WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, MARCH 17, 2014

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman-Absent
Gloria Zimmerman, Supervisor
Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting – March 3, 2014- Mrs. Zimmerman pointed out a correction regarding the location of the butterfly garden in memory of Julie Hoepfer.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve the regular meeting minutes of March 3, 2014, as amended with the correction. Motion passed unanimously.

Workshop meeting – March 10, 2014- Mr. Steinmeier clarified he requested that three volunteer groups be added to the list of groups that can use the recreation center free of charge.

Mr. Steinmeier moved, seconded by Mr. Harman to approve the workshop meeting minutes of March 10, 2014, as amended with the correction. Motion passed unanimously.

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment/discussion:

FROM: EAC **TO:** Board of Supervisors **RE**: Lighting Retrofit for West Hanover Township Municipal Properties- Chairman Klein suggested that the EAC attend a Board of Supervisors meeting to make a presentation regarding the Lighting Retrofit program sponsored by PPL.

PUBLIC COMMENT: None

PUBLIC HEARING/MEETINGS: None

PRESENTATIONS, STAFF/BOARD REPORTS: None

TREASURER'S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of March 14, 2014	$1,367,216.43
Total Liquid Fuels Balance as of March 14, 2014	$407,494.62
Total Capital Reserve Fund Balance as of March 14, 2014	$975,389.56

B. Deposit Activity since March 4, 2014 $87,604.72

Mr. Steinmeier reported the gross payroll of March 7, 2014 totaled $27,775.01. ***Mrs. Zimmerman moved, seconded by Mrs. Steinmeier to approve the payroll of March 7, 2014 in the amount of $27,775.01. Motion passed 3-0 with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was $120.50. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of $120.50. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is $44,992.74. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers in the amount of $44,992.74. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is $5,506.16. ***Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of $5,506.16. Motion passed unanimously.***

PLANNING COMMISSION REPORTS AND PLANS

#11.007, PLD, Creekvale, Time Extension

Mr. Steinmeier moved, seconded by Mr. Harman to accept the time extension for #11.007, Preliminary Land Development Plan for Creekvale until May 31, 2014. Motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motion- Resolution 2014-39, Appointment of Township Manager- Chairman Klein stated that the Board held interviews last Tuesday for the position of Township Manager. The Board made a decision at the time to appoint Mr. Rosario as Township Manager.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to adopt Resolution 2014-39, Appointment of Township Manager. Motion passed unanimously.

Motion- Heavy Rescue Replacement Truck Purchase Order – Mr. Rosario informed the Board that he has been contacted by the Fire Company requesting that he process a Purchase Order for the purchase of the Heavy Duty Rescue Truck. He contacted the manufacturer and has obtained a 60 day extension on the contract price of $838,956.00 for the Heavy Duty Rescue. In order to receive a discount of $41,217.00, payment to the manufacturer must be received within 30 days of submission of the Purchase Order. Paperwork was received today from Dauphin County to begin the process of obtaining the $340,000.00 from the gaming grant that the Township was awarded for the purchase of this vehicle. The Fire Company is requesting a letter from the Township in order to begin their loan application process. In addition, the Fire Company will need to submit a performance bond to the manufacturer. The gaming grant funds will be forwarded directly to the manufacturer of the vehicle.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to postpone processing the Purchase Order for the Heavy Duty Rescue Truck until gaming funds are received.

Mr. Rosario asked for Board approval for him to send a letter of support to the Fire Company from the Township so they can begin the process of obtaining financial backing for the project.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to authorize the Township Manager to send a letter of support to the Fire Company so they can begin their loan application process. The Township will postpone processing the Purchase Order for the Heavy Duty Rescue Truck until gaming funds are received and documentation is received from the Fire Company regarding their loan application. Motion passed unanimously.

Motion-Compton Drive Culvert -Mr. Rosario provided information to the Board regarding the joint project with Lower Paxton Township for the Compton Drive culvert replacement. The project is scheduled to for 2015 and the cost will be split between the municipalities. HRG is the Township Engineer for Lower Paxton and has provided them with a proposal for Wetland Delineation Services at a cost of $5,600.00. The Public Works department will continue to patch the culvert until the project is complete. Mrs. Zimmerman suggested that a request be sent to the County to see if the project would qualify for an intermunicipal grant.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the Compton Drive culvert replacement project with all costs being split equally with Lower Paxton Township. Motion passed unanimously.

Motion- Lyle Street Signs, Inc. - Mr. Rosario addressed the Board regarding the suggestion to have Lyle Signs, Inc. construct all signs for the Township. The current cost to make a sign in-house is $60.00/sign; Lyle Signs, Inc. has provided a quote of $20.00/sign. There is a minimum order of $20,000.00 in order to get free shipping. The deadline to meet the PennDOT requirement for retro reflectivity of all signs is 2018.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve Lyle Signs, Inc. to construct all Township street signs to meet the PennDOT 2018 deadline. Motion passed unanimously.

Discussion-Jonestown Road Bridge (LPT-10)- Mr. Rosario provided a brief update the Jonestown

Road Bridge (LPT-10) replacement project. All funding for the project has been verified, the final cost to the Township will be $2,500.00.

Discussion-Harrisburg Regional Chamber & CREDC Meet Your Elected Officials Reception-Mr. Megonnell, Mr. Steinmeier, and Mrs. Zimmerman will attend the reception being held on April 17th.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Steinmeier suggested that the Parks & Recreation Board bring a recommendation to the Board of Supervisors regarding an agreement for volunteers groups that would like to use the Recreation Center.

Mr. Steinmeier moved, seconded by Mr. Harman to have the Parks & Recreation Board submit a draft agreement for the Board of Supervisors to review regarding volunteer groups using the Recreation Center Motion passed unanimously.

PUBLIC COMMENT

Dorothy Steinmeier, 11 North Fairville Avenue- Mrs. Steinmeier commented that the Recreation Center Grand Opening was a nice event.

SUPERVISORS COMMENTS

Mrs. Zimmerman remarked the Recreation Center Grand Opening was well attended and well organized. She reminded everyone that the Pot Pie dinner will be held on March 24th from 4:30pm to 7:00pm. The Senior Center lunch program will be on the second Thursday of every month, beginning on April 10th.

Chairman Klein thanked the Township staff for all the work on the Recreation Center Grand Opening.

Mr. Steinmeier thanked the Parks & Recreation Board for all their work at the Grand Opening.

Mrs. Zimmerman said the awards for the sponsors of the Grand Opening were very nice.

ADJOURNMENT: 7:35 PM