

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, DECEMBER 15, 2014**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and a moment of silence.

ROLL CALL

Harold Harman, Supervisor	Adam Klein, Chairman
Jay Megonnell, Vice Chairman	Don Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Supervisor-Absent	

APPROVAL OF MINUTES

Regular meeting –December 1, 2014- Mr. Megonnell asked Mr. Harman for clarification of snow plowing of Avondale Terrace. Mr. Harman stated that the snow emergency routes are plowed first (Manor Drive, Fairville Avenue, and Avondale Terrace). If there was a delay in plowing Avondale Terrace it was due to an equipment breakdown or shortage of staff.

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of December 1, 2014. Motion passed 3-0, with Mr. Harman abstaining.

Workshop meeting –December 1, 2014- Mr. Megonnell commented that he spoke with Mr. Houck regarding the flag pole at Houck Memorial Park. Houck Services, Inc. will re grout the base of the flag pole as well as remove the current shrubbery and replace with new shrubs.

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the workshop meeting minutes of December 1, 2014. Motion passed 3-0, with Mr. Harman abstaining.

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment/discussion:

FROM: Larry Mummert RE: Thank You- Mr. Megonnell asked that a copy of the letter be forwarded to Mrs. Fesig. Mr. Steinmeier commented on the suggestion from Mr. Mummert for the installation of dimmer lights. Mr. Rosario stated the Mrs. Fesig has contacted J.A. Kolva to obtain a bid to install dimmer lights.

PUBLIC COMMENT: None

PRESENTATIONS, STAFF/BOARD REPORTS

Mr. Megonnell asked for clarification on the public works report regarding the maintenance of the brush machine. Mr. Harman explained that the brush machine is the brush shredder.

Mr. Megonnell asked what roads were reviewed by the public works staff for pot hole repairs. Mr. Harman commented that the road crew will cold patch Fishing Creek Valley Road and Piketown Road tomorrow.

TREASURER'S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of December 12, 2014	\$955,892.40
Liquid Fuels Balance as of December 12, 2014	\$407,952.95
Capital Reserve Fund Balance as of December 12, 2014	\$988,487.39

B. Deposit Activity since December 2, 2014 \$5,668.71

Mr. Steinmeier reported the gross payroll of December 12, 2014 totaled \$27,698.12. *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the payroll of December 12, 2014 in the amount of \$27,698.12. Motion passed 3-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$9,246.05. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$9,246.05. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$178,601.15. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers in the amount of \$178,601.15. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$3,406.14. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$3,406.14. Motion passed unanimously.*

PLANNING COMMISSION REPORTS AND PLANS

Motion-Updated phasing schedule for Brook View development

Mr. Steinmeier moved, seconded by Mr. Megonnell to approve the updated phasing schedule for Brook View development. Motion passed unanimously.

OLD BUSINESS

Motion- Revised Payment #2 & Substantial Completion for Manor Drive/Rabbit Lane Culvert Project- Mr. Brulo addressed the board regarding the improper pavement installation at the Rabbit Lane site. The contractor will overlay the culvert restoration in the spring of 2015 and will be completed by May 29, 2015. A total of \$20,000.00 has been held to cover the costs associated with the pavement section, in the event that it fails before the overlay is completed, and will be released to the contractor upon acceptance of the overlay. Solicitor Yost has reviewed the letter and commented that the performance bond is still in effect. Mr. Harman has reviewed the project and suggests approval of the payment.

Mr. Harman moved, seconded by Mr. Steinmeier to approve payment #2 and substantial competition to Farhat, LLC in the amount of \$35,202.20 for the Manor Drive/Rabbit Lane culvert project. Motion passed unanimously.

Motion-Financial Investments for 2014/2015- Mr. Rosario briefly reviewed the five quotes that were received for the certificates of deposit. Chairman Klein commented that the law firm where he works conducts business with some of the banks and therefore he is going to abstain from the motion.

Mr. Megonnell moved, seconded by Mr. Harman to approve Mid Penn Bank to handle the 2015 investment funds for 12 month certificates of deposit for the Fire Tax Capital Reserve fund, LST fund, and Restricted funds account. Motion passed 3-0, with Mr. Klein abstaining.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Improvement Guarantee Reduction #1, Millstone Phase 3

Mr. Megonnell moved, seconded by Mr. Harman to approve Improvement Guarantee Reduction #1 for Millstone Phase 3 by \$180,684.50 from the current amount of \$318,848.20 leaving a balance of \$138,163.70. Motion passed unanimously.

Motion-Lexington Woods, Real Estate Taxes Strike-Off Request- Bobbie Van Buskirk, representative for A.P. Williams was present to address the board. Chairman Klein commented that normally the township will follow the decision of Dauphin County and Central Dauphin School District. Ms. Van Buskirk stated that the strike off request is the on Central Dauphin School District Executive Committee agenda this evening and will be voted on at the January 5, 2015 School Board meeting. Dauphin County will vote after Central Dauphin School District votes.

Mr. Megonnell moved, seconded by Mr. Steinmeier to table the Lexington Woods, Real Estate Taxes Strike-Off Request, until a decision has been rendered by Central Dauphin School District and Dauphin County. Motion passed unanimously.

Motion-Final Pay Application, Township Building Roof Repair- Mr. Brulo provided a brief overview of the project. He explained that the chimney cap was repaired and some slope was added to the roof which has solved the water leak problem. There is a twenty year warranty on the roof.

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve payment application #2 for final payment to TGW Corporation in the amount of \$6,655.39 for the township building roof repair project. Motion passed unanimously.

Motion-Contract Closeout, 2014 Paving Project- Mr. Brulo provided a brief overview of the project. Mr. Harman commented that there were a few problems, however they have been corrected to his satisfaction.

Mr. Steinmeier moved, seconded by Mr. Megonnell to approve payment application #2 for final payment to EJB Paving and Materials Co. in the amount of \$69,315.22 for the 2014 paving project. Motion passed unanimously.

Discussion-HRG Update on Rt. 39 & Devonshire Heights Road- Mr. Brulo addressed the board regarding the request for a meeting with PennDOT. PennDOT has stated that they can't approve the installation of a traffic signal at the intersection of Rt. 39 & Devonshire Heights road because the signal request does not meet warrants. The public meeting that was held brought up new information and concerns from residents. This information was taken back to PennDOT; they replied that the new information is not adequate to have any further meetings regarding the signal with the Traffic Unit. They said unless there new information regarding the warrants they can't approve a traffic signal. Mr. Brulo said they did leave the door open to provide a written request with some data that would go beyond the Traffic Unit. The township has reached a roadblock with the technical division of PennDOT but there may be some other possibilities that we can pursue if we provide some additional data in the form of an engineering report. PennDOT engineers are looking for data in the form of site distances on the main line and side streets, accident data, and traffic volume. In order to request a meeting the township will need to provide a letter and traffic report which will go to the Traffic Unit who would forward it to a different division. Mr. Steinmeier suggested the board pursue a meeting with PennDOT and request that Mike Kreiser and the district executive be in attendance. He commented that if a signal request is denied, the project may have to be abandoned; however he would like to continue to pursue the project for another 6-9 months. There was discussion of Act 89, which could offer some grant money toward the project. Mr. Steinmeier stated that Representative Marsico and Senator Teplitz are in support of the township's request. Mr. Brulo will work with Mr. Rosario to write a letter and provide an engineering report to forward to PennDOT as well as Representative Marsico and Senator Teplitz.

Resolution 2014-46, 2015 Budget- Chairman Klein stated that the proposed 2015 budget is a balanced budget with no tax increase.

Mr. Megonnell moved, seconded by Mr. Harman to approve Resolution 2014-46, 2015 Budget. Motion passed unanimously.

Motion-Insurance Package for 2015- Chairman Klein reviewed the insurance proposal for 2015 which has an 8% increase from the 2014 policy. The change in premium is attributed to an increase in property values from \$28,026,889 to \$28,857,925. The property deductible is \$1,000; Mr. Steinmeier asked Mr. Rosario to find out if the deductible was increased to \$10,000 would the premium decrease. Mr. Rosario informed the board that a risk management program will be implemented in 2015 for all township departments; he said this should help keep premiums to a minimum. Mr. Steinmeier asked Mr. Rosario to contact the insurance agent to find out the last time they visited the water and sewer authority plant. Mr. Rosario will contact the agent for a possible reduction in premium. The volunteer fire department has coverage through the State Workers Insurance Fund (SWIF) which is paid by the township. There was discussion that the Water and Sewer Authority is also covered under the commercial and workers compensation package with coverage provided by Selective Insurance.

Mr. Megonnell moved, seconded by Mr. Harman to approve the 2015 Commercial and Workers Compensation Insurance proposal. Motion passed unanimously.

Report-Volunteer vacancies for 2015- Chairman Klein reviewed the board/commission incumbent volunteer information. Mr. Shandersky who holds seat #3 on the Planning Commission has not replied because he is out of town. Mr. Jones who holds seat #4 on the Water & Sewer Authority is not interested in being reappointed. Chairman Klein asked the board members to inform residents of the opening on the Water & Sewer Authority. Appointments will take place at the reorganizational meeting on January 5, 2015.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

PUBLIC COMMENT: None

SUPERVISORS COMMENTS

Mr. Harman wished everyone a Merry Christmas.

Chairman Klein informed the audience there was an Executive Session held prior to the meeting to discuss legal and personnel issues. He wished everyone Merry Christmas, Happy Hanukah, and a Happy New Year.

Mr. Megonnell informed everyone that Mrs. Zimmerman is recuperating and to please keep her in your prayers. He wished everyone a Merry Christmas.

Mr. Steinmeier wished everyone a Happy New Year.

ADJOURNMENT: 7:40 PM