

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
TUESDAY, FEBRUARY 17, 2015**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting –February 2, 2015- Mrs. Zimmerman pointed out a spelling correction on page 2. *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the regular meeting minutes of February 2, 2015 as amended with the correction. Motion passed 4-0 with Mr. Harman abstaining.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment/discussion:

FROM: PSATS **RE:** CDL Program Update- Mr. Megonnell asked Mr. Harman how often employees are tested. Mr. Harman commented that all testing is done randomly with no particular testing schedule.

PUBLIC COMMENT

Beth Carricato, 699 Knight Road-Ms. Carricato asked how the lot consolidation of the Fowler property will affect the zoning of the property. Chairman Klein stated that the zoning will remain the same with the lot consolidation.

PRESENTATIONS, STAFF/BOARD REPORTS

Kellie Von Stein, Constituent Outreach Director for State Senator Rob Teplitz- Ms. Von Stein addressed the board and explained her job as the Constituent Outreach Director for Senator Teplitz. She thanked the board for use of the meeting room in the township building; her office hours are from 9:00am to 12:00pm on the first and third Monday's of the month. She is available to help residents utilize services provided by state agencies and assist with any problems or concerns with state run programs. Mrs. Zimmerman invited her to attend the senior luncheon on February 19th if she is available.

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

| | |
|--|----------------|
| General Fund Balance as of February 13, 2015 | \$1,258,201.70 |
| Liquid Fuels Balance as of February 13, 2015 | \$408,056.90 |
| Capital Reserve Fund Balance as of February 13, 2015 | \$724,957.47 |

B. Deposit Activity since February 3, 2015 \$48,813.95

Mr. Steinmeier reported the gross payroll of February 6, 2015 totaled \$38,618.74. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of February 6, 2015 in the amount of \$38,618.74. Motion passed 4-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$1,199.96. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$1,199.96. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$111,361.13. Chairman Klein asked for clarification on the invoices for the real estate appraisals. Solicitor Yost explained that they were for the Exit 77 project. Mr. Megonnell asked Mr. Harman what his budget is for road salt. Mr. Harman stated that his budget is \$155,000.00 and that he is very close to being over budget due to the number of storms this year. Mr. Megonnell brought up the invoices for repairs to the trucks and equipment; Mr. Harman said that the trucks and equipment need to be maintained in order to plow the roads. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$111,361.13. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$6,764.57. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$6,764.57. Motion passed unanimously.***

PLANNING COMMISSION REPORTS AND PLANS

Authorization to send to TCPC -Revised Final Lot Consolidation for Fowler Property

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to authorize the revised Final Lot Consolidation Plan for the Fowler Property be sent to the TCPC for review and recommendation. Motion passed unanimously.

Authorization to send to TCPC-Yingst Subdivision #15.002

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to authorize Yingst Subdivision #15.002 be sent to the TCPC for review and recommendation. Motion passed unanimously.

OLD BUSINESS

Motion- Lexington Woods, Real Estate Taxes Strike-Off Request- Tabled

Bobbie Van Buskirk from Williams Holding Group addressed the board regarding the real estate taxes strike-off request. She stated that Central Dauphin School district approved a partial strike-off of 50% of what was requested. They have received a reassessment of the property in question from the County based off a filed recorded third amendment to the way that the land has been designated as withdrawable convertible land. Based off of the reassessment there was a difference of 86% so the tax for 2015 will be 14% of the previous tax for 2014. They are still waiting to hear from Dauphin County regarding the strike-off request. Chairman Klein commented that the township normally defers to the decision of the County and therefore he suggested that the board wait for a decision from them. Ms. Van Buskirk will contact the township once a decision has been submitted by the County.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Tara Rex, Brian Von Neida

Mrs. Zimmerman moved, seconded by Mr. Megonnell to authorize attendance to the CapCOG Stormwater Meeting/Training, on March 18, 2015 for Tara Rex and Brian Von Neida. Motion passed unanimously.

Mrs. Zimmerman asked if there was any feedback from Mr. Von Neida's training at PSATS. Mr. Rosario stated it will be approximately three weeks until he receives his test results.

Motion- Review Comments of Preliminary Official Statement for 2015 Water & Sewer Authority - 2011 Bond Refinance- Stephen Flaherty from RBC Capital addressed the board and explained that what is being done is an advanced refunding, which means the bonds are not callable until November 15, 2016. Four of the payments due between now and the call date need to be provided for in the escrow. He reviewed the escrow requirements which included principal, interest, and principal redeemed costs which will occur in 2015 and 2016. The Water & Sewer Authority is paying 100% of the debt service; no fees will be paid by the township. Mr. Steinmeier asked for clarification of the maturity date of the bonds; Mr. Flaherty confirmed that the maturity date of the new bonds will be the same as the current bonds. By refinancing the bonds, the Water & Sewer Authority will save approximately \$300,000.00. Solicitor Yost asked for clarification of the bond purchase agreement regarding Schedule 1. Mr. Flaherty explained that they are required to submit a schedule of not to exceed dollars and interest rates for each single year of the issuance. When the bonds will be sold there will be an addendum to Schedule 1, which each year will show the exact actual dollar amount and exact actual interest rate and the savings calculation. This provides RBC the maximum amount of flexibility to ensure that the township gets the best rate for each year. The addendum will be produced and reviewed with the Water & Sewer Authority before it is executed by one of the township's officers. Donna Kreiser from McNees Wallace & Nurick explained that the Ordinance in front of the board this evening was drafted in conformance with the Local Government Unit Debt Act and has been properly advertised. She specifically reviewed Section 4-First Amendment to Subsidy Agreement. The Subsidy Agreement shall provide that the Authority

shall periodically pay certain sums of money to the Township, derived from the receipts and revenues of the sewer system, for application toward the payment of debt service on the bonds.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to adopt Ordinance 2015-01. Motion passed unanimously.

Motion-Advertisement for Part-Time Public Works Employee- Mr. Harman addressed the board regarding his recommendation to hire a part time as needed public works employee to assist with snow plowing as necessary. Mr. Harman said that the position would help reduce the overtime for the full time staff and would be a seasonal position.

Chairman Klein moved, seconded by Mrs. Zimmerman to authorize the advertisement for a part time seasonal employee for snow plowing. Motion passed 4-0, with Mr. Harman abstaining.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mrs. Zimmerman provided Tamalee Brassington the release and extinguishment of drainage easement agreement which will allow her to install a fence at her residence.

Chairman Klein acknowledged Dean Clemens who is attending the meeting this evening as part of his Citizenship Community badge. Dean is a member of Boy Scout Troop #27.

PUBLIC COMMENT: None

SUPERVISORS COMMENTS

Mrs. Zimmerman reminded everyone of the senior luncheon on Thursday.

Mr. Megonnell wished everyone a Happy Mardi Gras.

Mr. Steinmeier thanked Mr. Harman and the Public Works department for the exceptional job they have done in the past few weeks keeping the township roads plowed and safe for residents. Mr. Harman said he has received complaints from residents in Sagewicke and Brynfield; he stated that because they are short staffed some residents have to wait for their roads to be plowed.

ADJOURNMENT: 7:40 PM