

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, OCTOBER 20, 2014**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting –October 6, 2014- *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of October 6, 2014. Motion passed unanimously.*

Workshop meeting –October 6, 2014- *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the workshop meeting minutes of October 6, 2014. Motion passed unanimously.*

Workshop meeting –October 13, 2014- *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the workshop meeting minutes of October 13, 2014. Motion passed unanimously.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

FROM: The Manada Conservancy **RE:** Fall News 2014- Mr. Megonnell commented that Carol Buskirk's birthday party was featured on the front page of the newsletter. Mrs. Zimmerman stated that Mrs. Buskirk requested that friends and family donate to the Conservancy in lieu of presents.

FROM: PSATS **RE:** Week in Review- Mrs. Zimmerman asked Mr. Rosario to forward the information on page 4 (HB 2427, Volunteer Fire Department Billing) and page 6 (HB 241, Fire Department vehicles) to the Fire Company.

FROM: PSATS **RE:** Trustees Insurance and Retirement Service- Mr. Megonnell asked Mr. Rosario if he is available to participate in the webinar on October 23rd. Mrs. Zimmerman commented that he will be busy working on the budget.

PUBLIC COMMENT: None

PRESENTATIONS, STAFF/BOARD REPORTS: None

TREASURER'S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of October 17, 2014	\$1,263,114.08
Liquid Fuels Balance as of October 17, 2014	\$407,850.70
Capital Reserve Fund Balance as of October 17, 2014	\$988,239.64

B. Deposit Activity since October 6, 2014 \$44,462.18

Mr. Steinmeier reported the gross payroll of October 17, 2014 totaled \$28,185.39. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of October 17, 2014 in the amount of \$28,185.39. Motion passed 4-0 with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was zero.

Mr. Steinmeier reported the total for the vouchers to be approved is \$103,498.33. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers in the amount of \$103,498.33. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$10,191.12. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$10,191.12. Motion passed unanimously.***

PLANNING COMMISSION REPORTS AND PLANS

#11.007, PLD, Creekvale, Time Extension

Mrs. Zimmerman moved, seconded by Mr. Harman accept the time extension for #11.007, Preliminary Land Development Plan for Creekvale until November 30, 2014. Motion passed unanimously.

OLD BUSINESS

Motion – Yingst Rezoning- 2014.06 – Mr. Rosario informed the Board that Dauphin County Planning Commission reviewed the rezoning request and supports the proposed rezoning of parcel #68-024-222 from R-2 to CH. Mr. Megonnell asked if there is a building height restriction, Mr. Rosario confirmed that there is a height restriction of 35 feet but the request before the Board this evening is only for a rezoning change.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve rezoning 1.5 acres to CH (Commercial Highway), leaving 3.8 acres zoned as R2 (Medium Density Residential) for parcel #68-024-222.

Chairman Klein called for a roll call vote.

Mr. Harman voted no, Chairman Klein voted no, Mr. Megonnell voted yes, Mr. Steinmeier voted yes, Mrs. Zimmerman voted yes. Motion passed 3-2 to approve rezoning 1.5 acres to CH (Commercial Highway), leaving 3.8 acres zoned as R2 (Medium Density Residential) for parcel #68-024-222.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to authorize HRG to change the zoning map to reflect the zoning change for the 1.5 acres to CH (Commercial Highway). Motion passed 3-2, with Mr. Harman and Chairman Klein voting nay.

Motion- Uhrich Subdivision-14.002- Ms. Letavic from HRG addressed the Board regarding the review of the applicant's responses to HRG's comments. She stated that HRG supports the preliminary plan waiver, however she recommends conditional approval based upon inspection of the monuments that need to be installed prior to final approval.

Mr. Megonnell moved, seconded by Mr. Harman to approve the subdivision plan for 7166 Jonestown Road subject to the inspection of the monuments that have been installed prior to final approval. Motion passed unanimously.

Motion – Authorization to Purchase Senior Van- Mr. Rosario reviewed the three quotes obtained by Mrs. Zeiters for the purchase of a new senior van. Mrs. Zimmerman asked if the Board has to accept the lowest quote; Solicitor Yost confirmed the Board must accept the lowest quote. There was discussion of the different trade in amounts offered and if the dealers are COSTARS vendors. Solicitor Yost commented that the Township can purchase from any COSTARS vendors.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the purchase of a 2014 Dodge Caravan in amount of \$21,086.38 from Freedom Toyota. Motion passed unanimously.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the authorization of Mrs. Claire Zeiters to sign all documents as an agent of the Township for the purchase of a new 2014 Dodge Caravan. Motion passed unanimously.

Mr. Megonnell moved, seconded by Mr. Steinmeier to trade in the 2007 Dodge Caravan as part of the purchase of the 2014 Dodge Caravan. Motion passed unanimously.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motion- Manor Drive/Rabbit Lane Culvert Project-Execution of Maintenance Agreement- Solicitor Yost stated that the bond was provided, however it did not initially reference the agreement. The underwriters didn't want to approve the agreement due to certain language, therefore they changed the language in the agreement. Solicitor Yost said he received the amended agreement today, however it is still not satisfactory. Mrs. Zimmerman brought up that a section of the proposed agreement that states, "WHEREAS, Contractor has completed most of the other improvements required by the culvert contract....." She asked what "most" means, she said she wants to see that "all" of the other improvements have been completed. Solicitor Yost said that there are some outstanding issues. Ms. Letavic commented that there is a change order submitted for consideration, which HRG has reviewed and responded to the contractor. She said she thinks that word "most" was used was because the sole reason for the agreement is that not all of all the improvements were put in place, that a specific section of pavement was not completed. She stated it is an accurate description and it is the reason for the maintenance agreement and bond. Mrs. Zimmerman commented that she does not like that language in the proposed agreement, it implies that there are other items that have not been completed. Solicitor Yost stated that he does not believe that the

Township is ready to act on the agreement, the contractor wants some language changed in the agreement and he want some language changed in the bond.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to table the Execution of Maintenance Agreement for the Manor Drive/Rabbit Lane Culvert Project. Motion passed unanimously.

Motion- Township Building Exterior Joint Sealant Replacement- Mr. Rosario explained that he obtained this quote due to window leaks. The sealing of the window frames to the building has dry rotted and as a result water is coming in. Houck is proposing to remove the existing sealant and apply new silicone sealant at a cost of \$4,358.00. Some of the framing on the windows are moving due to age; Houck is proposing to seal the glass window frame around the perimeter of the window for a cost of \$1,528.00. Township staff will need to trim bushes around the windows. Mrs. Zimmerman suggested that the park and recreation maintenance staff can do the trimming.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the proposal from Houck & Company, Inc. in the amount of \$5,886.00 for the exterior joint sealant replacement for the Township building. Motion passed unanimously.

Motion-Change Order #1, Township Building Roof Replacement- Ms. Letavic addressed the Board regarding Change Order #1. She explained the additional work included sheathing replacement, extension of three vent pipes, and fabrication and installation of a new chimney pipe. The total price of the change order is \$1,207.65. Mr. Megonnell asked about the 15% overhead and profit charge; Ms. Letavic explained that this is a relatively custom charge.

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve Change Order #1 in the amount of \$1,207.65 for the Township building roof replacement project. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Rosario brought before the Board a request for release of the improvement guarantee in the amount of \$500.00 for road cut permit #2014.01. Mr. Harman confirmed that he inspected the work and it passed his inspection. He is recommending release of the improvement guarantee in the amount of \$500.00.

Mr. Harman moved, seconded by Mr. Megonnell to release the improvement guarantee in the amount of \$500.00 for road cut permit #2014.01. Motion passed unanimously.

Mr. Rosario informed the Board that the Gaming Grant Hearing is scheduled for November 17th which coincides with the Board meeting. The Board decided to change the Board meeting to November 18th.

Mr. Megonnell asked why the state police reports were not included in the Board packet. Mr. Rosario said that he forgot to put them in the packet, he will put the reports in their mailboxes.

PUBLIC COMMENT: None

SUPERVISORS COMMENTS

Chairman Klein said he attended the haunted hayride sponsored by the fire company. He congratulated the fire company for a great job on the event.

ADJOURNMENT: 7:30 PM

An Executive Session was held immediately following the Board meeting.