WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, APRIL 21, 2014

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation. He informed the public that an Executive Session was held at 6:00pm to discuss legal and personnel issues. He welcomed Megan Fox, a sophomore from Central Dauphin High School, who is participating in the meeting as part of Pennsylvania Local Government Week.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor
Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting –April 7, 2014- ***Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of April 7, 2014. Motion passed unanimously.***

Workshop meeting – April 7, 2014

Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the workshop meeting minutes of April 7, 2014. Motion passed unanimously.

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

PUBLIC COMMENT

Patti Estheimer, EAC Chairperson- Mrs. Estheimer commented that Earth Week is this week, with Earth Day being held on April 22nd. She suggested that residents take the time to work with their neighbors to clean up trash and recyclables by their homes. Mr. Megonnell commented that Arbor Day is April 25th. The Every Drop Count Workshop will be held on May 3rd. The rain barrels purchased for the workshop have been sold, however the workshop is still open to the public to attend to learn about stormwater and stormwater runoff. Mrs. Estheimer stated that this is the 25th year anniversary of the EAC in the Township. Mrs. Zimmerman said she has permission from the Board to purchase plants for the butterfly garden she will meet with Mrs. Estheimer to review the list.

PUBLIC HEARING/MEETINGS

Ordinance 2014.03,Stormwater Chapter 168-13.D- Refer to Hearing Transcript

PRESENTATIONS, STAFF/BOARD REPORTS

EAC- Lighting Retrofit for West Hanover Township Municipal Properties- Robert Nicolodi, EAC Member, provided a brief overview of the program to the Board. PPL is offering E-Power Direct Discount Service to small businesses. The program will pay up to 75% of the total cost of retrofitting to energy efficient lighting. There was general discussion regarding the program which must be completed by May 9th.

Chairman Klein moved, seconded by Mr. Steinmeier to request estimates for lighting retrofitting at all Township buildings. Motion passed unanimously.

TREASURER'S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of April 18, 2014	$1,221,203.16
Total Liquid Fuels Balance as of April 18, 2014	$407,544.11
Total Capital Reserve Fund Balance as of April 18, 2014	$1,428,916.92

B. Deposit Activity since April 7, 2014 $160,942.99

Mr. Steinmeier reported the gross payroll of April 18, 2014 totaled $27,336.87. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of April 18, 2014 in the amount of $27,336.87. Motion passed 4-0 with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was $10,628.58. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of $10,628.58. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is $83,821.09. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers in the amount of $83,821.09. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is $8,764.64. Mr. Megonnell questioned the invoices from Pointsolve Technology. There was discussion if they could be paid from the Fireman's Relief Fund. Solicitor Yost suggested the vouchers be approved subject to verification of what account should pay the Pointsolve Technology invoices.

Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of $8,764.64. Motion passed unanimously.

PLANNING COMMISSION REPORTS AND PLANS: None

OLD BUSINESS: None

NEW BUSINESS

Motion – Consent Items : Section 607.(4):None

Motion-Rezoning Request-Chairman Klein explained that the applicant/developer is requesting an adjustment of the current classification of NC-Neighborhood Commercial to be extended to the entire lot. They are also requesting the deletion of the current classification of R-3, Suburban Residential from this lot in its entirety. The applicant is requesting a public hearing be set for the requested zoning map revision.

Mr. Megonnell moved, seconded by Mr. Steinmeier to set a public hearing on May 19, 2014, for application ID# 2014.05, Zoning Map adjustment. Motion passed unanimously.

Motion-Bid 2014-03, Rabbit/Manor Culverts-Chairman Klein briefly reviewed the bids that were received for the project. Solicitor Yost commented that one of the bidders' submitted a Right to Know Request regarding bidding information, but the request does not affect the bids. He will review the request with HRG.

Mrs. Zimmerman moved, seconded by Mr. Harman to award Bid 2014-03, Rabbit/Manor Culvers project, to the low bidder Farhat Excavating, LLC in the amount of $99,309.00 to be paid from the Capital Reserve Fund. Motion passed unanimously.

Motion-Adoption of Ordinance 2014.03,Stormwater Chapter 168-13.D

Mr. Megonnell moved, seconded by Mr. Harman to table the Adoption of Ordinance 2014.03 Stormwater Chapter 168-13.D until May 5, 2014.

Motion-Accept Resignation of Part Time Recreation Staff Member

Mrs. Zimmerman moved, seconded by Mr. Megonnell to accept the resignation of LaRue Lightner, Motion passed unanimously.

Motion-Authorization to Hire Part Time Recreation Staff Motion – Mr. Rosario asked for clarification from the Board regarding the pay rate and number of hours for the part time position. There was general discussion regarding the number of hours that are allocated for part time employees. The 2014 budget has allocated up to 1, 000 hours per part time employee. There was discussion regarding the number of hours an employee must work to be eligible to participate in the pension plan. Solicitor Yost suggested that Mr. Rosario confirm with the pension plan administrator what the plan document lists as an "eligible employee" and the required number of hours worked. Mr. Steinmeier suggested that the 2015 budget allow for additional hours but not to reach 1,500 for a part time employee. Mrs. Fesig, Park & Recreation Coordinator, will advertise the position and forward four candidates that she recommends for the Board to interview.

Mr. Steinmeier moved, seconded by Mr. Harman to approve the advertisement for a part time recreation assistant. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Megonnell asked that the Codes Administrator inspect the property at Piketown Road and Mumma road due to excessive junk, vehicles, and road signs. The Codes Administrator will issue a letter of violation if necessary.

Mr. Megonnell asked Mr. Rosario for a status update on the purchase order for the fire equipment. Mr. Rosario stated that all paperwork has been submitted to Dauphin County to forward the grant money to the manufacturer.

Mr. Megonnell asked Mr. Harman to look into the problem of water across the road past the pond near Holiday Park. Mr. Harman said he will put the project on the Public Works schedule.

Mr. Rosario provided an update on the water testing at the recreation center and the concession stand at Houck Manor. Mr. Rosario said testing will begin in the remaining parks in a few weeks.

Mr. Megonnell would like a road inspection to be scheduled. Mr. Rosario asked the Board to forward him dates.

Mr. Harman informed the Board and public that an Open House will be held on May 10th from 9am-12pm at the Public Works Facility. He invited everyone to come and see the equipment, salt shed, recycling, and E-cycling center. He asked Mr. Rosario to check into the medical insurance that is offered through PSATS.

Mr. Steinmeier asked Mr. Harman about the installation of the inlet box that needs to be installed on Manor Drive near the Weikel's property. Mr. Harman confirmed that the project is on the Public Works schedule.

Mr. Steinmeier brought up the blighted property on Devonshire Heights Road. He commented that the Township needs to get the problem resolved. Solicitor Yost will contact the Codes Administrator to work on the issue.

PUBLIC COMMENT

Margaret Weikel, 7730 Baeshore Drive- Mrs. Weikel addressed the Board regarding the problem with the water runoff that comes from the Zink property onto their property. She asked the Board to contact Zink to instruct them to stop spraying pesticide along the fence line; it is killing the grass on the Weikel's property. Because the grass is not growing the water is washing away the topsoil. Mr. Harman stated that the Township needs to install a catch basin. Mr. Rosario will send a letter to Zink instructing them to stop spraying the pesticide. Mrs. Weikel said she picks up trash along Manor Drive and has found many bottle rockets; she reminded everyone to be careful when clearing up the road in the Township.

SUPERVISORS COMMENTS

Mrs. Zimmerman thanked Megan Fox for participating in the meeting this evening. She asked that a letter be sent to the principal of Central Dauphin stating Miss Fox attended and participated in the meeting. Mrs. Zimmerman hopes more students will participate next year.

Mr. Megonnell congratulated the EAC on their 25th anniversary and thanked them for all the work that they do for the Township. He commented that the e-cycling center has been very busy and is working well He thanked the Board for allowing him to represent the Township as the voting delegate at the PSATS convention. Mr. Megonnell said that the convention was a great event and extremely informative. He learned a lot about Act 89 and the funding that is available for roads

Mr. Steinmeier said the egg hunt was well attended and thanked the volunteers for their support. He said the PSATS convention provides a wide variety of information that is useful to the members. The seminars provide the opportunity to learn and network with other Township officials.

ADJOURNMENT: 8:20 PM