

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, DECEMBER 16, 2013**

CALL TO ORDER – 7:00 p.m.

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting – December 2, 2013 - *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the meeting minutes of December 2, 2013. Motion passed unanimously.*

Workshop meeting – December 9, 2013 – *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the workshop meeting minutes of December 9, 2013. Motion passed 4-0 with Mr. Megonnell abstaining.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

FROM: Department of Environmental Protection **RE:** Dauphin County Act 167 Plan – Chairman Klein asked what was required by the Township. Ms. England explained that staff is working on an Ordinance amendment which will be forwarded to the Planning Commission for review/suggestions. The Ordinance amendment will be presented to the Board of Supervisors in February.

FROM: Dauphin County Commissioners **RE:** Proposed Non-City Solid Waste Tipping Fees- Mr. Megonnell commented that the proposed tipping fees are rounded figures. He would like to see the Township pay structures rounded instead of the odd figure pay structure.

FROM: Dauphin County Bureau of Elections **RE:** Certificates of Election for Elected Officials- Mrs. Zimmerman stated the Elected Officials will be sworn in on January 6, 2014 by Judge Lowell Witmer.

PUBLIC COMMENT

Patti Estheimer, EAC Chairperson- Mrs. Estheimer thanked the Board on behalf of the EAC for their support in the past year. The EAC will be sponsoring a Stormwater/Rain Barrel Workshop on May 3, 2014. This workshop is possible through funds from a DEP grant. She thanked the office staff for all of their help throughout the year.

Robert Jones, 7887 Skyline Drive- Mr. Jones addressed the Board regarding the traffic signals at Rt. 39/Rt. 22 and Manor Drive/Rt. 22. He commented that the situation is getting worse. He asked the State Police representative in attendance to look into the cycling of the signal. Trooper Pugh will look into the problems at the intersections and report back to the Township.

PRESENTATIONS, STAFF/BOARD REPORTS

Trooper Pugh, State Police- Trooper Pugh presented the Board with an incident report from November 1-December 16 for their review; he commented that there were no real issues of concern for the Township. There were two commercial burglaries. He asked that residents look out for their neighbors during the holidays as families may be out of town visiting relatives.

Brian McFeaters, SEO- Mr. McFeaters presented his 2014 fee schedule to the Board for their review; there will be no fee increase from 2013. He thanked the Board for allowing him to serve the Township as the SEO. Mr. Steinmeier asked if there were any major problems in the Township in the past year. Mr. McFeaters stated there was only one problem that involved DEP; the complaint was for a sudsy discharge in a creek by Route 443. After investigation he found out the discharge was from runoff from fertilizer from local framers. When the fertilizing was complete there was no longer any sudsy discharge. Mr. McFeaters spoke with the farmers and asked them to not spray near the creeks next year.

TREASURER'S REPORT

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

| | |
|--|----------------|
| General Fund Balance as of December 13, 2013 | \$689,502.91 |
| Total Liquid Fuels Balance as of December 13, 2013 | \$112,933.56 |
| Total Capital Reserve Fund Balance as of December 13, 2013 | \$1,472,645.61 |

B. Deposit Activity since December 2, 2013

\$7,892.82

Mr. Steinmeier reported the gross payroll of December 13, 2013 totaled \$28,261.43. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of December 13, 2013 in the amount of \$28,261.43. Motion passed 4-0 with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$225.11. ***Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers prepaid to meet due dates in the amount of \$225.11. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$68,335.38. ***Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers in the amount of \$68,335.38. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$3,988.55. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$3,988.55. Motion passed unanimously.***

PUBLIC HEARING/MEETING

#2013-02, Zoning Map Revision Request, Tax Parcel 68-035-072- Refer to transcript.

PLANNING COMMISSION REPORTS AND PLANS

#11.007, PLD, Creekvale, Time Extension

Mr. Megonnell moved, seconded by Mr. Harman to accept the time extension for #11.007, Preliminary Land Development Plan for Creekvale until March 31, 2014. Motion passed unanimously.

OLD BUSINESS

Motion – Municipal Building Roof Replacement Scope of Work. Table.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None.

Ordinance 2013-10, Zoning Map Revision

Chairman Klein moved, seconded by Mrs. Zimmerman to put Ordinance 2013-10, Zoning Map Revision on the floor for a roll call vote. A yes vote is to adopt the Ordinance; a no vote is to deny the Ordinance.

The roll call vote was as follows: Mr. Harman-Yes; Chairman Klein-No; Mr. Megonnell-Yes; Mr. Steinmeier-Yes; Mrs. Zimmerman-Yes. Ordinance 2013-10 Zoning Map Revision was adopted on a 4-1 vote.

Mr. Rosario, Zoning Administrator, asked for Board approval to have HRG revise the Township zoning map.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve HRG to revise the Township zoning map. Motion passed unanimously.

Motion - Draft Ordinance 2014-01, Tax Collector fees

Chairman Klein briefly reviewed the proposed draft Ordinance that will allow the Tax Collector to charge fees for duplicate bills, tax certifications, and returned check fees. A Resolution to set the fees will be presented after passage of the Ordinance.

Mr. Megonnell moved, seconded by Mr. Harman to authorize the advertisement of Ordinance 2014-01 adding a provision allowing the Elected Tax Collector to charge fees. Motion passed unanimously.

Resolution 2013-55, 2014 Budget

Mr. Steinmeier moved, seconded by Mr. Harman to adopt Resolution 2013-55, 2014 Budget. Motion passed unanimously.

Motion – Insurance Package for 2014

Mr. Megonnell moved, seconded by Mr. Harman to approve the execution of our insurance agreements with Selective Insurance for 2014, and the premium distribution percentage with the Water and Sewer Authority. The General Package is 38.94% for WSA and 61.06% for Township and Workers Comp is 21.73% for WSA and 78.27% for Township. Motion passed unanimously.

Motion – 2014 Paving Project Scope of Work

Mr. Harman provided a brief overview of the proposed paving project for 2014. HRG has provided a Scope of Work to complete final design, bid documents, and contract administration. The tentative schedule for the project is to have work begin at the end of June. After bids are received for the project HRG will provide a separate scope of work for the contract observation.

Mrs. Zimmerman moved, seconded by Mr. Harman to accept the scope of work for the 2014 paving project in the amount of \$29,800 to be funded from the Capital Reserve Fund. Motion passed unanimously.

Motion – Resignation from Planning Commission

Mrs. Zimmerman moved, seconded by Mr. Harman to accept the resignation of Tim Albright from the Planning Commission. Motion passed unanimously.

Motion – Bid 2014-01, CapCOG Joint Bid Participation

Chairman Klein briefly reviewed the categories that the Township will participate in for the CapCOG joint bid program.

Mr. Megonnell moved, seconded by Mr. Steinmeier to submit the bid forms for Bid 2014-01, CapCOG Joint bids, for bulk road materials, construction materials, line painting, signage and posts, microsealing, and playground/infield mix. Motion passed unanimously.

Motion - Request to Cut Wood

Mrs. Zimmerman moved, seconded by Mr. Megonnell to reject the request of Robert Morningwake to cut wood at Fairville Park with restrictions. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Ms. England informed the Board of the following news and legislation action forwarded from PSATS:

- The Department of Labor & Industry announced that the minimum purchase amount that

requires the advertisement for bids will increase from \$18,900 to \$19,100 on January 1, 2014. The minimum purchase amount for telephone quotes will increase from \$10,200 to \$10,300 in 2014.

- SB 1046 will amend the Second Class Township Code to increase the cap on the Operating Reserve Fund from 5 percent to 25 percent of the General Fund.
- HR 1706 will increase the loans for volunteer emergency responders. The bill will increase the maximum loan amount and payment periods.

Ms. England reported that the Codes and Zoning Administrators are in the process of completing a preliminary review for a liquid natural gas fueling center to be located at the TA truck stop.

PUBLIC COMMENT

Patti Estheimer, EAC Chairperson- Mrs. Estheimer said that the EAC is preparing an informational packet regarding liquid natural gas conversion for municipal vehicles for the Board to review. They are also working on gathering information on more cost effective lighting for the Township building. Mrs. Estheimer asked if the Township will receive a report from Dauphin County regarding the amount of e-cycling was collected for the year. Mr. Megonnell will contact Dauphin County Recycling Center to request a report. Mr. Harman said the e-cycling center is open all year, and that residents need to call to arrange a drop off time.

SUPERVISORS COMMENTS

The Board of Supervisors wished everyone Happy Holidays.

Mr. Megonnell briefly reviewed the following Senate and House Bills:

- Senate Bill 922 and House Bill 1350- Both bills will reform the state's pension system by moving new employees, hired after 2015, to a 401(k) style system and make other adjustments to chip away at the state's \$41 billion unfunded pension liability.
- Senate Bill 688 and House Bill 80- This bill creates a criminal offense of "theft of secondary metal" for taking cooper and other metals, including theft from utilities and railroads. The offense varied between a misdemeanor and felony depending on the value of the material taken.
- House Bill 1189- This bill gives school districts the option of replacing property taxes with other forms of taxes such as earned income.
- House Bill 1234- If adopted, this bill would amend the Pennsylvania Constitution to reduce the number of members in the House of Representatives to 153, from its current level of 203. The changes would apply after the 2020 reapportionment.

Mr. Megonnell asked if the porta-johns will be removed from all Township parks for the winter. Ms. England confirmed all porta-johns will be removed.

Mr. Steinmeier commented that PA Senate Bill No. 1, Transportation Funding Bill, that passed will provide several billions of dollars to repair roads. Representative Marsico told Mr. Steinmeier the Township should see a significant increase to our Liquid Fuels allotment.

Mr. Steinmeier thanked the Public Works department for doing a great job on snow removal this year.

ADJOURNMENT: 8:00 pm