

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, SEPTEMBER 16, 2013**

**CALL TO ORDER – 7:00 p.m.**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and invocation.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting – September 3, 2013 -Mrs. Zimmerman pointed out a correction to Mr. Chiles comment regarding the cost of the proposed LED sign.

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the meeting minutes of September 3, 2013 as amended with the correction. Motion passed unanimously.*

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment/discussion:

**FROM: PA Game Commission RE: In Lieu of Tax Payment:** Mr. Megonnell commented that 2/3 of the In Lieu of Tax Payment from the Game Commission comes from Pennsylvania Gaming Control Board's State Gaming Fund revenue.

**PUBLIC COMMENT**

Mark Chiles, 228 Brookridge Court- Mr. Chiles asked for an update on the LED sign for the fire station. Chairman Klein stated that a request for bids will be advertised and will be on the agenda when available. Mr. Chiles asked why the Maltese cross sign and proposed LED sign would not be paid out of fire tax. Mrs. Zimmerman stated that during the transition from the old fire station to the new fire station the fire company has incurred a number of expenses for which they have paid. She said that the fire company sold the old station to the Township for \$1.00 yet it is probably worth 1.8 million dollars. She will not begrudge them a \$20, 000 sign and that the Board did agree to install signs once the building was complete. There was discussion between Mr. Chiles and Mrs. Zimmerman regarding the traffic flow past the fire station and the need for an LED sign.

Dave Doernemann, 7374 Countryview Drive- Mr. Doernemann lives in Winslett, and addressed the Board regarding the problems that the development is having with trucks turning around and damaging property. He stated that this year the development has incurred \$2,400 in damage and that it is a safety issue for the children who are playing in the neighborhood. He said that between five and ten trucks per week miss the warehouse park and try to turn around in his neighborhood. Chairman Klein

commented on the problem and said the Board will continue to do what they can to help eliminate the problems with tractor trailers in Township neighborhoods. Mr. Steinmeier suggested that Mr. Doernemann attend the PSAB meeting to make them aware of the problem and ask for their assistance. He said that the PSAB has been instrumental in helping out other neighborhoods in the Township to eliminate the truck problems. Mr. Doernemann brought up a problem with a water issue in the right of way near Winslett which was completed by PennDOT. Chairman Klein said he will have to contact PennDOT to resolve the water problem.

**PUBLIC HEARING/MEETING: None**

**PRESENTATIONS, STAFF/BOARD REPORTS**

Park & Rec Report, Dixie Fesig- Mrs. Fesig made a brief presentation to the Board regarding recent programs sponsored by the department. Recent programs were: summer recreation program, movie program, and the community festival. Mrs. Fesig said all programs were well attended and thanked the volunteers and sponsors for their support. Pumpkin Carving will be held on October 22<sup>nd</sup> at Skyline Commons Park. There was discussion regarding Mrs. Fesig taking the park and recreation vehicle to Hoffman Ford for service, instead of patronizing a garage in the Township. She explained why she chose Hoffman Ford for service. There was discussion for staff to patronize businesses within the Township when necessary. Mr. Megonnell suggested that Mrs. Fesig check with Public Works for minor repairs that they can complete on the truck. Mrs. Zimmerman commented that Mr. Hoffman has been very generous with donations to the Township. Mrs. Fesig hopes to be moved into the recreation center by the first week in October. An open house will be scheduled in the spring.

Patti Estheimer, EAC Chairperson- Mrs. Estheimer made a brief presentation to the Board regarding the tire recycling program sponsored by the EAC this past weekend; 432 tires were recycled. She thanked the office staff, Public Works department, and volunteers for their help in making the program a success. She told Mr. Harman that anytime he collects 20 or more tires he can call Howard Tire and they will come and pick them up.

Mr. Megonnell thanked the Public Works staff for all their help with the E-Cycling program.

**TREASURER'S REPORT**

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of September 13, 2013	\$576,868.05
Total Liquid Fuels Balance as of September 13, 2013	\$296,273.02
Total Capital Reserve Fund Balance as of September 13, 2013	\$2,454,631.66

B. Deposit Activity since September 3, 2013 \$16,272.90

Mr. Steinmeier reported the gross payroll of September 6, 2013 totaled \$28,244.40. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of September 6, 2013 in the amount of \$28,244.40. Motion passed 4-0 with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$5,557.34. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid to meet due dates in the amount of \$5,557.34. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$249,070.01. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$249,070.01. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$8,897.50. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$8,897.50. Motion passed unanimously.***

**PLANNING COMMISSION REPORTS AND PLANS: None**

**OLD BUSINESS: None**

**NEW BUSINESS**

Motion – Consent Items: Section 607. (4): None

Ordinance 2013-07, No Parking, Bradford Blvd. Traffic Circle

***Mr. Megonnell moved, seconded by Mr. Steinmeier to adopt Ordinance 2013-07, No Parking, Bradford Blvd. Traffic Circle. Motion passed unanimously.***

Motion - Truck Curb Damage Cost Recovery

Chairman Klein provided a brief overview of the problem with trucks making illegal right turns from Rt. 39 eastbound onto Jonestown Road. The Township Engineer and Roadmaster have met to formulate a plan for repairs and determine an estimated cost. Annual repair to the curb is estimated to be \$2,050. Invoices in the amount of \$205 per incident will be sent to all trucking firms that are cited by the State Police for the illegal turn and property damage to the curb.

***Mr. Steinmeier moved, seconded by Mr. Megonnell to approve invoicing firms who damage the truck curb at the intersection of Rt. 39 and Jonestown Rd. in the amount of \$205 per incident and authorize Roadmaster Harold Harman to schedule repairs to the curb on an annual basis. Motion passed unanimously.***

Motion - Lion’s Club request

The Lion’s Club is requesting storage space in the lower level of the Municipal Building for office type materials such as club records and files. Solicitor Yost suggested an agreement be drawn up and signed by the Township and Lion’s Club in case of possible damage to the materials due to water or fire damage. This agreement would not hold the Township liable for any possible damage to their records. He will forward an agreement for Ms. England to have signed by the Lion’s Club.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the request from the West Hanover Lions Club for space in the lower level of the Municipal Building for storage of file cabinets and miscellaneous office material contingent upon an agreement being signed releasing the Township of any liability in the case of damage to records. Motion passed unanimously.***

Motion – Draft CapCOG handbook

Mr. Megonnell reviewed the handbook and does not think there needs to be any changes or additions. Mrs. Zimmerman suggested that Mr. Stewart, the Township alternate delegate, be sent a thank you letter for diligently attending and participating in CapCOG on behalf of the Township.

***Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the draft of the CapCOG delegate handbook. Motion passed unanimously.***

Motion - Compost Center Attendant Employment

The vacancy was listed on the Township website and advertised in the Patriot News on Sunday, September 1, and Tuesday, September 3, 2013. Roadmaster Harold Harman conducted 4 interviews from the applications that were received. Mr. Harman is forwarding the application of William Sheriff, for approval as the part-time Compost Center attendant. Mr. Harman commented that he received a lot of good applications and several applicants are interested if any other part time positions become available in the Public Works department.

***Mr. Harman moved, seconded by Mr. Megonnell to approve the employment of William Sheriff as part-time Compost Center attendant at a 90 day probationary salary of \$9.00 per hour. Motion passed unanimously.***

Motion – Fire Company Remedial Landscaping Quotes

Chairman Klein reviewed the lowest bid that was received from H & N Landscaping, LLC. Ms. England explained that the alternate portion of the bid is for two mulch beds that would be along and behind the building. There was discussion of the amount that can be billed to Premier Construction.

***Mr. Megonnell moved, seconded by Mrs. Zimmerman to award the low bidder H & N Landscaping, LLC for remedial landscaping work at the Fire Station in the amount of \$8,797.60 to include the alternates. Motion passed unanimously.***

Motion - Bid 2013-03 Rec Center Renovation, Change Order E-5

Chairman Klein reviewed the two electrical change orders for the Recreation Center renovation.

***Mr. Megonnell moved, seconded by Mr. Steinmeier to approve Change Order #E-5 for Bid 2013-03, Rec Center Renovation, in the amount of \$377.00. Motion passed unanimously.***

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Ms. England addressed the Board regarding the email she forwarded them from the Dauphin County Tax Collection Committee. The DCTCC will meet on September 25<sup>th</sup> to discuss the proposals from banks who are interested in becoming a depository bank. Mr. Steinmeier is the Township's representative and will attend the meeting.

Mrs. Zimmerman asked Mr. Harman to have the Public Works department trim tree branches back in front of stop signs on roads throughout the Township.

Mrs. Zimmerman asked Ms. England if the drywall in the restroom at the fire station has been repaired. Ms. England confirmed the drywall has been repaired.

Mr. Megonnell informed the Board that he and Mr. McCahan will meet with PA State Police Sargent Nickey on September 26<sup>th</sup>.

Mr. Steinmeier informed the Board that Steve Millard plans to retire from the Water & Sewer Authority at the end of 2013.

Mr. Megonnell commented that there are some cracks developing on Piketown Road. He asked if Public Works repair the cracks with tar. Mr. Harman said he would put in on the work schedule.

**PUBLIC COMMENT: None**

**SUPERVISORS COMMENTS: None**

**ADJOURNMENT: 7:55 pm**