

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, JUNE 16, 2014**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor-Absent	Adam Klein, Chairman
Jay Megonnell, Vice Chairman	Don Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Supervisor	

APPROVAL OF MINUTES

Regular meeting –June 2, 2014- *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the regular meeting minutes of June 2, 2014. Motion passed unanimously.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

FROM: Dauphin County Conservation District RE: Earthtones Newsletter- Mrs. Zimmerman informed Mrs. Estheimer, EAC Chairperson, of the Stream/Wetland Open House and Bridgestone's Tire Program. She will forward the newsletter to Mrs. Estheimer.

FROM: Paxtang Borough Police Department RE: Fire Police Assistance Request-Mr. Megonnell commented that a Resolution will need to be passed to allow the Fire Police to attend the event.

FROM: William McCahan, Emergency Management Coordinator TO: Senator Robert Tepletz
RE: Payroll Compensation for Volunteer Firefighters- Mr. McCahan briefly explained the request of legislation to provide for payroll compensation for Volunteer Firefighter/Commonwealth employees responding to fire and rescue calls during normal working hours.

FROM: Hospice RE: Donation Acknowledgment- Mr. Megonnell informed the public that the butterfly release in honor of Julie Hoepfer will be held at the Five Senses Garden on June 29th at 2:00 pm.

Mrs. Zimmerman stated that at the July 7th meeting she would like to see correspondence to the State Police, Zink Corporation, and the resident who resides at 1028 Fairville Avenue. These letters were requested by the Board at previous meetings.

PUBLIC COMMENT: None

PRESENTATIONS, STAFF/BOARD REPORTS

Fire Company-

Kyle Miller, Fire Company President addressed the Board regarding the following:

- Fire Tax invoice submissions this week included over \$7,000.00 for insurance.
- He thanked the Board and the Public Works department for the help in resolving the sediment problem at Station 1 and the delivery of the mulch.
- He requested copies of the insurance and registration cards for Engine 1; they were mistakenly lost and the vehicle needs to be inspected.
- The request in the summer Township newsletter for exercise equipment for Station 1 has had an overwhelming response from residents willing to donate equipment.
- There is a motorcycle charity ride scheduled for August 23rd the ride will benefit the Fire Company and the Keystone Wounded Warriors.
- Matt Miller resigned as Vice President; Ron Bouch was elected to the position.
- The PEMA loan has been completed; the Township needs to review and complete a portion of the application.

Tim Shatto, Fire Chief reported the following:

- The Fire Company has responded to 182 emergencies year to date with an average of 13 firefighters per call.
- There are 52 active firefighters.
- There have been 14 company related training events year to date.
- In March 16 members attended state certified training in Williamsport, and all attendees became state certified in various aspects of fire fighter rescue.
- The Fire Company participated in the Linglestown Memorial Day parade; there were 9 pieces of apparatus and over 30 members present.
- There have been 12 special fire crew functions and events year to date, with more scheduled.
- There are 3 members currently participating the in the live-in program. This program allows a quick response time to emergencies.
- A pre-production meeting will be held in August or September to finalize the design of the Heavy Rescue apparatus.
- There were 26 fire prevention programs conducted by the Fire Company in 2013, and there were 750 visitors to 2013 company sponsored events.

Mrs. Zimmerman asked the number of training hours for 2014. Chief Shatto stated there have been approximately 3300 training hours for the members. There was brief discussion regarding the requirements to participate in the live-in program and the committee that oversees it. Mrs. Zimmerman asked if the wardrobes have been purchased, Mr. Miller confirmed that the wardrobes have been purchased and installed. The existing dressers will be sold, since they have not been used.

TREASURER'S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of June 13, 2014	\$1,222,345.38
Total Liquid Fuels Balance as of June 13, 2014	\$407,646.28
Total Capital Reserve Fund Balance as of June 13, 2014	\$1,429,275.14

B. Deposit Activity since June 3, 2014

\$31,072.02

Mr. Steinmeier reported the gross payroll of June 13, 2014 totaled \$25,671.28. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of June 13, 2014 in the amount of \$25,671.28. Motion passed unanimously.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$60.00. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid to meet due dates in the amount of \$60.00. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$171,015.37. Mrs. Zimmerman commented that she has had complaints from employees regarding the use of the HERO insurance card. Mr. Rosario explained that the doctors are not submitting the cards for service. He said the staff needs to convey to the doctors that the card must be submitted.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$171,015.37. Motion passed unanimously.

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$12,838.24. Mrs. Zimmerman asked for clarification on the two invoices that referenced "IT services". Mr. Miller explained the purpose of each invoice and the computer support provided.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$12,838.24. Motion passed unanimously.

PLANNING COMMISSION REPORTS AND PLANS:

#11.007, PLD, Creekvale, Time Extension – Mr. Rosario explained the purpose of the time extension.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to accept the time extension for #11.007, Preliminary Land Development Plan for Creekvale until July 31, 2014. Motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS

Motion – Consent Items : Section 607.(4): Daniel Rosario

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve Dan Rosario to attend the Basic Municipal Budgeting Course on July 29, 2014. Motion passed unanimously.

Motion-Final Closeout Documents, 2013 Township Paving Project- Mrs. Zimmerman asked if anyone from the Township has conducted an inspection of the project. She suggested tabling this item until Mr. Harman can inspect the project.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to table the Final Closeout Documents for the 2013 Township Paving Project. Motion passed unanimously.

Review-HATS Draft Projections of Population, Households, and Employment- Chairman Klein briefly reviewed the information. Mr. Megonnell commented that the projected population change from 2010-2040 for the Township is the highest in Dauphin County.

Motion – Authorization for Summer Recreation Counselors

Mr. Megonnell moved, seconded by Chairman Klein to hire Stephanie Puchalsky, Summer Recreation Program Director, salary H-1 step 4, Alexander Lutz, salary H-1, step 1, Emily McCurdy salary H-0, step 0, and Gloria. Zimmerman, salary H-1, step 1. Motion passed 3-0, with Mrs. Zimmerman abstaining.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mrs. Zimmerman commented that she has been helping Mrs. Fesig in the recreation department, and suggested that a bigger copier be purchased for the recreation center so staff does not need to come to the Township building when they need to complete large projects. She mentioned that the light installed in the kitchen where the fan was, is a substandard light fixture. Mr. Steinmeier commented that a sound system needs to be installed at the recreation center, he attended a luncheon and it was difficult to hear the speaker without a PA system.

Mrs. Zimmerman commented that she has received numerous calls from residents regarding the public notice letter that was mailed. The letters were mailed one day before the deadline to register; she said the letter should have been sent out two weeks prior to the deadline.

Mr. Megonnell asked for an update of hiring a replacement for the part time recreation facility assistant. Mr. Rosario said no action has been taken due to Mrs. Fesig's absence.

Mr. Megonnell suggested that Mr. Harman add the purchase of an air compressor to the 2015 budget. The compressor can be used for many projects including blowing out cracks in the road prior to sealing the roads.

There was additional discussion regarding the request from Paxtang Borough requesting the assistance of the fire police for July 4th and 5th. Mr. Miller commented that the fire police are already committed to other events. If anyone is available they will assist Paxtang Borough.

Mr. Megonnell moved, seconded by Chairman Klein to authorize the Fire Police to assist Paxtang Borough on July 4-5, 2014 if they are available. Motion passed unanimously.

Mrs. Zimmerman requested an Executive Session immediately following the meeting.

Mr. Rosario presented information to the Board regarding complaints from residents who live on Tiverton Lane and Northstar Drive. He stated that too many residents exceed the speed limit on

Manor Drive and proposed that stop signs be placed on Manor Drive. Chairman Klein commented that a traffic study was conducted years ago and stop signs were not warranted. He suggested that Mr. Rosario contact HRG to confirm that a traffic study was completed and the results.

Mr. Rosario presented the Board with notes from the road inspection and a list of necessary road repairs. He will review with Mr. Harman prior to the 2015 budget in order to determine what roads will be repaired.

Mr. Rosario informed the Board that Waste Management is increasing residential rates by \$1.50 per quarter. Mrs. Zimmerman commented that they are not doing a good job collecting recycling.

Mr. Rosario presented the figures for the 2014 Ford Fiesta to the Board for review and discussion. The funds will be coded to the Zoning staff salary line item due to the vacancy of the position.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the purchase of the 2014 Ford Fiesta. Motion passed unanimously.

PUBLIC COMMENT

Patti Estheimer, EAC Chairperson- Mrs. Estheimer provided a brief overview of the rain barrel workshop and thanked the Board for their support in the grant process. She informed the Board of a large tire pile near Fishing Creek Valley Road and Manada Gap, a resident has filed a formal complaint with the Codes Officer. Mr. Megonnell commented that the location is in East Hanover Township. Mrs. Zimmerman suggested that the complaint be forwarded to East Hanover Township.

SUPERVISORS COMMENTS

Mrs. Zimmerman commented that she, Mr. Megonnell, and Mr. Steinmeier attended the Greater Harrisburg Association of Realtors breakfast. She said the program was very informative.

Mrs. Zimmerman said there were 153 residents at movies in the park, and approximately 250 residents at the strawberry social.

Mr. Megonnell reminded everyone of the public meeting on Wednesday evening regarding public water extension to Houck Manor and Holiday Park. He said the Clydesdale horses will be at the Hollywood Casino this weekend and one will be at Arroga's on Tuesday.

Mr. Steinmeier provided a report to the Board on the HATS meeting that he attended on June 6th. He addressed the HATS Committee regarding the following issues in the Township: (1) The intersection of Rt. 22 & Rt. 39 will be improved in 2016 (2) The Township was approved for an infrastructure loan in the amount of \$825,000.00 from Dauphin County Infrastructure Bank for the improvement of SR 39/Devonshire Heights/Douglas Road Intersection project. This project may possibly warrant a traffic signal. (3) The Township is interested in PennDOT pursuing a traffic signal at Bretz Drive. He commented that he will attend the public water meeting on Wednesday, June 18th and will encourage other members of the Water & Sewer Authority to attend as well.

Mrs. Zimmerman brought up the proposal from Dauphin County to redistrict the Township from four precincts and seven precincts. She said many residents are confused and concerned on where they will vote. She said she is against it happening this year. She suggested that the Board of

Supervisors appeal this proposal of redistricting this year. She suggested that paperwork should be available at the fall election to explain the proposal. Mr. Megonnell commented that he agrees with Mrs. Zimmerman that information should be provided at the fall election to the residents. Mr. Steinmeier commented that there is a hearing on Wednesday; however it is not a public meeting. He said that if anyone has a complaint to file it has to be done in writing prior to the meeting. Mr. Rosario stated that Mr. Feaser, Director of the Elections Bureau, posted information on a pole at the Township building but did not provide any other information to the Township. Mrs. Zimmerman suggested that a letter be sent from the Board opposing the redistricting being finalized this year.

The Board directed Mr. Rosario to send a letter stating that the Board has not received any information regarding the proposed redistricting and the County did not ask for any input from the Board. Mr. Klein said he has spoken with Mr. Feaser as a concerned citizen, not on behalf of the Township, to keep abreast of the proposal to redistrict the precincts. Mrs. Zimmerman suggested that the letter be emailed to Mr. Feaser and Judge Scott Evans. Mr. Steinmeier suggested that the letter be hand delivered.

ADJOURNMENT: 8:15 PM

An Executive Session was held immediately following the meeting.