

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, OCTOBER 21, 2013**

CALL TO ORDER – 7:00 p.m.

ROLL CALL

Harold Harman, Supervisor-Absent
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting – October 7, 2013 – *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the meeting minutes of October 7, 2013. Motion passed 3-0-1, with Mr. Steinmeier abstaining.*

Workshop meeting – October 14, 2013- Mr. Megonnell asked that the minutes reflect that the Fire Station at 628 Walnut Avenue was owned by the Fire Company not the Township.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the workshop meeting minutes of October 14, 2013 as amended with the correction. Motion passed unanimously.

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

FROM: Spectra Energy RE: Pipeline Safety – Mr. Megonnell commented that he received the letter and that he returned the feedback card. He said they are doing a good job of keeping local landowners informed of the pipelines and facilities.

FROM: Adam Klein, Board Chair TO: DEP RE: Request for Extension – Mr. Steinmeier commented that the Township received approval from DEP granting a five year extension until December 31, 2021 to extend public sewer service to Houck Manor and Holiday Park.

PUBLIC COMMENT

Linda Turns, 8000 Rabbit Lane- Ms. Turns addressed the Board as a member of the Parks & Recreation Board. She informed the Board that Rebecca Swartz the Parks & Recreation representative for the COMP plan steering committee is unable to attend the COMP plan meeting on October 24th. Ms. Turns is requesting Board permission to be the Parks & Recreation alternate representative since the other members are unavailable or already serve on the COMP plan steering committee.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to appoint Linda Turns as the Parks & Recreation alternate representative for the COMP plan steering committee. Motion passed unanimously.

PUBLIC HEARING/MEETING: None

PRESENTATIONS, STAFF/BOARD REPORTS

Ms. England informed the Board that the State Police are sponsoring a prescription drug take back program on October 26th from 10:00am to 2:00pm at the barracks located on Bretz Drive.

Ms. England informed the Board that resident and former Marine Ralph Tuckey would like Board approval to place Toys for Tots containers at the Township Building, Recreation Center, and the Public Works Building. Mr. Tuckey will be responsible for weekly pick up of the donations.

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve Toys for Tots containers to be placed at the Township Building, Recreation Center, and the Public Works Building. Motion passed unanimously.

TREASURER'S REPORT

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of October 18, 2013	\$1,001,756.88
Total Liquid Fuels Balance as of October 18, 2013	\$112,905.26
Total Capital Reserve Fund Balance as of October 18, 2013	\$1,973,770.73

B. Deposit Activity since October 7, 2013

\$32,098.15

Mr. Steinmeier reported the gross payroll of October 18, 2013 totaled \$28,207.77. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of October 18, 2013 in the amount of \$28,207.77. Motion passed unanimously.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$1,060.71. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid to meet due dates in the amount of \$1,060.71. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$97,110.48. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$97,110.48. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$11,758.11. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$11,758.11. Motion passed unanimously.***

PLANNING COMMISSION REPORTS AND PLANS

Motion - Winslett Phasing Schedule- There was general discussion regarding the revised construction/phasing schedule. Mrs. Zimmerman commented that in earlier phases there were MS4 problems, she wanted to make sure that Mr. Rosario was working with DEP to make sure there are no

drainage problems. Ms. England confirmed that Mr. Rosario will be working with DEP on the MS4 for the new phases. Mr. Megonnell asked for clarification on when phase 5 would be completed, Ms. England confirmed it will be completed in 2014.

Mr. Steinmeier moved, seconded by Mr. Megonnell to approve the new Winslett Phasing Schedule. Motion passed unanimously.

OLD BUSINESS

Motion – Municipal Building Foundation Waterproofing- There was discussion regarding the three proposals. The need for and size of sump pumps were reviewed by the Board. Ms. England commented that the blue prints show footer drains in the building. Ms. England commented that American Waterproofers' is the only company that addressed the problem of mold in the air. They are proposing to bio-fog both floors prior to start of work and will offer a ten year warranty for mold. Mr. Steinmeier suggested that the basement should be tested for radon. Ms. England will research the cost of radon testing.

Mr. Megonnell moved, seconded by Mr. Steinmeier to award the lower level waterproofing to American Waterproofers' at the low bid price of \$7,460.00 with the possibility of an additional \$750 if sump pumps are needed, and an additional \$500 for removal of the drywall in the storage area for a total cost of \$8,710. Motion passed unanimously.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Harold Harman, Betz England

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve attendance to the CapCOG Joint Bidding Presentation for Harold Harman and Betz England on November 13, 2013. Motion passed unanimously.

Ordinance 2013-08, Compensation for Supervisors

Mrs. Zimmerman moved, seconded by Mr. Megonnell to table Ordinance 2013-08, Compensation for Supervisors until a full Board is in attendance. Motion passed unanimously.

Motion - Bid 2013-05, Public Works Improvements CO E-1- Chairman Klein briefly reviewed the change order. The changes include (1) Furnish and install an alternate exterior dusk to dawn wall light, (2) Provide an enclosure for the interior thermostat, and (3) Credit for the deletion of 3 exterior wall receptacles.

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve Change Order #E-1 for Bid 2013-05, Public Works Improvement project, in the amount of \$341.33. Motion passed unanimously.

Motion - Bid 2013-09, CapCOG Joint Bid Road Salt -Chairman Klein stated that International Salt Company was the low bidder at a delivered price of \$58.51 per ton.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to accept the low bid for the CapCOG Road Salt contract for the winter season 2013-2014 from International Salt Company at a delivered price of \$58.51 per ton. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mrs. Zimmerman commented that that Board needs to revisit the current Sign Ordinance. She believes that some of the current Ordinance requirements are hurting local businesses (i.e. banners, temporary signs, etc.). Mr. Megonnell stated that he agrees with Mrs. Zimmerman and has spoken to Mr. Rosario, Zoning Administrator, regarding the current Ordinance. Chairman Klein recommended a workshop to review and discuss the Ordinance. Mr. Steinmeier commented that local businesses may need special considerations for grand openings and sales.

Mr. Megonnell met with Mr. Harman regarding the rain gutters at the Public Works facility. He said that the current rain gutters are not adequate. The building needs rain gutters that are commercial grade and need to have snow birds installed. Mr. Harman will look into resolving the problem.

Mr. Steinmeier brought up the ongoing complaints that he has received from residents regarding rocks or trees in the Township right of way. He has spoken with the Mr. Kolanda, Codes Administrator, who will put an article in the next Township newsletter regarding with this issue.

Mr. Steinmeier informed the Board that he received correspondence from Representative Marsico that there is a bill in the legislature to increase liquid fuels. The bill would need to be approved in the house and senate and then signed by Governor Corbett.

Mr. Megonnell commented that the right of way is different on each road in the Township. Residents can contact the Codes Administrator to find out the right of way for their property.

PUBLIC COMMENT

Rod Couple, Triple K Fleet Service and Exit 77 Travel Plaza- Mr. Couple addressed the Board regarding the problems that he is having obtaining permits for signs at his businesses. He stated that Mr. Rosario has been harassing his business regarding the Township Sign Ordinance. He said he has pictures of other Township businesses that have signs that should not be allowed, but yet they have not been removed. Mr. Couple said Mr. Rosario informed him that the business name can't be on the canopy and that flags can't be placed on the property. The face plate at the main sign at the road has been removed and a new sign face plate designed, but that is also not allowed. He asked the Board where the harassment stops. Chairman Klein stated that Mr. Rosario is not present to address Mr. Couple's claims and that Mr. Rosario has to enforce the current Township Ordinance. Chairman Klein stated the Township wants to work with all local businesses and that is why the Board will meet to review the current sign Ordinance to see what changes need to be made. Mr. Couple stated that Mr. Rosario needs to use tact when dealing with business owners and that he sent information in emails that are not privy to Mr. Couple's business associates. Mr. Couple said that he expects an answer from the Township regarding his concerns or he will take it to the next level.

Mrs. Zimmerman asked that the minutes reflect that she never spoke to Mr. Couple about his signs. She brought up the need to review the current Sign Ordinance because she received complaints from other businesses in the Township.

Mr. Steinmeier asked Solicitor Yost if the Township can put off taking any further action until a workshop can be held to review the current Sign Ordinance. Solicitor Yost stated that the Board can instruct Mr. Rosario to take no further action until a meeting can take place to discuss the issues brought to the Board this evening.

Mr. Couple said that he has brought to Mr. Rosario's attention businesses that are in violation of the Ordinance, and Mr. Rosario's reply was that the Township is aware of the violation; however he has not acted upon it yet.

Mrs. Zimmerman said that she spoke to Mr. Rosario regarding businesses that are in violation and he stated that he has sent out thirty two letters to the businesses regarding the violations.

Chairman Klein said that Board will look into the issue.

SUPERVISORS COMMENTS

Mrs. Zimmerman reminded everyone of the Fall Harvest and Haunted Hayride sponsored by the Fire Company on October 25th and 26th at Blue Meadow Farms.

Mr. Steinmeier reminded everyone there is a COMP plan meeting on October 24th at 5:30 pm and a Planning Commission meeting on October 24th at 7:00 pm.

Mrs. Zimmerman stated that some on her campaign signs have been removed. She asked if anyone finds them to please put them back up and contact her if they know who removed them.

ADJOURNMENT: 7:45 pm