

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
TUESDAY, FEBRUARY 18, 2014**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation. He informed the public that there was an Executive Session held this evening to discuss personnel and legal issues.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting – February 3, 2014- Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the regular meeting minutes of February 3, 2014. Mr. Harman abstained, motion passed unanimously.

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

PUBLIC COMMENT

Robert Jones, 7887 Skyline Drive- Mr. Jones informed the Board that there was accident this evening at the intersection of Manor Drive and Route 22. He said that something has to be done with the traffic signal or there will be a fatality. Chairman Klein commented that the Board has informed the State Police. Mrs. Zimmerman suggested that a letter be sent to PennDOT regarding the problem.

Larry Hoffman, 1324 Piketown Road- Mr. Hoffman addressed the Board regarding his concern of a septic problem at the property next to his residence. He said that a holding tank is not a good solution to the problem. He is concerned that sewage will run onto his land. Mr. McFeaters, Township SEO, explained that due to the lot size and no regulatory malfunction present a dual compartment septic tank was installed; there is no holding tank on the property. DEP has been contacted and they are okay with the installation of the septic tank. There was general discussion regarding this issue. Solicitor Yost asked if Mr. McFeaters' inspected the installation of the septic tank. Mr. McFeaters' confirmed he was present during the installation and inspected it at that time. Mr. Hoffman suggested that a holding tank be installed; he asked if there is a problem who is he to contact. Chairman Klein stated if a problem arises he needs to contact Mr. Rosario. Mr. Steinmeier asked if the residence in question is currently occupied. Mr. Rosario confirmed the residence is occupied.

PUBLIC HEARING/MEETINGS: None

PRESENTATIONS, STAFF/BOARD REPORTS

Toys for Tots, Ralph Tuckey- Mr. Tuckey thanked the Board for allowing the U. S. Marine Corps Reserves to place a donation box at the Township building. He presented the Township with the "Commander's Award" for their participation. Mr. Tuckey hopes the Board will allow a donation box to be placed again next year and that the program will be successful.

Gopher Van, Claire Zeiters- Mrs. Zeiters thanked the Board for their support of the senior van program. She informed the Board that Perkins Restaurant donated the most money in 2013, followed by Dauphin County. She encouraged everyone to support the dine-to donate program at Perkins. Mrs. Zimmerman thanked Mrs. Zeiters for an informative report and for all the volunteers that lend their time for a worthy program.

Mr. Megonnell asked why the Public Works daily report ends on February 10th. Mr. Harman stated that the department was plowing snow the remainder of the week and therefore was unable to complete the report.

TREASURER'S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of February 14, 2014	\$1,320,598.50
Total Liquid Fuels Balance as of February 14, 2014	\$112,962.34
Total Capital Reserve Fund Balance as of February 14, 2014	\$975,277.34

B. Deposit Activity since February 3, 2014

\$23,506.53

Mr. Steinmeier reported the gross payroll of February 7, 2014 totaled \$29,118.39. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of February 7, 2014 in the amount of \$29,118.39. Motion passed 4-0 with Mr. Harman abstaining.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$72,299.84. *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers in the amount of \$72,299.84. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$7,971.67. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$7,971.67. Motion passed unanimously.*

PLANNING COMMISSION REPORTS AND PLANS: None

OLD BUSINESS

Resolution 2014-31, Appointment of Planning Commission Member. Tabled

Resolution 2014-32, Appointment of Zoning Hearing Board Alternate. Tabled

Motion – Park Use Agreement, Central Dauphin School District. Tabled

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motion - Chesapeake Bay Pollution Reduction Plan

Mr. Megonnell moved, seconded by Mr. Steinmeier to adopt the MS4 Chesapeake Bay Pollution Reduction Plan and forward it to the Department of Environmental Protection as part of the year 1 requirements for the West Hanover Township NPDES Permit No. PAG133545. Motion passed unanimously.

Motion–Recreation Center Window Treatments- Mrs. Fesig addressed the Board and recommended that the blinds be purchased from B.C. Interiors. Mrs. Zimmerman commented that B.C. Interiors is offering a ten-year warranty.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the purchase of window blinds at a cost of \$1,581.00 from B. C. Interiors. Motion passed unanimously.

Motion – Recreation Center Fencing-Mrs. Fesig stated that she obtained the quotes per the request of Mr. Steinmeier. The project was allocated in the 2014 budget and will be paid by the Capital Reserve fund.

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve installation of fencing around the A.C. Units and propane tanks at the Recreation Center by Marion Fence Company at a cost of \$3,190.00. Motion passed unanimously.

Motion-Recreation Center Dumpster Enclosure

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve installation of fencing around the dumpster at the Recreation Center by Marion Fence Company at a cost of \$3,175.00. Motion passed unanimously.

Motion-Recreation Center Cleaning & Janitorial Services- Mrs. Fesig is requesting approval to hire a cleaning service for once a week (3 ½ hours) to maintain the upkeep of the Recreation Center.

Mr. Steinmeier moved, seconded by Mr. Megonnell to approve hiring Jeannette Zimmerman to clean the Recreation Center once a week. Motion passed 4-0, with Mrs. Zimmerman abstaining.

Bid 2014-04, Mowing and Landscaping Bid- Mrs. Fesig stated she is not sure of the requirements of the Fire Company regarding the landscaping bid. Mrs. Zimmerman suggested that mowing and landscaping bid be tabled until the Board liaisons can meet with the Fire Company to discuss their requests.

Chairman Klein moved, seconded by Mr. Megonnell to table Bid 2014-04, Mowing and Landscaping until the Board liaisons can meet with the Fire Company. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Rosario presented the following information to the Board:

1. EAC minutes from February 11, 2014.
2. WMS Keystone, LLC is requesting a Zoning Map revision. This application must be forwarded to TCRPC for a formal review.

Chairman Klein moved, seconded by Mr. Harman to approve forwarding the Zoning Map revision request from WMS Keystone, LLC to TCRPC for review. Motion passed unanimously.

3. Mr. Rosario requested Board approval to set a public hearing on April 7, 2014 for Act 167-SALDO-Section 168.13D-Stormwater Exception Option #2.

Chairman Klein moved, seconded by Mr. Megonnell to approve setting a public hearing on April 7, 2014 to review Ordinance 2014.03 for adoption as part of Chapter 168-Section 168-13D. Motion passed unanimously.

4. Mr. Rosario requested Board approval to release Ordinance 195-113 to TCRPC for review and comment. The Township Planning Commission and PSAB have recommended their approval.

Chairman Klein moved, seconded by Mr. Megonnell to approve sending Ordinance 195-113 to TCRPC for review and comment. Motion passed unanimously.

5. Yingst Homes, Inc. submitted an updated phasing schedule for Brookview Development for Board approval.

Chairman Klein moved, seconded by Mrs. Zimmerman to approve the updated phasing schedule for Brookview Development. Motion passed unanimously.

6. Mr. Rosario informed the Board that three applications have been received for the Township Manager position. Mrs. Zimmerman asked what the deadline to submit applications is. Mr. Rosario confirmed that applications must be received by February 27th.

7. Mr. Rosario informed the Board that the advertisement for the salt spreader was in the February 9th edition of the Patriot News. No bids were received for the equipment.

Chairman Klein moved, seconded by Mr. Megonnell to re-advertise the sale of the salt spreader. Motion passed unanimously.

8. Mr. Rosario updated to the Board regarding the other areas in the Township that may be able to accommodate land use for Ordinance 2013-09, Chapter 195-103.T.U.V. Mrs. Zimmerman suggested that Mr. Rosario forward his evaluation to Elijah Yearick for review and discussion at the next COMP plan meeting. The next COMP plan meeting will be held on March 27th.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to forward the evaluation of land use for Ordinance 2013-09, Chapter 195-103.T.U.V. to TCRPC for review. Motion passed unanimously.

9. Mr. Rosario informed the Board that there will be a public hearing on March 3rd for Ordinance 2014-02, Chapter 195 Signs.
10. Mr. Rosario informed the Board he will be reviewing Section 195-100, ECHO housing with the PSAB for their comments and suggestions. Mrs. Zimmerman thanked him for his work on the Ordinance.
11. Mr. Rosario informed the Board that he has to proof Bid 2014-02, Fire Station 1 Sign. He hopes the project will be completed by late spring. Mrs. Zimmerman thanked Mr. Rosario for his work on the project.

Chairman Klein stated that the Board has decided the pay Mr. Rosario the Manager salary during his tenure as Interim Manager.

Chairman Klein moved, seconded by Mrs. Zimmerman to approve Mr. Rosario, Interim Manager, be paid the Manager Salary effective February 3, 2014. Motion passed unanimously.

PUBLIC COMMENT

Mrs. Fesig, Park & Recreation Coordinator- Mrs. Fesig asked when Mrs. Zimmerman will meet with the Fire Company to review the landscaping bid. Mrs. Zimmerman stated she will meet with the Fire Company Executive Board on February 25th. Mrs. Fesig thanked the Public Works Department for plowing the parking lot at the Recreation Center. The EMA will attend the Park & Recreation meeting on Wednesday to discuss the Township emergency evacuation center. Mrs. Fesig invited everyone to attend the grand opening of the Recreation Center on March 15th from 11:00 am-2:00 pm. The pot pie dinner will be held on March 24th from 4:30pm to 7:00 pm.

Al Brulo, Township Engineer-Mr. Brulo stated that the traffic signal at Rt. 22 and Manor Drive is the responsibility of the Township. He recommended that the signal company test the signal to confirm that it is operating per the permit. Mr. Harman said that the signal company has tested it and it is operating to permit specifications. Mr. Brulo suggested that the Township contact PennDOT to see if the permit can be changed. Mr. Harman will contact C.M. High to re-test the signal.

SUPERVISORS COMMENTS

Mrs. Zimmerman thanked the Zumba classes for collecting food and toys over the holidays to support a local family in need. She asked the Boy Scouts in attendance, Austin Licon and Luke Fox, to come up and meet the Supervisors so they can sign their agendas. She thanked the Boy Scouts for attending the meeting this evening.

Mr. Harman said "Think Spring".

Chairman Klein thanked the Public Works department for all their hard working during the last few snow storms.

Mr. Megonnell also thanked Public Works and reminded everyone to be cautious of black ice.

Mr. Steinmeier brought up that there are two house bills and two senate bills that are in the state legislature that are going to require that local government have a police force. He reviewed how these bills will require local government to either have a local police force or be assessed a fee if there is no local police force. He commented that this is another example of unfunded mandates that affect local government.

ADJOURNMENT: 8:05 PM