

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, MAY 4, 2015**

CALL TO ORDER

Vice Chairman Megonnell called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation. He informed the audience that a workshop was held prior to the board meeting and that an executive session will be held following the meeting to discuss personnel issues.

ROLL CALL

Harold Harman, Supervisor	Adam Klein, Chairman-Absent
Jay Megonnell, Vice Chairman	Don Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Supervisor	

APPROVAL OF MINUTES

Regular meeting –April 20, 2015- *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of April 20, 2015. Motion passed unanimously.*

CORRESPONDENCE

Vice Chairman Megonnell briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

FROM: PSATS RE: Week in Review- Mr. Megonnell reminded Mr. Rosario to register to attend the training seminar for Dirt and Gravel, Low-Volume Roads that will be held on June 16th-17th in Lycoming County.

FROM: Houck & Company, Inc. RE: Limited Warranty, Township Building- Mr. Rosario explained that the warranty is for the caulking of the township building windows.

Mr. Steinmeier commented on the letter from PennDOT addressing the speed limit modification for Route 22. The existing speed limit of 45 mph will be increased to 50 mph. He stated that he is opposed to the speed limit increase and that PennDOT did not contact the township for input regarding the modification. He commented that there are already enough accidents that occur on Route 22 and with the increase drivers will drive faster than 50 mph. Mr. Steinmeier contacted Representative Marsico's office to voice his concern and opposition. He suggested that the board write a letter requesting that the speed limit remain at 45 mph. The letter will be sent to Michael Keiser and Jason Bewley from PennDOT as well as to Senator Teplitz and Representative Marsico. Mr. Rosario will draft a letter and email to the board for their review and approval prior to mailing. Mrs. Zimmerman asked Mr. Rosario to have PennDOT correct their database so he is listed as the manager on future correspondence.

PUBLIC COMMENT

Doris Dunmoyer, 7725 Moyer Road- Mrs. Dunmoyer addressed the board regarding the conditions of the residence located at 7732 Moyer Road. She stated that there are multiple bags of garbage, a washer and a dryer on the front lawn, and unlicensed cars on the property. She contacted the zoning administrator who said he could not help her. Vice Chairman Megonnell said that the codes officer will look into the situation.

Michelle Oliveri, 154 Needlewood Drive- Ms. Oliveri addressed the board regarding that Needlewood Drive has not been completed. The homeowners association is concerned if the road will ever be paved and if so who will do the work. She asked the board if there is a bond on the road. Mr. Rosario stated that he will need to check the file, however if the road is not completed the township should be holding funds. He will review the file and get back to Ms. Oliveri. He stated that the township just found out about an agreement between the original developer and Classic Communities. Ms. Oliveri stated that years ago there were stormwater issues, she asked if Classic Communities followed up with the township on how they were going to correct the issues. Mr. Rosario said he has not spoken with the developer recently therefore he will contact them to follow up regarding the stormwater issues. Mr. Rosario will follow up with Ms. Oliveri once he has reviewed the file and spoke with Classic Communities.

PRESENTATIONS, STAFF/BOARD REPORTS

Mr. Harman informed the board and the residents that the street sweeper is broken. He stated that the township roads will be swept as soon as the repairs are completed. He asked residents to be patient.

Vice Chairman Megonnell asked Mr. Rosario if there is a board workshop on May 11th. Mr. Rosario confirmed that there is no workshop on May 11th. Mr. Megonnell stated that the township calendar does not have the board meeting listed on May 18th, he asked Mr. Rosario to fix the calendar.

Tom Stang, Services Manager, Waste Management- Mr. Stang reviewed the weekly and monthly services that Waste Management provides to the township. The current contract expires June 30, 2018. Vice Chairman Megonnell stated that last month he placed yard waste out for pick up but it was never picked up. He called the 800 number on the yard waste brochure and he was told that the dates were wrong on the brochure. Vice Chairman Megonnell requested that a local number be listed on the brochure instead of an 800 number. Mr. Stang said unfortunately there is not a local call center so they have to list the 800 number. Eddie Brown who is the senior route supervisor said that when residents call in with problems township staff will send an email to himself and Jen Gable who handle the day to day issues. Mrs. Zimmerman stated that this winter there were private roads that were plowed but never received trash or recycling pick up for three weeks. She received a call from a resident who asked her to come to her home to see a note that Waste Management left on her trash. The note read "This is no way to set out trash". The trash bag had obviously been destroyed by an animal after the resident left for work. Mrs. Zimmerman commented that the driver should not have left the note since it was obvious that it was destroyed by an animal. She asked if Waste Management sends one truck on a private road to pick up both trash and recycling. Mr. Brown said that the truck will first pick up the garbage and take it to the incinerator and then later in the day pick up the recycling. Mrs. Zimmerman said she was at her daughter's home and the truck picked up the trash and recycling at the same time. She questioned the driver who said the trash and recycling will be sorted at the plant. Mr. Stang stated that Waste Management has zero tolerance for

mixing trash and recycling. He said that if that ever happens residents need to contact Waste Management immediately. Mr. Rosario asked how a resident knows if Waste Management has missed their pick up. Mr. Brown explained that drivers use an on board computer for each resident pick up. The driver hits if the trash is out or not when he is at the residence to pick up the trash. Patti Estheimer, EAC chairperson, commented that the EAC has worked with Waste Management to promote recycling in the township. She said that recycling guidelines are posted in the township newsletter. Mr. Stang encouraged residents to place their trash and recyclable out the night before pick up. Mrs. Estheimer commented that the problem with putting recyclables out at night is if it rains then the papers and cardboard will be contaminated. Mr. Stang confirmed that Waste Management will not pick up items that are not eligible for recycling. Vice Chairman Megonnell suggested that they place a sticker on the item(s) that are not eligible so residents know why their recycling was not picked up. Neil Shatto commented that overall Waste Management does a good job however sometimes the recycling truck doesn't close the door and bottles fall out onto the road. He also said that some of the vehicles leak hydraulic oil on the road. Vice Chairman Megonnell thanked Mr. Stang and Mr. Brown for all the information that they provided this evening.

TREASURER'S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of May 1, 2015	\$1,648,192.76
Liquid Fuels Balance as of May 1, 2015	\$730,324.59
Capital Reserve Fund Balance as of May 1, 2015	\$717,391.65

B. Deposit Activity since April 21, 2015 \$31,053.97

Mr. Steinmeier reported the gross payroll of May 1, 2015 totaled \$27,551.21. *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the payroll of May 1, 2015 in the amount of \$27,551.21. Motion passed 3-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates were \$1,165.69. *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$1,165.69. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$82,989.57. *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers in the amount of \$82,989.57. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$2,790.01. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$2,790.01. Motion passed unanimously.*

PLANNING COMMISSION REPORTS AND PLANS

Discussion-Abandonment of Hillcrest Avenue- Tim Mellott of Mellott Engineering addressed the board on behalf of Michael Geppert regarding the request of abandonment of Hillcrest Avenue from Candlewood Drive to Manor Drive. Mr. Geppert is interested in purchasing property that abuts

Hillcrest Avenue in that area. Mr. Mellott explained the area in question to the board and the concept of what Mr. Geppert would like to develop on the property. Vice Chairman Megonnell commented that he doesn't think that Hillcrest Avenue is a township road. There was general discussion that Hillcrest Avenue is not a township road. Mr. Mellott explained that Mr. Geppert contacted Fulton Bank which borders the portion of the road and they do not oppose the possible abandonment of Hillcrest Avenue. Solicitor Yost said Mr. Mellott needs to look into the right of way information and find out who legally owns the road. There was discussion that it is a safety issue of traffic merging onto Manor Drive and Route 22 at the traffic light. The board was generally in favor of the request but will wait for further information to be obtained.

Motion-Zoning Permit Application-215 Village Glen Drive-Tom Schwartz addressed the board regarding his permit request to install a 280'x4' high fence. The permit application was denied due to a drainage easement at the left rear of the property in question. He reviewed the swale that is on the easement. The swale is intended to move the stormwater from the property in question as well as the properties below the home. The proposed fence is an open picket fence which will not negatively impact drainage. Mr. Schwartz requested that the board allow him to enter into a release and extinguishment of drainage easement agreement which will allow him to install a fence on the property. Vice Chairman Megonnell reminded Mr. Schwartz that the owner of the property will assume responsibility if the township needs to come onto their property.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the request from the resident at 215 Village Glen Drive for relief from Ordinance 168-29.E and to enter into a release and extinguishment of drainage easement agreement with the township. Motion passed unanimously.

Motion-Maple Glen Subdivision Construction Modification Request- Mr. Rosario reviewed the construction modification request. The developer is requesting that the material to be installed to reinforce the turf associated with the emergency access road be a geogrid instead of Grasspave2 grass pavers. HRG has reviewed the request and find the alternate material to be satisfactory to meet the intent of the original material.

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the construction modification request for emergency access road material for Maple Glen final subdivision plan. Motion passed unanimously.

OLD BUSINESS

Motion- Scope of Work, Pedestrian Path Master Plan, Tabled

Motion-Construction Modification Request, The Reserve at Manada Hill Phase 1-Tabled- Mr. Rosario briefly reviewed that the developer is requesting that the site be lowered by approximately 6" to balance the earthwork. The board discussed the request as well as the recommendations from HRG at the April 20th meeting. Solicitor Yost suggested that a construction modification agreement be drafted and reviewed prior to board approval.

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the Construction Modification Agreement for the Reserve at Manada Hill, Phase 1. Motion passed unanimously.

Motion- Authorization to Advertise Ordinance 2015-01, Tabled

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motion- Payment #3, Manor Drive & Rabbit Lane Culvert Project- Mr. Rosario briefly reviewed the project that was completed last year.

Mr. Steinmeier moved, seconded by Mr. Harman to approve pay application #3 in the amount of \$20,000.00 to Farhat Excavating for the Manor Drive and Rabbit Lane culvert project. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Harman congratulated Mr. McCahan on his certificate of achievement for participation in a Mass Evacuation Workshop.

Tom Stewart, township tax collector, informed the board that there is an article on Penn Live regarding the former tax collector. The former tax collector was charged with theft after more than \$20,000 in refunds owed to taxpayers went unpaid, according to charging documents. Mr. Stewart said any residents that call the township should be referred to the Dauphin County Treasurer.

Mr. Rosario briefly informed the board that there have been some problems with viruses on some of the township computers. He has upgraded the fire wall for the server and computers by two additional tiers.

Mr. Megonnell asked that notices for on lot septic systems that are past due for pumping be mailed to residents.

PUBLIC COMMENT: None

SUPERVISORS COMMENT

Mr. Steinmeier said that a company may be interested in leasing space at the water and sewer treatment plant. They will begin demo testing on Tuesday and Mr. Steinmeier will attend.

Mr. Megonnell reminded everyone of the MS4 public forum that will be held on Tuesday from 5:00pm to 7:00pm. Mr. Megonnell, Mr. Steinmeier, and Mr. Rosario will participate in a webinar on blighted properties on Wednesday.

ADJOURNMENT: 9:00 PM