

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, OCTOBER 14, 2013**

**CALL TO ORDER – 6:00 p.m.**

Chairman Klein called the workshop to order at 6:00 pm

**ROLL CALL**

Harold Harman, Supervisor	Adam Klein, Chairman
Jay Megonnell, Vice Chairman	Don Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Supervisor	

**PUBLIC COMMENT**

Mark Chiles, 228 Brookridge Court- Mr. Chiles commented that he has reviewed the Board meeting minutes for the past year and it seems as though items or projects have been purchased that were not part of the budget. He asked if the fire station LED sign was listed in the 2014 proposed budget. Ms. Zimmerman confirmed that the fire station sign is in the 2014 proposed budget. He asked if the two Ford Escapes purchased in 2013 were part of the budget. Ms. England confirmed the vehicles were in the 2013 budget.

There was discussion regarding the proposed LED sign for the fire station. Mr. Chiles made a comment that the tax payers paid for the fire station at 628 Walnut Avenue. Mrs. Zimmerman reminded everyone that the fire company owned the station and sold it to the Township for \$1.00 yet it is probably worth 1.8 million dollars and that the Board agreed to purchase a sign for the fire station. Mr. Chiles and Mrs. Zimmerman discussed the amount of traffic that passes by the fire station on a daily basis. Mr. Chiles does not believe that a LED sign is warranted at the location. Mrs. Zimmerman commented that she has listened to Mr. Chiles for the past two years regarding the tree problems at the Townes at Hershey Road, and she will not succumb to one resident in the Township regarding the sign for the fire station.

**OLD TOPICS: None**

**NEW TOPICS**

Discussion – 2014 Budget, Part 4, Capital Projects- Ms. England reviewed the proposed Capital Projects line by line for the Board. The following items were discussed in detail: (1) Township building roof repair (2) Replacement of Heavy Rescue #36-1 (3) Station #1 Digital Sign (4) Hoffman/Smith Culvert Replacement-CDBG-DR-Bid (5) Microsealing.

Mrs. Zimmerman will forward the dimensions of the sign that the fire company would like to Ms. England. Mr. Steinmeier said that residents of Lawrence Village are requesting paved roads; he said the project should be placed in the 2015 or 2016 budget. Mr. Megonnell brought up the problem with the microsealing on Piketown Road. There was lengthy discussion regarding the problem of cracks on the road and the urgency of completing the necessary repairs to the road.

Discussion – Fire Company 2014 Budget- Kyle Miller, President and Don Poole, Financial Secretary reviewed the proposed 2014 budget for the Fire Company. Mr. Poole commented that the 2014 expenses should mimic the 2013 expenses with the exception of some maintenance projects at Stations 2 and 3, and some additional IT equipment that is needed at Station 1.

***Mrs. Zimmerman moved, seconded by Mr. Megonnell to accept the Fire Tax Fund Budget for 2014 for the West Hanover Township Fire Company. Motion passed unanimously.***

Discussion – Fire Company Disposal of Property- Mr. Miller explained the why the Fire Company is requesting Board approval to sell the “Reserve” Engine 36, 1990 Pierce Lance Engine. Due to the amount of money each year to insure, maintain, and repair it is cost prohibitive to keep the vehicle. To date the Reserve Engine has responded to a total of 9 emergency calls. The Fire Company feels the sale of “Reserve” Engine 36 should net an approximate amount of \$20,000.00 that could be place in Fire Tax Capital Reserve in preparation for an upcoming Rescue replacement project.

***Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the sale of the “Reserve” Engine 36, 1990 Pierce Lance Engine, and with all funds received being placed in the Fire Tax Capital Reserve Account. Motion passed unanimously.***

Discussion – 2014 Budget, Part 2, Income- Ms. England reviewed the total budgeted revenue numbers to total actual revenue numbers year to date. There was brief discussion, however no comments from the Board.

Discussion – 2014 Budget, Part 5, Expenses- Ms. England reviewed the totals for the line items. She reviewed the vehicle schedule that has been implemented for staff use. Mr. Steinmeier commented that the Parks & Recreation Department need their own vehicle. Ms. England reminded the Board that the Parks & Recreation Department have a pick-up truck in addition to use of the Escape. She commented that as the budget stands, there are no funds available to purchase a new vehicle. Chairman Klein commented that we should see how the vehicle schedule works before purchasing another vehicle. Mr. Megonnell asked if the Public Works budget included funds to hire part time employees for flagging. Ms. England confirmed that the proposed Public Works budget does not include funds for part time employees. Mr. Steinmeier commented the budget should be changed to reflect the purchase of a vehicle and part time employees for the Public Works department. Ms. England asked the Board what they would like to cut from the budget in order to add Mr. Steinmeier’s requests.

**OTHER BUSINESS THAT MAY BECOME BEFORE THE BOARD**

Mark Chiles, 228 Brookridge Court- Mr. Chiles asked if FILO funds can be used to purchase a vehicle. Chairman Klein explained that FILO fees cannot be used to purchase a vehicle.

Neil Shatto, 1452 Mumma Road- Mr. Shatto suggested Mr. Harman contact Flagger Force to obtain pricing for their services. He commented it may be more cost effective to hire from a temporary agency than hire more Township employees.

Mr. Harman will contact Flagger Force to obtain pricing of part time personnel.

Mark Chiles, 228 Brookridge Court- Mr. Chiles asked if the proposed 2014 budget assumes no tax increase.

Ms. England confirmed the proposed 2014 budget assumes no tax increase.

Mr. Steinmeier commented that small complaints (high grass, rocks in Township ROW, etc.) are not being addressed by the Codes Officer because he is busy with other issues. He suggested the Township may have to hire a part time Codes Officer. He said he has been dealing with a problem regarding a resident who has large rocks in the Township ROW since August. Mr. Steinmeier has discussed the problem with the Codes Officer and would like a letter sent to the resident. Ms. England will discuss the problem with the Codes Officer.

Mr. Megonnell would like the Codes Officer to put an article regarding the Township Newsletter regarding the Township ROW.

Mrs. Zimmerman asked if the Board would approve the Township partnering with South and East Hanover to sponsor a breakfast meeting in 2014 for the WES Business Association. The cost would not exceed \$50.00 and the topic would be “How local government affects local businesses”. It was the consensus of the Board for the Township to partner with South and East Hanover to sponsor a breakfast meeting.

**ADJOURNMENT: 8:00 pm**