

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, APRIL 20, 2015**

**CALL TO ORDER**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting –April 6, 2015- Mr. Megonnell pointed out that the PSAB said that the wall by the Pilot travel center be repaired not the wall by the PennDOT salt shed.

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the regular meeting minutes of April 6, 2015 as amended with the correction. Motion passed unanimously.*

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment/discussion:

**FROM: PSATS RE: Week in Review-** Mr. Megonnell brought up that HB 864, would amend the Second Class Township Code to reduce the number of years in a township supervisor's term from six to four. He is not in favor of the proposed bill and has contacted Representative Marsico who is also not in favor of the bill. Mr. Steinmeier commented that he read that the term will be reduced to four years and then reduced to two years. There was general discussion that PSATS is also opposed to the proposed house bill.

**PUBLIC COMMENT: None**

**PRESENTATIONS, STAFF/BOARD REPORTS**

Mrs. Zimmerman acknowledged Mr. Rosario's certificate of achievement for completing training regarding regulating residential pools, spas, and hot tubs presented by the Pennsylvania Construction Codes Academy.

Fire Company

Kyle Miller, Fire Company President provided the following information to the board:

- The sale of the old rescue to Penn State was finalized two weeks ago.

- Pierce Manufacturing has received all monies due with the exception of the funds being paid by the fire company. Chief Shatto, Chief Kerstetter, and Mr. Miller will take a check for final payment in May when they go to Wisconsin for the final inspection.
- Mr. Miller thanked everyone for their help in purchasing the Heavy Rescue and the closing of the PEMA loan.
- The Heavy Rescue will be delivered to Glick Fire Equipment Company who will mount all the equipment and tools. It should be in service by the beginning of June.

**TREASURER’S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of April 17, 2015	\$1,662,479.77
Liquid Fuels Balance as of April 17, 2015	\$730,234.56
Capital Reserve Fund Balance as of April 17, 2015	\$717,303.22

B. Deposit Activity since April 7, 2015 \$56,303.22

Mr. Steinmeier reported the gross payroll of April 17, 2015 totaled \$31,967.93. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of April 17, 2015 in the amount of \$31,967.93. Motion passed 4-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the voucher prepaid to meet due dates was \$3,024.29. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the voucher prepaid to meet due dates in the amount of \$3,024.29. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$81,642.34. Mr. Megonnell asked Mr. Rosario what maintenance was performed on the senior van. Mr. Rosario stated that he will find out what work was performed and get back to Mr. Megonnell. Mr. Megonnell asked Mr. Harman what was purchased from MSC for the e-cycling center. Mr. Harman said shrink wrap was purchased to secure all items that are loaded on the skids which Dauphin County picks up. Mr. Megonnell questioned what account the material is budgeted from; he will discuss with Mr. Harman. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$81,642.34. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$7,486.34. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$7,486.34. Motion passed unanimously.***

**PLANNING COMMISSION REPORTS AND PLANS**

Motion-Construction Modification Request, The Reserve at Manada Hill Phase 1- Mr. Rosario explained that the developer is requesting that the site be lowered by approximately 6” to balance the earthwork. HRG has reviewed the modification request, and commented that the outlet elevations for all drainage pipes, the sanitary sewer lines, and the grading/structures for the

detention ponds will not be changed. Most everything else will be dropped 6” including the top of inlets, drainage pipes, and first floor elevations. Chairman Klein requested that HRG review the two conditions prior to board approval. Ms. Letavic from HRG explained they approve the requested construction based on the following conditions: (1) Detailed calculations and plans sealed by a professional engineer for the proposed retaining wall along the clubhouse/pool will be provided and approved by the township prior to issuance of a building permit for the clubhouse/pool. (2) The owner will provide surveyed record drawing of Phase 1 upon completion of Phase 1 prior to release of the improvement guarantee. Ms. Letavic stated that it makes more sense to do a survey once the project is complete. The improvement guarantee has funds set aside for the proposed modifications. Solicitor Yost questioned how we can modify plans that are already recorded. Ms. Letavic explained that the record will only be revised as to the retaining wall. Solicitor Yost suggested that an agreement be in place prior to board approval. Ms. Letavic will contact the engineer to draft an agreement and will present it to the board for review.

***Chairman Klein moved, seconded by Mrs. Zimmerman to table the Construction Modification Request for the Reserve at Manada Hill Phase 1. Motion passed unanimously.***

Brookview Phase IV, Public Improvements and Financial Security- Tim Mellott, engineer for the project addressed the board to inform them of the construction of public improvements associated with Brookview Phase IV. He explained that prior to construction, inspection escrow will be provided in accordance with the township standard practices although the intent is to construct the majority of the public improvements prior to posting financial security. They can't record the plan or apply for a building permit until any remaining public improvements that have yet to be completed are bonded. Mr. Mellott explained that the approach is permitted by the MPC and is consistent with the township SALDO, Section 173.17.A.

## **OLD BUSINESS**

Motion-Scope of Work, Pedestrian Path Master Plan-Tabled 3/16/2015

## **NEW BUSINESS**

Motion – Consent Items: Section 607. (4): None

Motion- Appointment of Deputy Tax Collector- Mr. Megonnell stated that he thought Mrs. Zimmerman was the Deputy Tax Collector. Mrs. Zimmerman stated that she was let go. Chairman Klein stated that the Tax Collector is appointing Dauphin County as the Deputy Tax Collector. Mrs. Zimmerman stated that it is all about the money.

***Mr. Megonnell moved, seconded by Mr. Harman to appoint Dauphin County as the Deputy Tax Collector for the Township. Motion passed 4-0, with Mrs. Zimmerman abstaining.***

Motion - Accept Notice of Retirement- Chairman Klein stated that David Wickenheiser has submitted his notice of retirement effective May 13, 2015. The board thanked him for his service to the township. Mr. Harman recommended that the board present a plaque to Mr. Wickenheiser for his service. Mrs. Zimmerman suggested the township honor him at the appreciation dinner.

*Mr. Megonnell moved, seconded by Mr. Harman to accept the notice of retirement from David Wickenheiser. Motion passed unanimously.*

Motion-Authorization to Advertise Ordinance 2015-01- Mr. Steinmeier asked where the Ordinance request is coming from. Mrs. Zimmerman stated that she brought up the request to Mr. Rosario last year. Mr. Rosario began work on the Ordinance last year and recently completed the proposed Ordinance. Mrs. Zimmerman commented she asked Mr. Rosario to research ECHO housing due to the high cost of retirement/nursing care. Mr. Rosario briefly reviewed the standards of the proposed Ordinance. There was discussion regarding the information that Mr. Rosario presented. Chairman Klein suggested the board table the proposed Ordinance for review at a workshop prior to advertising for a public hearing.

*Chairman Klein moved, seconded by Mrs. Zimmerman to table the authorization to advertise Ordinance 2015-01. Motion passed unanimously.*

### **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mr. Megonnell suggested that Mr. Rosario attend the Dirt & Gravel Road Environmentally Sensitive Maintenance training sponsored by Penn State. To be eligible to apply for dirt and gravel or low-volume road grants a township official in charge of work plan development must complete the training. Mr. Rosario will obtain the necessary information and present it to the board for approval.

Mr. Megonnell reminded the board that he will represent the township as the voting delegate at the PSATS convention to vote on the proposed resolutions.

Mr. Steinmeier suggested that Mr. Rosario register for the webinar regarding blighted properties being held on May 6<sup>th</sup> at 12:00pm. Mr. Steinmeier and Mr. Megonnell will also attend.

### **PUBLIC COMMENT**

Patti Estheimer, EAC Chairperson- Mrs. Estheimer reminded everyone that this week is Earth Week. She suggested that everyone do something positive for the environment.

The board thanked Mrs. Estheimer and the EAC for an excellent annual report.

Mr. Megonnell commented it is a great idea to name the bluebird trail at Skyline Commons Park for Rowland Berger who helped establish and maintain the trail.

### **SUPERVISORS COMMENT**

Mrs. Zimmerman commented that she is disappointed that no students from Central Dauphin High School participated in local government month by attending a township board meeting.

Mr. Megonnell reminded everyone that the PSATS convention is this week.

Mr. Steinmeier briefly reviewed the three seminars that he attended at the PSATS convention. The seminars discussed grant programs, labors laws, blighted properties, and bank foreclosures. Mr. Steinmeier said they were very informative.

**ADJOURNMENT: 7:50 PM**