

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, AUGUST 4, 2014**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting –July 21, 2014- *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of July 21, 2014. Motion passed 4-0 with Chairman Klein abstaining.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

PUBLIC COMMENT

Vicki Williams, 13 Meadow Run Place- Mrs. Williams addressed the Board regarding the problem with high weeds and thistles from the Arondale Development that is adjacent to Country Manor Farms. She commented that this is her fifth time before the Board regarding this problem and that the Board stated they would take the appropriate action to resolve the problem. She said the problem is out of hand. Mr. Rosario will follow up with the Codes Officer to contact the developer to resolve the issues.

Shirley McCahan, 7230 Jonestown Road- Mrs. McCahan addressed the Board regarding the problem with lack of speed enforcement on Jonestown Road. She commented that the 35 mph. speed limit is not being enforced and that it is dangerous for her to clean her property. Chairman Klein stated that the problem would be addressed when the State Police attend the next Board meeting. Mr. McCahan commented that there has been no State Police representation at the Board meetings or PSAB meetings; he is going to write a letter requesting police representation at the meetings.

PRESENTATIONS, STAFF/BOARD REPORTS: None

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of August 1, 2014	\$1,240,286.18
Total Liquid Fuels Balance as of August 1, 2014	\$407,748.48
Total Capital Reserve Fund Balance as of August 1, 2014	\$1,354,590.11

B. Deposit Activity since July 21, 2014

\$56,539.34

Mr. Steinmeier reported the gross payroll of July 25, 2014 totaled \$28,719.42. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of July 25, 2014 in the amount of \$28,719.42. Motion passed 4-0 with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$825.00. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$825.00. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$42,793.01. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$42,793.01. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$1,883.69. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$1,883.69. Motion passed unanimously.*

Mr. Steinmeier informed the Board that he has reviewed the July earned income tax deposits. He stated that Keystone Collections is doing a thorough job of collecting present and past taxes due to the Township. The earned income tax weekly distribution is completed by ACH disbursement to the Township General Fund account; July's disbursements were approximately \$78,000.00.

PLANNING COMMISSION REPORTS AND PLANS: Mr. Rosario addressed the Board regarding the legal interpretation of the ordinance regarding what can be in a drainage easement. In Brookview Phase III there is a resident who would like to install a fence in the drainage easement. The easement was not on the preliminary plan and the lot has an on lot system. He explained that the area was never designed for Stormwater surface runoff, and that the last twenty feet of the property line had nothing proposed on the site. Mr. Harman commented that his concern is that it is an easement for drainage and how would the Township access the site if repairs were needed. Mr. Rosario stated that there are no drainpipes in the easement due to the individual on lot system. If fences cannot be place within a drainage easement the developer is requesting that the recorded plan be revised to eliminate the drainage easements for Lots 113-119 since the easement serves no apparent function. There was discussion that if the Board makes one exception, then they must allow other residents with similar requests.

Mrs. Zimmerman moved, seconded Mr. Harman to reject the request to eliminate the drainage easements for Lots 113-119 in Brookview Phase III. Motion passed unanimously.

OLD BUSINESS

Final Closeout Documents, 2013 Township Paving Project-Tabled on June 16, 2014

NEW BUSINESS

Motion – Consent Items: Section 607.(4): None

Resolution 2014-41, Opposing the Request of Sunoco Pipeline to be designated a Utility by the Public Utility Commission- CapCOG is requesting support of the proposed Resolution. Mr. Rosario commented that Sunoco Pipeline is seeking status as a public utility company mainly for the purpose of using eminent domain and that CapCOG opposes their request. He stated that Sunoco is trying to call themselves a utility company however legally they are not. Mr. Steinmeier asked when Sunoco will

appear before the PUC; Mr. Rosario said that no date has been set at this time.

Mr. Steinmeier moved, seconded by Mr. Megonnell to adopt Resolution 2014-41, Opposing the request of Sunoco Pipeline to be designated a Utility by the Public Utility Commission. Motion passed unanimously.

Resolution 2014-42, Appointing Approved Storage Garage- Mr. Rosario explained that the previous towing company approved by the Township has been taken over by a new owner which is HJ Towing & Recovery, Inc.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to adopt Resolution 2014-42 appointing HJ Towing & Recovery, Inc. as the West Hanover Township approved Towing and Storage Company. Motion passed unanimously.

Resolution 2014-43, Temporary Road Closure of Hillcrest Ave. - Mr. Steinmeier commented that in reviewing the email address he thinks that they are requesting the wrong roads to be closed. He stated in prior years they requested the closure of Candlewood Drive to Fairville Avenue. Mr. Rosario will contact the Church to confirm the correct roads that need to be closed.

Mr. Steinmeier moved, seconded by Mr. Harman to approve Resolution 2014-43, the temporary closing of a portion of Hillcrest Avenue on September 20, 2014, upon clarification on the roads that will be closed. Motion passed unanimously.

Motion-Appointment of Part Time Professional Services for Zoning & Planning and Building Codes Department- Mr. Rosario reviewed the list of professional firms that submitted bids for part time professional services.

Mr. Steinmeier moved, seconded by Mr. Megonnell to appoint Light Heigel for part time assistance for the Building Codes Department and Rettew as part time assistance for the Zoning and Planning Department. Motion passed unanimously.

Execution of Closing Documents for DCIB Loan- Solicitor Yost commented that he reviewed the documents.

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the execution of the closing documents for the DCIB loan. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Steinmeier brought up the issue of Joe Costello being hired as an assistant to the Codes Department on an as needed basis.

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to hire Joe Costello to work in the Codes Department on an as needed basis. There will be a contract between the Township and Mr. Costello regarding training and length of service. Motion passed unanimously.

Mrs. Zimmerman brought up the Building Codes Officials workshop for Brian Von Neida and Joe Costello to attend from August 11-14. Mr. Von Neida is able to attend; Mr. Costello is unable to attend.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve Brian Von Neida to attend the Building Codes Officials Workshop from August 11th to 14th. Motion passed unanimously.

Mrs. Zimmerman proposed that the Township office be closed on Election Day. Due to the redistricting both levels of the office will be used as polling places and it will be very hectic. She also suggested that Public Works be off. Mr. Steinmeier and Chairman Klein stated they want to think about her proposals.

PUBLIC COMMENT

Neil Shatto, 1452 Mumma Road- Mr. Shatto brought up that for the past three months he has requested the Township contact the State Police requesting them to patrol Mumma Road for vehicles that are exceeding the speed limit. He asked Mr. Rosario what response he received from the state police; Mr. Rosario stated that he has not contacted them. Mr. Shatto commented that he thinks there is a problem if the manager is instructed by the Board to contact the State Police and that Mr. Rosario can't make the time to follow through with the Board's request. Mr. Shatto stated he believes there are other issues in the Township.

Vicki Williams, 13 Meadow Run Place- Mrs. Williams commented that on June 2nd the Board instructed the manager to copy her on the letter that was to be sent to Yingst Homes regarding the problem with the weeds and thistles. Mrs. Williams asked Mr. Rosario if he sent a letter to Yingst Homes; Mr. Rosario said he did not send a letter because he spoke directly with John Zervanos of Yingst Homes regarding the problem.

SUPERVISORS COMMENTS

Mrs. Zimmerman reminded everyone that August 16th is the Community Festival and that volunteers are needed. She said the summer recreation program has ended and it was a successful program; there was between 32-48 children per week.

Mr. Megonnell said that Dauphin County will be contacting Mr. Rosario regarding putting mosquito traps in the Township to test for West Nile Virus.

Mr. Megonnell asked Mr. Rosario for an update on the lights at the Fire Station. Mr. Rosario said he met with a representative from JA Kovla this morning to learn how to program the lights. He will review the procedure with the Fire Company after the PSAB meeting on Thursday evening.

ADJOURNMENT: 7:45 PM