

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, OCTOBER 20, 2014**

WORKSHOP SESSION

CALL TO ORDER – 6:00 p.m.

Chairman Klein called the workshop to order at 6:00 pm.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

PUBLIC COMMENT: None

OLD TOPICS: None

NEW TOPICS

2015 Budget- Mr. Rosario informed the Board that 90% of the draft budget is complete. He explained that Part 1 includes general information regarding the Township as well as the revenue and expenses. He stated that there will not be a lot of large projects scheduled for 2015, the majority of projects will be small and therefore will be budgeted to capital purchases. He requested an Executive Session following the Board meeting to discuss compensation. Mr. Rosario reviewed the proposed expenses by department. He explained the proposed capital purchases for Township administration and the municipal building. Mrs. Zimmerman brought up that the roof at the recreation center needs immediate attention. She said that the leaks are ruining the ceiling tiles. Mr. Rosario stated that he will need to place the project out for bid, and that he has the repairs budgeted for 2015. There was discussion the projects need to be looked at as one project and since they will be over \$25,000 they must be put out for bid. There was general discussion regarding the necessary repairs for the recreation center roof. Mr. Megonnell asked for clarification for what would be coded to 40900.300, other services and charges. Ms. Riley explained that small items for the building (i.e. American flag) would be coded to this line item. There was discussion regarding the funds to be budgeted for fire station #1-repairs and maintenance. Mr. Rosario explained that structural end wall needs to be repaired as well as a portion of the floor in that area. The Board committed a \$60,000 donation to South Central EMS for 2015. Mr. Steinmeier asked if Mr. Rosario had received any information from the Humane Society; Mr. Rosario confirmed that he has not received any information. Expenses for the codes department were reviewed, new expenses included: a part time employee for property maintenance, third party agency, and a scanner. The cost of the scanner will be shared with the zoning department. The zoning department expenses included: third party agency fees, advertising for three public workshops (MS4, possible police partnership with Lower Paxton, and possible public bus transportation from the recreation center), the scanner, and fees to Tri County Planning Commission for completion of the COMP plan. Engineering fees have been reduced from \$50,000 to \$25,000. Mrs. Zimmerman asked if there was any feedback from the parks and recreation department regarding using the parking lot for possible local bus service pick up. Mr. Rosario said he emailed Mrs. Fesig but has not received any feedback. There was discussion on how FILO funds can be spent; Mr. Rosario explained that FILO funds need to be used to provide infrastructure or buy recreational equipment for new parks, and/or

make improvements to existing facilities. FILO funds cannot be used to simply maintain existing facilities or purchase maintenance equipment. There will be an agreement between the Township and the developer to decide what the funds will be used for. Payroll for public works was reviewed, Mr. Rosario explained that Mrs. Marks salary is included since she is Mr. Harman's assistant. Mrs. Zimmerman commented that she has received numerous compliments on the newsletter. Mr. Rosario commented that he has increased training funding, he would like to see more safety training in 2015. Chris Mumma is certified to train current staff who will assist with flagging when necessary. The capital purchases for public works were discussed, they include: a new truck, gutter replacement, lighting, a snow plow, and safety vests. Mr. Rosario explained that there are liquid fuel funds available to be allocated to the purchase of the new truck; the Board will need to decide if they want to use the available funds or retain them for a major road project in 2016. There was discussion of the sign retro reflectivity project; Mr. Megonnell believes that approximately 90% of the project has been completed. Mr. Rosario has budgeted \$6,000 for fire police, he asked the Board for their input on the donation amount. Funds have been budgeted for two MS4 public forums and a new projector for the seminars. The proposed budget for the park and recreation department was reviewed. Capital purchases for the recreation center include roof repairs and lighting. Capital purchases for the parks include trash cans, dog stations, and pavement repair for Fairville Park.

Chairman Klein suggested workshop be scheduled for October 27th; it was the consensus of the Board to schedule a workshop for that date.

OTHER BUSINESS: None

ADJOURNMENT: 6:55 PM