

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
TUESDAY, NOVEMBER 18, 2014**

**CALL TO ORDER**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer-Absent

**APPROVAL OF MINUTES**

Regular meeting –November 3, 2014- Mr. Megonnell pointed out a correction regarding the comments from the line painting contractor who stated that the roads are in need of repair. He pointed out an addition that the “No Hunting” signs have been posted at Fairville Park; Mr. Harman removed a tree stand from the park which is in storage at the public works facility.

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the regular meeting minutes of November 3, 2014 as amended with the corrections. Motion passed unanimously.*

Workshop meeting –November 10, 2014- Mr. Megonnell brought up that the Township should look into the expansion of cell towers on telephone poles. This information was discussed at a county meeting which Mr. Megonnell, Mr. Steinmeier, and Mrs. Zimmerman attended. He brought up the issue at the workshop and asked that it be added to the minutes.

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the workshop meeting minutes of November 10, 2014 as amended with the correction. Motion passed unanimously, with Chairman Klein abstaining.*

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

**PUBLIC COMMENT: None**

**PRESENTATIONS, STAFF/BOARD REPORTS**

Mr. Megonnell asked Mr. Harman when the Tiger mower rental expires; Mr. Harman commented that the rental expires on November 21<sup>st</sup>. Mr. Megonnell commended the public works department for the job done at the intersection of Moyer Road and Fairville Avenue. He said the sight distance of the stop sign has been greatly improved.

**TREASURER’S REPORT:** Ms. Riley reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of November 14, 2014	\$1,020,779.28
Liquid Fuels Balance as of November 14, 2014	\$407,902.66
Capital Reserve Fund Balance as of November 14, 2014	\$988,365.54

B. Deposit Activity since November 4, 2014 \$19,982.89

Ms. Riley reported the gross payroll of November 14, 2014 totaled \$27,383.44. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of November 14, 2014 of \$27,383.44. Motion passed 3-0, with Mr. Harman abstaining.***

Ms. Riley reported the vouchers prepaid to meet due dates was \$84,773.73. ***Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers prepaid to meet due dates in the amount of \$84,773.73. Motion passed unanimously.***

Ms. Riley reported the total for the vouchers to be approved is \$62,924.51. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers in the amount of \$62,924.51. Motion passed unanimously.***

Ms. Riley reported the total for the vouchers to be approved and paid from Fire Tax is \$3,297.42. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$3,297.42. Motion passed unanimously.***

**PLANNING COMMISSION REPORTS AND PLANS**

#14.003, Final Land Development Plan, Ted’s Bar and Grill- Tim Mellott, engineer for the project, addressed the board regarding the comments from HRG and the responses regarding: (1) PA State Plane Coordinate System- a full field survey has been completed and the survey correlation to the township required horizontal and datum has been added to the existing features plan sheet 2. There is adequate survey correlation in support of this waiver request. (2) The proposed fire hydrant meets the PSAB requirements (3) The existing 60-inch CMP pipe is in good shape at this time. Calculations show the proposed fill of approximately 11 feet will not compromise the integrity of the existing pipe. There will be the standard stormwater agreement as well as a detailed agreement specific to this pipe. (4) The traffic study did not meet traffic signal warrants for the intersection of Rt. 22 and Oak Grove Road. However the applicant is offering to contribute \$5,000 to the township to use at their discretion.

Mrs. Zimmerman asked Mr. Mellott if there is sufficient lighting for the project. Mr. Mellott commented that a lighting plan was provided to meet the township ordinance. She was concerned that there are no lights on Rt. 22, Mr. Mellott commented that the township ordinance does not allow for lights in that area. He said the proposed lighting meets the township ordinance requirements. Mrs. Zimmerman commented perhaps the township needs to consider changing the ordinance to allow lights in additional areas.

Mr. Brulo, township engineer, thanked Mr. Mellott for his presentation. Although a traffic signal is not warranted at this time, HRG recommends a contribution of \$7,500 for the future signalization of the intersection of Rt. 22 and Oak Grove Road.

*Chairman Klein moved, seconded by Mrs. Zimmerman to approve the waiver of a preliminary plan requirement under (173-11.A). Motion passed unanimously.*

*Chairman Klein moved, seconded by Mrs. Zimmerman to approve the waiver of the Pennsylvania State Plane Coordinate System (173-14.I.2.d) per HRG's explanation that the applicant has provided an adequate survey correlation in support of this waiver request. Motion passed unanimously.*

*Chairman Klein moved, seconded by Mr. Megonnell that the applicant must satisfy all comments recommended by HRG as referenced in the memo dated November 13, 2014 referencing the calculations and the engineer's estimate of the financial security under section 173-17.A.2.a. All agreements are contingent upon the review and approval of the township solicitor. Motion passed unanimously.*

## **OLD BUSINESS**

Motion- Manor Drive/Rabbit Lane Culvert Project-Execution of Maintenance Agreement- Mr. Brulo informed the board that there are still issues that need to be resolved regarding the maintenance agreement between the township solicitor and the bonding company. The contractor is proposing that he provide an additional 2" of pavement over the pavement that is in place at his expense to be completed in the spring. Mr. Brulo commented that HRG needs to conduct a structural analysis of the proposal to make sure the additional 2" will be satisfactory since it is not the same material that was not originally specified in the bid. HRG would like to get a set of plans from the contractor with the construction modification request in writing. Mr. Brulo hopes to bring this item back to the board for the December 1<sup>st</sup> meeting. If on December 1<sup>st</sup> there is still no agreement, Mr. Brulo recommends that the township pay the contractor for the balance of the work that he has completed with the exception of the \$33,200 for the re-pavement portion of the project. Mrs. Zimmerman asked if \$33,200 is enough for the proposed re-pavement. Mr. Brulo stated that it is enough money to excavate the current material and place the new material in as specified; this also includes a 10% contingency fee.

Motion-RFQ Financial Investments- Mr. Rosario suggested to the board that the CD in the amount of \$150,000 for the Building Fund be closed and the funds transferred to the Building Fund money market account at Fulton Bank. In 2015, there is approximately \$117,500 due in principal and interest due for the Emmaus Bond Loan. The current Building Fund money market account at Fulton Bank has a balance of \$25,175.13. There was discussion at the workshop last week to use

Fire Tax Capital Reserve Funds to pay the principal and interest on the Emmaus Bond Loan. There was discussion regarding the accounts and the Emmaus Bond Loan. It was the consensus of the board to move the Building Fund CD back to the Fulton Bank Building Fund money market account. Mr. Rosario will solicit RFP's from local banks to obtain interest rates regarding the remaining CD's.

## **NEW BUSINESS**

Motion – Consent Items: Section 607. (4): None

Resolution 2014-44, 2015 Tax Levy- Chairman Klein briefly reviewed the real estate tax rates and street light assessment rates for 2015. There is no increase for 2015.

*Mrs. Zimmerman moved, seconded by Mr. Harman to approve Resolution 2014-44, 2015 Tax Levy. Motion passed unanimously.*

Resolution 2014-45, 2015 Fee Schedule

*Mr. Megonnell moved, seconded by Mr. Harman to approve Resolution 2014-45, 2015 Fee Schedule. Motion passed unanimously.*

Motion-Advertisement of 2015 Budget

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve advertisement of the 2015 Budget. Motion passed unanimously.*

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mr. Megonnell commented that he attended the joint land use study at Fort Indiantown Gap on November 11<sup>th</sup>. They want the township to incorporate into the Comprehensive Plan a sound buffer around the perimeter of Fort Indiantown Gap and township land. He asked the Mr. Rosario to inform Elijah Yearick of the issue when the township Comprehensive plan meeting is held on November 19<sup>th</sup>.

**PUBLIC COMMENT: None**

## **SUPERVISORS COMMENTS**

Mrs. Zimmerman commented the board meeting was rescheduled from November 17<sup>th</sup> to this evening because the board attended the Gaming Grant Commission meeting. The Historical Society, Parks and Recreation Department, and the Fire Company are hosting a Christmas celebration on December 7<sup>th</sup> at 6:00pm at the recreation center. There will be the legend of the yule log, tree lighting, a visit from Santa, a tribute to veterans, Christmas caroling, hot chocolate and cookies. Mrs. Zimmerman invited everyone to attend the event. She invited everyone to attend the John Harris Mansion tour on December 11<sup>th</sup>, the event is sponsored by the Historical Society. Mrs. Zimmerman wished everyone a blessed Thanksgiving.

Mr. Harman wished everyone a Happy Thanksgiving.

Chairman Klein provided a brief review of the Gaming Grant Commission meeting. Mark Stewart suggested that the township see if liquid fuel funds can be used to pay the Exit 77 debt. Solicitor Yost and Mr. Rosario will meet to research this suggestion. Any gaming grant funds received will be applied to the fire station debt. Chairman Klein wished everyone a Happy Thanksgiving.

Mr. Megonnell wished everyone a Happy Thanksgiving.

Mr. Rosario explained how the budget deficit will be eliminated once the funds are received from the fire company loan.

**ADJOURNMENT: 7:45 PM**