

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, DECEMBER 1, 2014**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor-Absent
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting –November 18, 2014- *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of November 18, 2014. Motion passed unanimously.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment/discussion:

FROM: Frank Duschek Family **RE:** Thank You- Mrs. Zimmerman read the letter from the Frank Duschek family thanking the public works department for all their hard work throughout the year.

PUBLIC COMMENT

Jon Strande, 8009 Manada View Drive- Mr. Strande asked the board if the Yingst Rezoning request presented at the public hearing on October 6th was approved. Chairman Klein confirmed that the board approved the rezoning request at a later meeting. Mr. Strande said the board stated at the hearing that they would notify the residents who expressed comments when a hearing would be held to make a decision. Chairman Klein stated there was no additional hearing, that the request was approved at a public meeting. Chairman Klein apologized that residents were not notified when the rezoning request would be voted on. Mr. Strande brought up the zoning of the property and what types of businesses would be permitted. Chairman Klein explained that a land development plan would need to be presented to the board and meet all township requirements. Mr. Steinmeier commented that PennDOT would have to approve any business since it is a state highway. Mr. Strande asked if the rezoning approval can be reversed. Solicitor Yost explained that a board member in the majority vote, would need to change their vote, and it would need to be done in a reasonable amount of time, probably 30 days. The other option is for a resident to file a private appeal. Mr. Strande stated that since they were not notified of the date that the board would vote, they have now lost their ability to file a private appeal. Chairman Klein said staff will review the transcript and confirm what was discussed regarding when the board was going to take action on the rezoning request. Mr. Strande asked how he will notified of any future developments of the project. Chairman Klein suggested that he be in contact with Mr. Rosario as well as review the meeting

agendas which are posted on the township website. Chairman Klein explained that all board decisions are part of the meeting minutes, which are also posted on the township website.

Tim Mellott, Mellott Engineering- Mr. Mellott presented the rezoning request on behalf of the developer at the October 6th hearing. He stated that the hearing was closed and the board decided not to make a decision until comments were received from the Dauphin County Planning Commission.

Jon Strande, 8009 Manada View Drive- Mr. Strande commented that the process seems broken; why would Dauphin County Planning Commission make a recommendation without reviewing any testimony from the hearing. He asked if residents can voice their concerns at a Dauphin County Planning Commission meeting; Chairman Klein said it is a public meeting, but he is not aware of any resident attending a meeting to voice their concerns. Chairman Klein stated that the township sends all rezoning requests to Dauphin County for their recommendation, the board does not have to take their recommendation. The Dauphin County Planning Commission is a second set of eyes to review the request and they look at it from their perspective and how it fits in with the rest of the county. Mr. Steinmeier commented that the township planning commission reviewed the rezoning request and recommend approving the request.

Andrew Williams, 222 Berkstone Circle- Mr. Williams stated that he is disappointed with the decision of the board to approve the Yingst rezoning request. He thought that the board was going to notify him to let him know when a decision was going to be made so he could inform his neighbors. He commented that if there is a commercial property on Rt. 39 the entrance needs to be off Rt. 39. Mrs. Zimmerman stated that the board only approved the rezoning not a land development plan.

PUBLIC HEARING

#2014.02 Conditional Use, Jeffrey Deibler, Tax Parcel #68-030-253- Refer to transcript

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Conditional Use #1: Driveway crossing of stream/wetland protection overlay district (SPOD & WPOD). Motion passed unanimously.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Conditional Use #2: Maintenance access crossing of stream/wetland protection overlay district (SPOD & WPOD). Any oversight or omission during the review process is not a waiver of any of the requirements of applicable Zoning and/or Subdivision & Land Development Ordinances of West Hanover Township and does not relieve the applicant, developer, and/or property owner from complying with them. Motion passed unanimously. Motion passed unanimously.

PRESENTATIONS, STAFF/BOARD REPORTS

Mr. Megonnell asked on the staff calendar why Dave Wickenheiser is showing on vacation for December 1st, when it is the day the board gave public works for Election Day. Mr. Rosario said that it is a mistake and he will fix the calendar.

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of November 26, 2014	\$1,037,447.43
Liquid Fuels Balance as of November 26, 2014	\$407,902.66
Capital Reserve Fund Balance as of November 26, 2014	\$988,365.54

B. Deposit Activity since November 17, 2014 \$60,083.90

Mr. Steinmeier reported the gross payroll of November 28, 2014 totaled \$27,664.52. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of November 28, 2014 in the amount of \$27,664.52. Motion passed unanimously.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$23,355.09. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid to meet due dates in the amount of \$23,355.09. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$128,258.99.

Mr. Megonnell asked if Mr. Rosario knew what repairs were completed on truck #2 and truck #10; Mr. Rosario will find out from Mr. Harman.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$128,258.99. Motion passed unanimously.

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$1,154.99. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$1,154.99. Motion passed unanimously.*

PLANNING COMMISSION REPORTS AND PLANS: None

OLD BUSINESS

Motion- Manor Drive/Rabbit Lane Culvert Project-Execution of Maintenance Agreement- Tabled

Mr. Rosario stated that hopefully the execution of the maintenance agreement will be resolved by the December 15th meeting.

Motion-RFQ Financial Investments- Mr. Rosario commented that the quotes are due on December 11th and will be presented to the board for review at the December 15th meeting.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motion –Intent to Appoint CPA Firm as Auditors-The advertisement is for a CPA firm to conduct the 2014 township audit and replace the elected township auditors.

Mr. Steinmeier moved, seconded by Mr. Megonnell to authorize the advertisement announcing the intent to appoint a certified public accounting firm to conduct the annual audit for fiscal year 2014 at the re-organizational meeting on January 5, 2015. Motion passed unanimously.

Mrs. Zimmerman asked if the board was going to put of RFP's for engineering firms, legal firms, and accounting firms. It was the consensus of the board to issue a RFP for engineering firms.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

PUBLIC COMMENT

Brian McFeaters, township SEO, addressed the board and thanked them for allowing him to serve the township. He presented his 2015 rates; there is no rate increase from 2014. Mr. Steinmeier asked him how much the township has paid him in 2014. Mr. McFeaters said the township is not paying for his services. Mr. Steinmeier asked if the state reimburses him for the services provided; Mr. McFeaters said there is no more state reimbursement.

SUPERVISORS COMMENTS

Mrs. Zimmerman reminded everyone the Historical Society, Parks and Recreation Department, and the Fire Company are hosting a Christmas celebration on December 7th at 6:00pm at the recreation center. She stated that the retro reflectivity time limit has been suspended, there is now no time limit. Mrs. Zimmerman will not be at the December 15th meeting; she wished everyone a Merry Christmas, Happy Hanukkah, Happy Kwanzaa, and a blessed holiday season to all.

Mr. Megonnell reminded everyone that when your windshield wipers are on you must have your lights on; it is a state law. When plowing snow he informed residents not to blow the snow onto the roadway or onto your neighbor's property.

Mr. Steinmeier asked if a meeting has been set up with PennDOT regarding the proposed traffic signal at the intersection of Rt. 39 and Devonshire Heights road. Mr. Rosario has not heard from HRG, but will contact them to follow up. Mr. Steinmeier commented that without PennDOT approval for a traffic signal, the project may have to be cancelled. Some residents from Avondale Terrace asked Mr. Steinmeier where they rate in the priority of snow removal since they are a snow emergency route. Mr. Rosario will follow up with Mr. Harman.

ADJOURNMENT: 7:55 PM