trooper will attend a board meeting to discuss current issues, Mr. Rosario will contact Sergeant Brennan to confirm the meeting date.

Mr. Megonnell brought up the speed limit on Jonestown Road, he would like to see additional speed limit signs be installed.

Mrs. Zimmerman brought up the following items:

- She asked for an update on the COMP plan. Mr. Rosario said the COMP plan should be completed by the end of summer.
- She brought up the email regarding the PUC taskforce; she suggested that someone from the township be on the taskforce.
- The strawberry festival was well attended, there was approximately 200 residents.
- Residents need to clean up after their dogs at Skyline Commons Park. The movie program has begun for the summer and there is a lot of dog waste in the park.
- The owner of Redfern Kennels has offered to help organize the animal shelter once the evacuation center plans are finalized.
- The Zink property is for sale. Chairman Klein suggested that the issue be discussed in an executive session.

Mr. Steinmeier asked Mrs. Zimmerman to have the parks and recreation board discuss the use of credit cards for payments for activities and trips. Mrs. Zimmerman said that maybe the township building should consider accepting credit cards as a form of payment.

Chairman Klein brought up the email from Allen Welch who is the President of Chapter 542 Vietnam Vets of America. The organization is planning to apply for a gaming grant to purchase a new bus. They are requesting a letter of sponsorship from the township to include with their grant application. Mrs. Zimmerman commented that she is in favor of supporting our veterans and the board agreed. Chairman Klein informed Mr. Welch that he will need to make a presentation to the board.

## **PUBLIC COMMENT**

Bill McCahan, 7230 Jonestown Road- Mr. McCahan asked Mr. Megonnell if he asked Sergeant Brennan to have the accident reports for the wall at Exit 77 to be forwarded to the township. Mr. Megonnell confirmed that he requested the accident reports be forwarded to the township.

Herman Dodson, 218 Tiverton Lane- Mr. Dodson asked if the issues at the Townes at Hershey Road can be placed on next meeting agenda under old business. He wants to make sure that the

township follows up with Classic Communities to resolve the issues. Chairman Klein stated that it can be placed under old business as a discussion item.

Chairman Klein stated that there was an Executive Session prior to the board meeting to discuss legal and personnel issues.

Mrs. Zimmerman asked Mr. Rosario if a letter was sent to the developer of Pine View regarding the issues of the paving of Needlewood Drive and stormwater issues that Ms. Oliveri brought to the attention of the board a few weeks ago. Mr. Rosario stated that a letter has been sent but he has not heard back from the developer. Mrs. Zimmerman asked that notify Ms. Oliveri that the letter has been sent and the township is waiting for a reply.

### **SUPERVISORS COMMENTS**

Mr. Megonnell had the following comments:

- The senior luncheon is on Thursday, June 18<sup>th</sup>.
- The blood mobile will be at the township office on Tuesday, June 16<sup>th</sup>.
- The traffic signal at McDonald's has been repaired.

Mrs. Zimmerman commented that you must register for the senior luncheon the Friday before.

Mr. Steinmeier said that the Water & Sewer Authority board will discuss if the date should be moved up to install sewer service for Houck Manor and Holiday Park. He said the project must be completed by 2021.

Mr. Rosario informed the board that Paxtang Boro is requesting fire police assistance on July 4<sup>th</sup> for their festivities.

***Chairman Klein moved, seconded by Mr. Megonnell to authorize fire police participation on July 4<sup>th</sup> in Paxtang Boro if the fire police are available. Motion passed unanimously.***

**ADJOURNMENT: 8:00 PM**