

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
TUESDAY, AUGUST 27, 2013**

**CALL TO ORDER – 6:00 p.m.**

Chairman Klein called the workshop to order at 6:00 pm

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer

**PUBLIC COMMENT: None**

**OLD TOPICS: None**

**NEW TOPICS**

Health Insurance Renewal, Mike Alfonso, Trilogy Group Services- Mr. Alfonso briefly outlined the current health insurance plan. Highmark Blue Shield, Health America, and Aetna quotes were higher than Blue Cross. The renewal of our existing plan resulted in a 24.24% increase over our existing premium costs. He commented that the Township rates are high and that the Township heavily utilizes the plan specifically the prescription portion of the plan. Mrs. Zimmerman asked for clarification of pre-existing conditions. Mr. Alfonso explained that under the groups there are no pre-existing condition exclusions. Mr. Alfonso received quotes for different plans from Blue Cross. He briefly reviewed the quotes that were discussed at length at the August 19<sup>th</sup> workshop. The focus this evening was on Option 4, this plan is a HRA 3000 plan with the higher deductible split and the HERO policy funding the 2500/5000 deductible balance. The cost of the HERO policy for this size deductible is \$31,168.08 which funds a maximum liability of \$72,500. There was general discussion regarding the plan. Option 4 is the most cost effective for the Township. The Township and the employees will both pay higher premiums.

Linda Turns, 8000 Rabbit Lane-Ms. Turns asked for clarification on the premium for deductible insurance.

Ms. England confirmed the HERO premium is a fixed cost of \$31,963.06.

Mrs. Zimmerman asked if the Teacher's HERO plans allows for municipalities to participate in the plan. Mr. Alfonso stated that the HERO policy is an indemnity plan, and that the Township is eligible to participate.

*Mr. Megonnell moved, seconded by Mr. Steinmeier to approve Option 4 with Capital Blue Cross for the contract year October 1, 2013, through September 30, 2014, and to approve the renewal of Dental insurance through United Concordia at the quoted rates through September 30, 2015, and to renew the vision insurance through Highmark at the quoted rates through September 30, 2014. Motion passed 4-0 with Mr. Harman abstaining.*

Personnel Policies, Don Steinmeier

Mr. Steinmeier presented and reviewed his suggestions for personnel policy changes. The proposed policy changes are as follows: (1) Future full time employees will not receive comp time, will contribute 3% to the pension plan, and will pay 15% of healthcare premiums. (2) Current employees can carry over a maximum of 72 sick days instead of the current 36 sick days and will be paid \$20 per day for unused sick leave at time of retirement. (3) Board of Supervisors salaries would increase from \$2,000 per year to \$2, 500 per year.

There was general discussion regarding Mr. Steinmeier's suggestions. Ms. England explained the current pension plan including the guidelines regarding the state contribution to the plan. She said she has received suggestions from staff to earn one sick day per month instead of the current ½ day earned per month. Regarding the increase to the Board of Supervisors salary Ms. England explained that the Ordinance must be changed in order to increase the salary and that Supervisors can't raise their salary while in office. The Board requested the advertisement of the of the Ordinance change for the September 3<sup>rd</sup> agenda. There was further discussion regarding the current sick leave policy and possible changes to the policy.

**OTHER BUSINESS THAT MAY BECOME BEFORE THE BOARD:**

Ms. England asked if Mr. Megonnell and Mr. Harman will attend the Annual Township Convention to be held on October 3<sup>rd</sup>. Mr. Megonnell will attend, Mr. Harman will not.

Ms. England informed the Board of a problem regarding the drainage project on Berkstone Drive. The engineer and the contractor are responsible for contacting PA One Call in order to have the utility companies locate their facilities. A utility missed marking some of their facilities twice; once in the winter when the engineer was designing the project and again last month when the contractor called PA One Call. The utility was the Water & Sewer Authority who missed marking a sewer lateral. The contractor excavated at all the utilities before he began laying pipe to make sure that he would have the proper slope and that is when he discovered the sewer lateral. Since the sewer lateral was not marked the design of the project did not take into consideration the lateral and therefore there is a conflict. There are three options to resolve the problem : (1) Require the utility to relocate the lateral, the cost is estimated at \$12,000 (2) Have the Township relocate the drainage around the lateral, the cost is estimated at \$10,000 (3) Maintain the Township drainage pipe on top of the sewer lateral and still maintain the slope for positive drainage. This will require a new entrance to the inlet box; the cost is estimated at \$2,000. There was discussion regarding who was responsible for the error and who would pay to have the problem resolved. Ms. England has not contacted the Sewer Authority regarding the problem, as she just spoke to the Township Engineer this afternoon. She said that legally the

Township is required to pay the contractor to adjust the project and responsible to go back to the utility to cover the costs. She asked if the Board wants to recover costs from the Sewer Authority. It was the consensus of the Board to have the Sewer Authority make good on the cost of the increase to the project. The Township Engineer thinks the lowest cost option is the best choice to resolve the problem.

***Mr. Klein moved, seconded by Mr. Megonnell to approve Option 3 for the drainage project, which will maintain the slope by keeping drainage pipe near the sewer lateral and relocate the entrance of the inlet box. Motion passed unanimously.***

Ms. England informed the Board that Bob Derendinger has resigned as the compost center attendant. She stated that Mr. Harman has contacted all applicants who applied for the job in July of 2012; only one applicant was interested in the position. There was discussion if the position has to be advertised. Ms. England said that the Township personnel policy states that all job vacancies must be advertised.

***Mrs. Zimmerman moved, seconded by Mr. Megonnell to advertise the part-time compost center attendant. Motion passed unanimously.***

Mr. Megonnell informed Chairman Klein that the road inspection was quite eventful. The Board went all over the Township and was able to inspect the roads as well as sight distance issues due to trees and bushes.

Mr. Megonnell requested an Executive Session on September 3<sup>rd</sup> at 6:00 pm.

**ADJOURNMENT 7:40 pm**