

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, APRIL 7, 2014**

**CALL TO ORDER**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting –March 17, 2014- *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of March 17, 2014. Motion passed unanimously.*

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment/discussion:

**FROM:** Manada Conservancy **RE:** Spring Newsletter- Mr. Megonnell commented that 77 acres located in the Township were deeded to the Conservancy. The land is known as the Rohrer Woodlands and is a historical spot.

Mrs. Zimmerman commented that she met with Patti Estheimer, EAC Chairperson, and they picked a spot for the butterfly garden in memory of Julie Hoepfer. She asked if the Board would allocate funds for the EAC to purchase plants from the Conservancy's plant sale to plant in the garden. Chairman Klein approved the request and asked that the EAC provide a cost to the Board for approval.

**PUBLIC COMMENT: None**

**PUBLIC HEARING/MEETINGS-** Mr. Rosario informed the Board that the public hearing that was originally scheduled for this evening had to be rescheduled until April 21<sup>st</sup> due to an error in the advertisement of the hearing.

**PRESENTATIONS, STAFF/BOARD REPORTS: None**

**TREASURER'S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of April 4, 2014	\$1,087,811.36
Total Liquid Fuels Balance as of April 4, 2014	\$407,544.11
Total Capital Reserve Fund Balance as of April 4, 2014	\$1,428,916.92

B. Deposit Activity since March 18, 2014 \$431,972.32

Mr. Steinmeier reported the gross payroll of April 4, 2014 totaled \$26,548.69. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of April 4, 2014 in the amount of \$26,548.69. Motion passed 4-0 with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$32,483.52. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$32,483.52. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$48,612.99. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers in the amount of \$48,612.99. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$5,860.33. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$5,860.33. Motion passed unanimously.*

**PLANNING COMMISSION REPORTS AND PLANS**

**OLD BUSINESS:** None

**NEW BUSINESS**

Motion – Consent Items: Section 607. (4): Dan Rosario

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve Dan Rosario to attend the Pennsylvania Construction codes Academy Course on April 13, 2014. Motion passed unanimously.*

Motion- Bid 2014-03, Rabbit/Manor Culverts- Mr. Rosario provided the Board with the bid tabulation of the project for their review. He informed the Board that the Township received a Right to Know request regarding the bids. The individual who submitted the Right to Know request has granted the Township the 30 day extension for investigation. The request has been forwarded to Solicitor Yost for his legal review and comment.

*Mr. Megonnell moved, seconded by Mr. Harman to approve postponing action on Bid 2014-03, Rabbit/Manor Culverts until the April 21, 2014 meeting. Motion passed unanimously.*

Motion- Bid 2014-04, Mowing Contract –Mrs. Zimmerman asked why Sandy Hollow Cemetery is listed in the contract; she thought the Historical Society maintained the landscaping. Mrs. Fesig stated that the Historical Society does maintain the cemetery; it is listed in the contract in case there is a special need for service. There was general discussion regarding the bids, Solicitor Yost pointed out that Way’s Lawn Care did not provide a pesticide license or proof of liability insurance. Mrs. Zimmerman commented that the Township was not satisfied with the service provided by Way’s Lawn Care in previous years.

***Mrs. Zimmerman moved, seconded by Mr. Harman to award Bid 2014-04, Mowing and Landscaping, to Chad Heisey for the total bid of \$24,858.26 for all landscaping services. Motion passed unanimously.***

Motion-Purchase of Township Server- The motion of the purchase of the Township server was approved in the workshop session that was held prior to the Board meeting.

Motion- Fire Company Heavy Rescue Replacement Truck Purchase- Chairman Klein stated that the Township is working with the Fire Company to complete the necessary paperwork to order the Heavy Rescue Truck.

Motion- 2014 Paving Contract- Erin Letavic from HRG addressed the Board regarding the Board regarding the project. She explained that the project is on schedule, and will be advertised for bids next week. The project will be scheduled to begin in the middle of June when school is not in session. There was discussion of the type of material that will be used for the project; the majority of the roads will be repaired with reclaim and overlay. Mr. Rosario informed the Board that the geotechnical consultant, GTA Inc., was able to use Option #1 for the Portland cement design of the full depth reclamation process at a cost of \$7,345 for Option #1 instead of \$12,830 for Option #2.

***Mr. Steinmeier moved, seconded by Mrs. Zimmerman to authorize advertisement of the 2014 Paving Contract. Motion passed unanimously.***

Motion –DCIB Commitment Letter- Mr. Rosario presented the Letter of Commitment from Dauphin County for the Board to review. The Township has been approved for an \$825,000 loan through the Dauphin County Infrastructure Bank. Al Brulo from HRG explained the estimated project will cost approximately \$840,000, which will include engineering surveying, construction observation and bidding.

***Mrs. Zimmerman moved, seconded by Mr. Megonnell to execute the agreement with Dauphin County for the DCIB loan. Motion passed unanimously.***

Discussion-Route 22 Traffic Light Timing Issue- Mr. Rosario explained to the Board that the timing issue of the traffic signal at Manor Drive and Route 22 was a result of chewing gum that was placed in the push button. Mr. Steinmeier commented that there was a problem last week with the turn arrow at the traffic signal on Route 22 & Route 39. Mr. Harman has contacted C. M. High to look into the issue.

Discussion-Compton Drive Project- Mr. Rosario informed the Board that Lower Paxton Township approved the scope of work to delineate the wetlands.

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mr. Rosario provided a proof of the “No Hunting/No Firearms” signs to be placed in the Township parks for the Board to review. The Township will need to purchase 80 signs for a total cost of \$476.00.

*Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the purchase of 80 “No Hunting/No Firearms” to be placed in Township parks at a cost of \$476.00. Motion passed unanimously.*

## **PUBLIC COMMENT**

Richard Heater from Cub Scout Pack 27 addressed the Board to request use of Skyline Commons Park on May 17th for an overnight camp out for group.

*Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve use of Skyline Commons Park on May 17th and 18th for Cub Scout Pack 27. Motion passed unanimously.*

## **SUPERVISORS COMMENTS**

Mrs. Zimmerman had the following comments:

April 14-18 is Pennsylvania Local Government Week. She suggested that the Board extend an invitation to Central Dauphin High School students to participate in the April 21<sup>st</sup> Board meeting. Ms. Riley will send a letter on behalf of the Board extending the invitation to participate in the meeting.

April 22<sup>nd</sup> is Earth Day; she suggested that Park & Recreation or the EAC could sponsor a poster contest for Pick It Up PA Days which runs from April 12<sup>th</sup> to May 5<sup>th</sup>.

National Public Works Week is from May 18-24; she suggested that the Road Crew hold an Open House to display the equipment and facility.

The Safe and Sustainable Snow Fighting Award Contest deadline is June 1<sup>st</sup>. She suggested that Public Works enter the contest to promote the new salt shed and salt spreader.

The Dirt and Gravel Road grant program will begin July 1<sup>st</sup>.

Mr. Steinmeier had the following comments:

The Dauphin County Tax Collection Committee voted to retain Keystone Collections to collect the earned income tax until 2019.

The “Meet Your Elected Officials Business After Hours” function is on April 17<sup>th</sup>.

The PSAT's convention is being held from April 13-17 in Hershey.

Mr. Megonnell asked the Board if they are in agreement on the information that was distributed regarding the issues that the voting delegate will vote on. The Board accepted the suggested voting information.

Mr. Rosario reviewed the road closure information that was provided from East Hanover Township. Detour signs will need to be placed in certain areas of the Township.

Mr. Rosario informed the Board that Texas Eastern Pipeline is going to clear a 100 foot right of way by burning trees for their pipeline in the Township. He will contact all residents in the affected area to inform them of the project.

**ADJOURNMENT: 7:40 PM**