

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, MARCH 2, 2015**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting –February 17, 2015- *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the regular meeting minutes for February 17, 2015. Motion passed unanimously.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

FROM: U.S. Department of Agriculture **RE:** Community Facilities Program- Mr. Megonnell asked Mr. Rosario to look into the program to see if any grant funds are available to the township.

FROM: Pennsylvania Liquor Control Board **RE:** Beverage License Fees- Mr. Megonnell asked who the owners are for Waterford Ventures, LP and 7800 Enterprises, LLC.

PUBLIC COMMENT: None

PRESENTATIONS, STAFF/BOARD REPORTS

Mr. Megonnell asked Mr. Harman what r&r stands for in the road report. R&R is the abbreviation for remove and replace. Mr. Harman commented that there are sections on Sleepy Hollow Road and Pine Tree Avenue that will need to be worked on in the spring to help eliminate the problem of water running across the roads and freezing. Mr. Megonnell suggested the cutting of gutters throughout the township to help eliminate this problem.

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of February 27, 2015	\$1,285,997.31
Liquid Fuels Balance as of February 27, 2015	\$408,056.90
Capital Reserve Fund Balance as of February 27, 2015	\$724,957.47

B. Deposit Activity since February 27, 2015

\$135,503.56

Mr. Steinmeier reported the gross payroll of February 20, 2015 totaled \$33,831.27. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of February 20, 2015 in the amount of \$33,831.27. Motion passed 4-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$24,689.03. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$24,689.03. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$42,755.78. Mr. Megonnell asked for clarification on the invoice from Hoffman Ford for the codes department vehicle and the invoice to TCRPC. Mr. Rosario explained the charges from Hoffman Ford was for vehicle inspection and emissions testing. The invoice from TCRPC was for work completed on the COMP plan.

Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers in the amount of \$42,755.78. Motion passed unanimously.

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$1,755.59. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$1,755.59. Motion passed unanimously.*

PLANNING COMMISSION REPORTS AND PLANS: None

OLD BUSINESS

Motion- Lexington Woods, Real Estate Taxes Strike-Off Request- Tabled

Chairman Klein asked Mr. Rosario if he received any information from the County regarding a decision regarding the strike-off request. Mr. Rosario has not received any information, he stated he will follow up with the County.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Resolution 2015-03, Appointment of Township Engineer- Chairman Klein explained that the board received proposals from four engineering firms.

Mr. Steinmeier moved, seconded by Mr. Harman to appoint Herbert, Rowland, and Grubic, Inc. as Township Engineer. Motion passed 4-0, with Mrs. Zimmerman abstaining.

Motion- Authorization to Hire Part Time on Call Public Works Employee- Mr. Harman explained to the board the request to hire a part time on call employee to assist with snow plowing as necessary.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to hire Melvin Miller as a part time on call seasonal employee at a rate of \$12.00 per hour. Motion passed unanimously.

Mr. Harman asked that the board approve hiring a part time year round employee to assist with mowing and flagging. He has received an application from Dieter Jordan for this position.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to hire Dieter Jordan as part time year round employee at a rate of \$12.00 per hour. Motion passed unanimously.

Motion-Dauphin County Local Bridge Inspection Program 2015-2019, Municipal Participation- Mr. Brulo provided a brief overview of the program. The program allows all township owned bridges to be inspected by the County appointed Bridge Engineer at no cost to the township.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to participate in the Dauphin County Local Bridge Inspection Program from 2015-2019. Motion passed unanimously.

PUBLIC HEARING/MEETINGS

Application to transfer Liquor License No. R-19590, Ted's Bar & Grill- Refer to transcript.

Resolution 2015-30, Approving Transfer of Liquor License R-19590

Mr. Megonnell moved, seconded by Mrs. Zimmerman to adopt Resolution 2015-30, Transfer of Liquor License R-19590. Motion passed unanimously.

NEW BUSINESS-Continued

Resolution 2015-31, Post-Issuance Compliance Policies, Township Issued Bonds- Timothy Horstmann from McNeese, Wallace & Nurick, LLC addressed the board regarding the proposed resolution. He explained that there are no new reporting requirements and that the adoption of the Resolution will formalize the bonds that will be issued. Mr. Horstmann clarified the "Post-Issuance Compliance Policies" and explained that it is the township manager's duty to implement the policies and is granted the necessary authority and financial sources to do so.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to adopt Resolution 2015-31, Post-Issuance Compliance Policies. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Megonnell brought up the email from Bill McCahan regarding fire hydrant mapping. Mr. McCahan asked if the township wants HRG to maintain the current fire hydrant mapping and information. There was discussion if the fire company and township can work together to maintain the mapping and files. Businesses and developments with private fire hydrants are required to provide proof of inspection; Mr. Rosario commented that Country Manor Farms has private fire hydrants, however only one out of five is working. There was discussion about hydrant inspection and enforcement of the Ordinance because it is a safety issue. HRG last updated the hydrant information in 2004; the board needs to decide if the township wants to spend the money to have

HRG update the mapping. The board will wait to hear from Mr. McCahan and Mr. Rosario before making a final decision.

Mr. Steinmeier asked Mr. Rosario to contact Dauphin County's land bank program to find out if they can assist the township with demolition of blighted properties. Solicitor Yost suggested that staff compile a list of blighted properties and then the board can determine how to send notice to the owners.

Solicitor Yost asked if the blighted property on Piketown Road may eligible to participate in the hazardous mitigation program sponsored by Dauphin County. Mr. Brulo believes that the property may be eligible for the program.

Solicitor Yost asked if the documents emailed from Lou Verdelli for the bond issue pricing have been signed. Mr. Rosario confirmed that Chairman Klein will sign the documents this evening and that they will be returned to Mr. Verdelli.

Mr. Steinmeier brought up the report from the Auditor General's office that certifies that the township's pension plan is operating according to law.

Mr. Brulo thanked the board for re-appointing HRG as the township engineering firm.

PUBLIC COMMENT

Tamalee Brassington, Brookview Lot 115- Ms. Brassington stated that she is still waiting for the signed easement agreement from the township so she can install a fence on her property. Mr. Rosario stated the Chairman Klein signed the easement agreement this evening and he will give her an executed copy.

SUPERVISORS COMMENTS

Mrs. Zimmerman requested when site plan documents are included in the board packets that they be printed on 11x17 paper. The plan document for the public hearing this evening was printed on 8 ½ x11 paper and was illegible.

Mrs. Zimmerman said that Mt. Laurel Church will be sponsoring a spaghetti dinner on Saturday, March 7th beginning at 4:00pm. The dinner benefits the Fisher House Foundation, which provides free housing to veterans and their families while receiving medical treatment.

Mr. Harman reminded everyone of the upcoming winter weather and to be careful on the roadways. He placed an order for 1,000 ton of road salt today which will cost approximately \$55,000.00. He hopes to use highway aid funds to pay for the order.

Mr. Megonnell reminded everyone of the following upcoming events:

- March 9th, Movie Night
- March 14th, Spring Craft Fair
- March 23rd, Pot Pie Dinner
- March 28th, Compost Center Opens

ADJOURNMENT: 7:50 PM