

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, NOVEMBER 18, 2013**

CALL TO ORDER – 7:00 p.m.

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting – November 4, 2013 – Mr. Steinmeier pointed out a correction to the public comments of Mr. Chrisemer.

Mr. Steinmeier moved, seconded by Mr. Megonnell to approve the meeting minutes of November 4, 2013 as amended with the correction. Motion passed unanimously.

Workshop meeting – November 11, 2013 – *Mr. Megonnell moved, seconded by Mr. Harman to approve the workshop meeting minutes of November 11, 2013. Motion passed unanimously.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment/discussion:

FROM: Nobody's Cats Foundation **RE:** Spay/Neuter Day Surgery Clinic – Mrs. Zimmerman suggested that information on Nobody's Cats Foundation be put in the Spring Newsletter.

PUBLIC COMMENT

Robert R. Jones, 7887 Skyline Drive- Mr. Jones addressed the Board regarding the traffic signals at Rt. 39/Rt. 22 and Manor Drive/Rt. 22. He commented that those intersections are extremely dangerous. The signals are programmed to only allow three cars to pass before the signal changes. He said that accidents are frequent at the Manor Drive/Rt. 22 signal, and that someone is going to get killed. He commented that the Township needs to contact PennDOT to inform them of the situation.

There was discussion regarding the signal cycle on Manor Drive/Rt. 22. Sometimes the signal will stay green for a long period of time and other times the signal cycle only allows two cars to pass before the yellow light is displayed. Chairman Klein suggested that the Board forward this problem to the PSAB for their recommendations. Ms. England informed that Board that our signal repair company has tested the intersection and it is operating per the PennDOT permit. Mr. Harman said the only way to change the timing is to contact PennDOT.

PUBLIC HEARING/MEETING: None

PRESENTATIONS, STAFF/BOARD REPORTS

Ms. England informed the Board that she spoke with a resident on Moyer Road who reported what she thinks may be a scam. A woman with no identification came to her back door asking to investigate a live wire in her back yard; the resident did not leave her home and immediately contacted the Township who referred her to the state police.

TREASURER'S REPORT

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of November 15, 2013	\$854,414.06
Total Liquid Fuels Balance as of November 15, 2013	\$112,919.64
Total Capital Reserve Fund Balance as of November 15, 2013	\$1,973,958.48

B. Deposit Activity since November 4, 2013 \$5,756.02

Mr. Steinmeier reported the gross payroll of November 15, 2013 totaled \$28,030.72. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of November 15, 2013 in the amount of \$28,030.72. Motion passed 4-0 with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$72,496.08. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$72,496.08. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$648,450.06. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$648,450.06. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$5,175.45. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$5,175.45. Motion passed unanimously.*

PLANNING COMMISSION REPORTS AND PLANS: None

OLD BUSINESS: None

Chairman Klein asked Mr. Miller, President of the Fire Company, if he wanted to make a presentation regarding the Haunted Hay Ride sponsored by the Fire Company. Mr. Miller commented the material in the packet was just information for the Board. Chairman Klein thanked the Fire Company for a great job on the Haunted Hay Ride and their interaction with the residents on Trick or Treat night. Mr. Miller thanked the Fire Company members for all their work on both events.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Improvement Guarantee Reduction #1, Canine Clubhouse

Mrs. Zimmerman asked if the problem with the retention pond has been fixed, she commented that in the early stages of the project the retention pond failed after a heavy rain. There was discussion that the basin grading and construction shows complete on the inspection that was completed on November 7th for reduction of the Improvement Guarantee.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the reduction of the Improvement Guarantee for Canine Club House by \$23,938.50 from the amount of \$29,509.15 leaving a balance of \$5,570.65. Motion passed unanimously.

Resolution 2013-52, 2014 Tax Levy

Chairman Klein stated there are no increases to taxes in the Township.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to adopt Resolution 2013-52, 2014 Tax Levy. Motion passed unanimously.

Resolution 2013-53, 2014 Fee Schedule

The only increases to the 2014 Fee Schedule is for room rentals at the Recreation Center.

Mr. Megonnell moved, seconded by Mr. Steinmeier to adopt Resolution 2013-53, 2014 Fee Schedule. Motion passed unanimously.

Motion –Advertisement of 2014 Budget

Mrs. Zimmerman moved, seconded by Mr. Harman to tentatively approve the 2014 budget and authorize advertisement of its availability for public review for a period of no less than twenty (20) days prior to final approval on December 16, 2013. Motion passed unanimously.

Motion – RFQ Financial Investments

Mr. Steinmeier asked if the banks listed on the request for quote list have been contacted. Ms. England explained the banks will be contacted after Board authorization. The banks on the list are all local and have provided quotes in previous years.

Mr. Megonnell moved, seconded by Mr. Steinmeier to authorize the issuance of an RFQ for financial investments to be acted on by the Board at the December 2, 2013, meeting. Motion passed unanimously.

Motion – Lower Level Restroom Facilities

Mr. Megonnell moved, seconded by Mr. Steinmeier to award the lower level plumbing work to Espenshade's Plumbing & Heating for the low quote of \$1,195. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Ms. England addressed the Board regarding the pressure washer at Fire Station #1. Bill Haig member of the Fire Company contacted her regarding repairs and preventative maintenance needed for the pressure washer. The question to the Board is the equipment part of the building (the Township will pay the invoices) or is it a piece of equipment special to the Fire Company (invoices would be paid from Fire Tax). The cost of repairs is \$581.21, and preventative maintenance is \$275.50. There was discussion regarding the location and purpose of the equipment. It was decided that the pressure washer is part of the building and therefore the Township will assume responsibility and pay for repairs and maintenance. The Township currently maintains maintenance contracts on the bay doors, generator, and HVAC system.

Chairman Klein moved, seconded by Mr. Megonnell to pay for the repairs and preventative maintenance for the pressure washer at Fire Station #1. Motion passed unanimously.

Ms. England provided a brief overview for the Board regarding the broken front door. The door closing mechanism embedded in the foundation is broken. It will cost over \$1,000 to repair the mechanism. A second technician will be out on Tuesday for further investigation and suggestions for repair/replacement. The cost of repair is unknown at this time. Mr. Steinmeier requested additional quotes. Ms. England stated she had trouble finding a company to repair this type of door, she contacted four other door companies however they could not service the door.

PUBLIC COMMENT: None

SUPERVISORS COMMENTS

Mrs. Zimmerman wished everyone a Happy Thanksgiving.

Mr. Megonnell congratulated Mrs. Zimmerman and Mr. Steinmeier on their re-election to the Board. He commented that the Gaming Grant meetings went well and that Mr. Miller did a good job.

Mr. Miller thanked the Board of behalf of the Fire Company for all of their support.

Mr. Steinmeier commented that it great to see no increase in taxes in the Township. He said at the COMP plan meeting a representative from the Tri County Regional Planning Commission indicated that West Hanover Township has the third lowest taxes in Dauphin County. He thinks people are moving into the Township due to the tax structure which is better than our surrounding municipalities.

ADJOURNMENT: 7:30 pm