WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, MAY 5, 2014

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor
Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting- April 21, 2014- Mrs. Zimmerman commented that she pointed out a correction to the minutes to Ms. Riley regarding Board approval to purchase flowers for the butterfly garden.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the regular meeting minutes of April 21, 2014 as amended with the correction. Motion passed unanimously.

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

PUBLIC COMMENT

Steve Miller, 7674 Manor Drive- Mr. Miller addressed the Board regarding his concerns with having to meet the Township requirements concerning Stormwater management as it relates to new construction of buildings. There was discussion regarding Ordinance 2014-03 which addresses Stormwater management. The Board reviewed the proposed changes which were addressed at the Public Hearing that was held on April 21st. There was discussion how the addition of Option #2-Minimum Separation Distances will help residents with larger lots. Chairman Klein explained that the Township must follow federal and state regulations and that is why certain requirements must be met. The engineering requirements were discussed and Mr. Rosario explained that the Township engineer will review the applicant's paperwork or if the applicant hired an engineer they will review the contracted engineer's work. Mr. Miller wants to build a 40x80 pole building to store vehicles. Chairman Klein suggested Mr. Miller meet with Mr. Rosario to review the project to see what guidelines must be followed.

PUBLIC HEARING/MEETINGS: None

PRESENTATIONS, STAFF/BOARD REPORTS- Mr. Megonnell thanked Mr. Harman for submitting the Public Works report. He asked for clarification of the millings used to repair the

pot holes. Mr. Megonnell asked for clarification on the number of men working on April 30th. Mr. Harman stated that he was listed in the total number of men working but did not list himself on the detail portion of the report.

TREASURER'S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of May 2, 2014	$1,149,991.95
Total Liquid Fuels Balance as of May 2, 2014	$407,594.35
Total Capital Reserve Fund Balance as of May 2, 2014	$1,429,093.08

B. Deposit Activity since April 21, 2014 $17,397.25

Mr. Steinmeier reported the gross payroll of May 2, 2014 totaled $24,404.54. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of May 2, 2014 in the amount of $24,404.54. Motion passed 4-0 with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was $216.90. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid to meet due dates in the amount of $216.90. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is $79,022.17. Mr. Megonnell asked Mr. Harman how many tons of salt was delivered for $25, 847.96. Mr. Harman said 1, 000 tons were delivered. Mr. Megonnell asked if the computer purchased to determine what is wrong with the trucks was budgeted. Mr. Harman said it was not budgeted, so he had it coded to small tools which will not affect the budget. Mr. Steinmeier asked how much salt is in storage. Mr. Harman said there is approximately 900 ton in the salt storage shed.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers in the amount of $79,022.17. Motion passed unanimously.

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is $1,881.94. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of $1,881.94. Motion passed unanimously.***

Mrs. Zimmerman stated she checked on the PointSolve invoices from the last meeting. Only a portion of the invoices were paid from fire tax, the remainder was paid from the Fireman's Relief Fund.

PLANNING COMMISSION REPORTS AND PLANS: None

OLD BUSINESS

Ordinance 2014.03, Stormwater Chapter 168-13.D- Mr. Rosario explained that the current Ordinance has option #1 and that will not change, the Board needs to decide if they want to add Option #2 to the Ordinance. He explained that Dauphin County wrote and adopted Option #2 to forward to DEP. Mr. Rosario explained that the Township engineer will review the application for both Option #1 and #2. Option #2 will benefits applicants with larger lots. There was general

discussiom regarding the proposed changes to the Ordinance. Mr. Steinmeier commented that the Ordinance is placing an extra burden on property owners.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to adopt Ordinance 2014-03, Stormwater, Chapter 168-13D. by adding Option #2. Motion passed unanimously.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motion-HRG Construction Observation for Rabbit/Manor Culverts-Mr. Harman suggested to the Board that he oversee the construction observation for this project in order to save money for the Township.

Chairman Klein moved, seconded by Mr. Megonnell to reject the scope of work from HRG for construction observation for the Rabbit/Manor culvert project. Motion passed unanimously.

Motion-Consent to Hire Zoning/Planning Administrative Assistant- The Board interviewed three candidates for the position.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to hire Tara Rex as the Zoning/Planning Administrative Assistant. Motion passed unanimously.

Chairman Klein introduced Ms. Rex, and the Board welcomed her to the Township staff.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mrs. Zimmerman asked that Chairman Klein swear in a Fire Policeman at the workshop on May 12th.

Mrs. Zimmerman commented that people are driving extremely fast on Mumma Road. She is requesting a letter be sent to the State Police informing them of this problem so they can watch for violators.

Mr. Steinmeier informed the Board that he spoke with Senator Teplitz's representative about potential grant money for the Rt. 39 & Devonshire Heights Road project. His representative suggested that the Township send Senator Teplitz a letter regarding the project and ask for his assistance is obtaining additional grant money. Mr. Steinmeier also suggested a letter be sent to Representative Marsico.

Mr. Rosario said PennDOT has set aside four million dollars for intersection improvements at the intersection of Rt. 22 & Rt. 39.

Mr. Steinmeier plans on attending the next HATS meeting. Mrs. Zimmerman suggested that he bring up installing a traffic light at Bretz Drive.

There was general discussion about the land available near the Rt. 39 & Rt. 22 traffic signal and the possibility of it being developed.

Mr. Megonnell asked Mr. Rosario for an update on the employee job performance ratings. Mr. Rosario said that he is working on it. Mr. Megonnell asked if there are job descriptions for all Township positions. Mr. Rosario confirmed that there are job descriptions for all positions. Mr. Megonnell commented that the job performance ratings would be completed on the employee's anniversary date.

The Board set May 13th for the road inspection.

Mrs. Zimmerman asked if any plans have come in for the Koons's Property. Mr. Rosario said that the owners of Ted's Bar are purchasing the property.

Mr. Steinmeier asked Mr. Rosario if he has contacted anyone regarding the part time codes position. Mr. Rosario has not contacted anyone; he said he has been working on resolving the server issue and water problems. Mr. Steinmeier asked if there were any responses for the part-time recreation assistant position. Mr. Rosario stated that four applications have been received.

Mr. Rosario provided an update regarding the water problem at the park and recreation building. He said the water will be tested again on Thursday. There was discussion of the possibility of Pennsylvania American Water running lines to that area. Mr. Steinmeier suggested an article be placed in the Township newsletter to remind residents to have their wells tested.

PUBLIC COMMENT: None

SUPERVISORS COMMENTS

Mrs. Zimmerman brought up the following items:

- The Eggs and Issues program will be held on Thursday at 8:00am at the recreation center.
- The ham loaf dinner will be held on May 19th at the recreation center.
- The fire company is working on the paperwork for the PEMA 2% loan. There are sections that Mr. Rosario will need to complete; she reminded the fire company that they need to get the paperwork to him.
- The Veteran's Memorial at Central Dauphin East is on Wednesday at 8:00am.
- A letter needs to be sent to Zink regarding the problems due to pesticide spraying.
- The Codes Officer needs to send a letter to the property owner on Piketown Road.

Mr. Harman reminded everyone that there is an Open House at the Public Works facility on Saturday from 9:00am-12:00pm. Everyone is welcome.

Chairman Klein said the Cub Scouts planted flowers, mulched, and picked up garbage at the Township building on Sunday. The Board thanked the Cubs for all their hard work.

Mr. Megonnell wished everyone a Happy Cinco de Mayo.

ADJOURNMENT: 8:10 PM