

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
TUESDAY, JANUARY 20, 2015**

**CALL TO ORDER**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting –January 5, 2015- *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of January 5, 2015. Motion passed unanimously.*

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

**PUBLIC COMMENT: None**

**PRESENTATIONS, STAFF/BOARD REPORTS**

Chairman Klein issued the oath of office to the following 2015 Fire Police members: John Kissinger, Larry Knapp, Bill McCahan, Kyle Miller, and Tom Russell.

Park & Recreation Board-FILO projects- Jeff Holt, Chairman of the Park & Recreation board addressed the board of supervisors regarding the following proposed FILO projects: (1) Master site plan for Houck Manor Park/Recreation Center (2) Authorization for a scope of work for a 15'x 50' brick addition to the recreation center to be used for storage (3) Update the implementation plan for pedestrian paths in the township (4) Pedestrian paths in the township. The board asked for copy of the memo that Mrs. Fesig emailed to Mr. Rosario that outlined the projects. Mr. Steinmeier asked where the proposed addition to the recreation would be; Mr. Holt stated the addition would be to the north side of the building at the upper parking lot area. Mr. Megonnell asked if FILO funds can be used for an addition to the recreation center; Solicitor Yost commented that it would be considered a capital improvement and therefore FILO funds could be used.

Fire Company- Kyle Miller, Fire Company President provided the following information to the Board: 2015 Administrative Officers, Operations Officers, and Committees. The 2% PEMA loan is scheduled to go in front of the PEMA committee on January 29<sup>th</sup> for the heavy rescue replacement project. In 2014 the Fire Police responded to 84 incidents for a total of 306 total hours in service. He briefly reviewed the proposed 2015 fire police event schedule.

Tim Shatto, Fire Chief provided the following information for 2014: The fire company responded to 213 calls in the township and 168 calls outside of the township. There were 639 apparatus emergency responses, 2,705 personnel emergency responses, 26 fire prevention events, 750 fire station tour guests, and zero fire fighter injuries. Chief Shatto briefly reviewed the training schedule for 2015. There are currently 7 live in firemen at the fire station which allows approximately a five minute response time to emergencies. The heavy rescue replacement truck should be delivered sometime in April, representatives from the fire company will visit the plant in February for an in progress inspection of the vehicle. An ad will run locally, regionally, and nationally in order to sell the current heavy rescue; all portable equipment and tools will be removed from the vehicle prior to the sale. Mr. Megonnell commended the fire company for all the services that they provide; he said that the fire company is well respected throughout the area. Mrs. Zimmerman commented that she can attest the five minute response time. She was at an event at Central Dauphin High School when a man had a heart attack and that the fire company was on the scene within five minutes. Chief Shatto commented that the fire company is responding to more and more medical support calls. The fire company is hoping to work with East Hanover and South Hanover townships to develop a mutual aid program; a meeting will held in the near future.

Mr. Megonnell stated that he attended the annual CapCOG meeting/dinner on January 19<sup>th</sup>. He commented that it was a very informative program, the president of HACC was the key note speaker. Gary Meyers from Susquehanna Township was the recipient of the Perry Albert award.

**TREASURER’S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

|   |                |
|---|----------------|
| General Fund Balance as of January 16, 2015         | \$1,300,127.58 |
| Liquid Fuels Balance as of January 16, 2015         | \$408,004.92   |
| Capital Reserve Fund Balance as of January 16, 2015 | \$724,865.13   |

B. Deposit Activity since January 6, 2015 \$70,382.70

Mr. Steinmeier reported the gross payroll of January 9, 2015 totaled \$27,729.34. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of January 9, 2015 in the amount of \$27,729.34. Motion passed 4-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$1,705.74. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid to meet due dates in the amount of \$1,705.74. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$83,688.18. Mr. Megonnell asked Mr. Harman how long the \$55,000 in road salt will last. Mr. Harman commented that the salt price is lower than 2014 and the salt shed is currently full. He said that the small frequent storms take more salt and man power than a large snow storm.

***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$83,688.18. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$4,026.09. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$4,026.09. Motion passed unanimously.*

Mr. Steinmeier reported the electronic transfer from the Building Fund to PLGIT to cover principal and interest is \$115,000.00. *Mr. Megonnell moved, seconded by Mr. Harman to approve a transfer from the Building Fund to PLGIT in the amount of \$115,000.00. Motion passed unanimously.*

## **PLANNING COMMISSION REPORTS AND PLANS**

Authorization to send to TCPC-Final Lot Consolidation Plan-Fowler Property- Mr. Rosario explained that this request is for the board approval to send the final lot consolidation plan for the Fowler property to TCPC for review and recommendation.

*Mr. Megonnell moved, seconded by Mrs. Zimmerman to authorize the Final Lot Consolidation Plan for the Fowler Property be sent to the TCPC for review and recommendation. Motion passed unanimously.*

## **OLD BUSINESS**

Motion- Lexington Woods, Real Estate Taxes Strike-Off Request- Tabled- No information has been received from Central Dauphin School District regarding their decision regarding the request.

A.P. Williams Land Research-Creekvale- Solicitor Yost stated the agreement will be completed in the next thirty days.

Brookview Phase 3, Fence and Easement Agreement- Solicitor Yost stated the agreement will be completed in the next thirty days.

Legal Protocol for Blighted Properties- Solicitor Yost stated that the problem is finding the property owners. Eventually the township will have to condemn the properties and will be responsible for the costs for demolition. Mr. Brulo said that the CDBG program has been used to demolish homes, he suggested that Mr. Rosario attend the meeting on January 23<sup>rd</sup> to see if the home on Piketown Road that is in the floodplain would be eligible for a grant.

## **NEW BUSINESS**

Motion – Consent Items: Section 607. (4): Improvement Guarantee Reduction #1, Clover Hill Ciocca Body Shop; Improvement Guarantee Reduction #2 (Final) and Maintenance Guarantee Recommendation, Clover Hill Ciocca Honda

*Mr. Steinmeier moved, seconded by Mr. Megonnell to Improvement Guarantee Reduction #1 for Clover Hill Ciocca Body Shop by \$146,090.00 from the current amount of \$165,649.00 leaving a balance of \$19,559.00. Motion passed unanimously.*

***Mr. Megonnell moved, seconded by Mr. Steinmeier to approve Improvement Guarantee Reduction #2 (Final) for Clover Hill Ciocca Honda by \$33,542.05 from the current amount of \$33,542.05 leaving a balance of \$0.00, contingent upon posting a maintenance guarantee in the amount of \$33,137.33 for an 18-month period. Motion passed unanimously.***

Intersection Design Study (Draft) Hershey Road (Rt.39) & Devonshire Heights Road- Mr. Brulo addressed the board regarding the intersection design study for Rt. 39 and Devonshire Heights Road. HRG is suggesting that the geometric improvements be made which are: Realign Douglas Road and Devonshire Height Road and install a northbound right turn lane along Route 39. A traffic signal can't be installed because it does not meet the legislative warrants and improvements would need to be made to Rt. 39. HRG is recommending that an intersection beacon be installed, which is warranted. The intersection control beacon will provide flashing yellow operation along both approaches of Route 39 and flashing red operation along the eastbound approach of Devonshire Heights Road and the westbound approach of realigned Douglas Road. The intersection control beacon will be configured in a manner which will allow for conversion to a traditional traffic signal, once warrants are met. The report is recommending three phases to the proposed project: (1) Complete the geometric improvements and installation of the intersection beacon (2) Petition PennDOT through the HATS program to make improvements along Rt. 39, and (3) Install a traffic signal once a signal is warranted. Mrs. Zimmerman reminded the board that at the original meeting with PennDOT the traffic signal was denied. As a result of the PennDOT meeting on January 15<sup>th</sup> which was attended by Mrs. Zimmerman, Mr. Steinmeier, Mr. Brulo, Representative Marsico and Commissioner Haste, the township is making progress with PennDOT on the proposed project. She stated that it is important to write letters to our legislators when there are problems within our municipalities that need to be addressed. Mr. Steinmeier commented that he believes the board needs to move forward with this project. Mr. Megonnell asked if on the northbound lane if there is a yellow blinking light is there room for a turning lane. Mr. Brulo said the area is very tight, and a warrant needs to be met for a left turn lane. He doesn't think it will meet the warrant for a left turn lane, but he will check. Solicitor Yost asked if all the loan money is not used on the project can it be paid back immediately. Mr. Brulo confirmed that any loan funds not used for the project can be paid back immediately.

***Mr. Megonnell moved, seconded by Mr. Steinmeier to have HRG submit the Intersection Design Study for Rt. 39 & Devonshire Heights Road to PennDOT. Motion passed unanimously.***

Motion -Refinancing of Water & Sewer Authority Bond Series of 2011-RBC Capital Presentation- Stephen Flaherty from RBC Capital reviewed the refinancing opportunity of the Water & Sewer Authority Series of 2011 Bonds. He reviewed the debt summary and the refinancing opportunity. He explained the current Series of 2011 and the proposed Series of 2015. The township will issue a "general obligation" bonds and enter a "subsidy agreement" for the Series of 2015. The township will not incur any expense in the refinancing. If the current bonds are refinanced the estimated savings is \$300,000.00 over three years. He will review the proposed refinancing with the Water & Sewer Authority at their meeting tomorrow evening. Donna Kreiser from McNees Wallace & Nurick explained that the structure is similar to the 2011 bond series. The Water & Sewer Authority will adopt a resolution authorizing the undertaking of the refunding project. Mr. Steinmeier asked if the interest rates rise can the Water & Sewer Authority and Township opt out of the refinancing. Mr. Flaherty confirmed that both entities can opt out at any time.

***Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the refinancing of the Water & Sewer Authority Bond Series of 2011. Motion passed unanimously.***

Motion-Blood Drive Dates for 2015- Mr. Rosario explained that the blood drive held in December was very successful and the Central Penn Blood Bank is requesting use of the township building parking lot for blood drives in 2015.

*Chairman Klein moved, seconded by Mr. Megonnell to approve the Central Penn Blood Bank to hold blood drives at the Township building on March 17<sup>th</sup>, June 17<sup>th</sup>, September 15<sup>th</sup>, and December 29<sup>th</sup>, 2015. Motion passed unanimously.*

#### **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mr. Steinmeier commented that the Exit 77 loan with Fulton Bank has a 4.5% interest rate. He said that we need to look into refinancing the loan with the DCIB who offers a .5% interest rate. It was the consensus of the board to have Mr. Rosario to look into the DCIB loan.

Mr. Megonnell recommended that a letter be sent to Keystone Corrections suggesting that any of their clients who walk along Rt. 22 wear a reflective arm band. It is a safety issue in the evening and early morning when clients wear dark clothing and walk along the road. Mr. McCahan, PSAB Chairman, commented that he has noticed an increase in foot traffic on Jonestown Road in the past few weeks.

**PUBLIC COMMENT: None**

#### **SUPERVISORS COMMENTS**

Mrs. Zimmerman thanked the fire company for all that they do for the township and for their many hours of educational training. She also thanked the public works department for their commitment and long hours in order to keep the township roads safe for the residents.

Mr. Harman said the weatherman is calling for 1"-3" of snow tomorrow, so be prepared.

Mr. Megonnell reminded everyone of the winter movie program at the recreation center on the second Monday of February and March. He asked Mrs. Fesig how the turnout was for the activity night; she said there were no attendees. She said the senior lunch program has been a success as well as the WES business association breakfasts. Mr. Megonnell informed every one of the community awareness bulletin from the state police that is available; the bulletin addresses digital pickpockets.

Mr. Steinmeier commented that the township is fortunate to have volunteers for our boards and organizations; he said that township has a lot to offer to the residents. He thanked public works for doing a great job on keeping the roads clear during snow storms. He has received many compliments from neighboring townships on the township road conditions.

**ADJOURNMENT: 8:20 PM**