

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, JULY 1, 2013**

**CALL TO ORDER – 7:00 p.m.**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance. Mrs. Zimmerman read a reading written by former President John F. Kennedy.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting – June 17, 2013

*Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the meeting minutes of June 17, 2013. Motion passed unanimously.*

Workshop meeting – June 17, 2013- Mr. Megonnell pointed out an addition to the discussion regarding the amendment to the current Act 537 plan. The Board would like the Water & Sewer Authority to pay for the amendment to the current Act 537 plan if granted by the DEP.

*Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the workshop meeting minutes of June 17, 2013, as amended with the addition. Motion passed unanimously.*

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment/discussion:

**FROM: PSATS RE: New Bulletin** - Mr. Megonnell commented that he would like to attend the Flagger Training Course. He will be able to help with street sweeper cleaning upon completion of the training.

**PUBLIC COMMENT**

Mark Chiles, 228 Brookridge Court- Mr. Chiles informed the Board that the swale repair is to be completed in July. He asked if staff could contact Classic Communities to get a completion date. He asked when the results will be available from the Community Vision Survey. Mr. Rosario stated that the results will be posted on the Township website in the next few weeks.

Mr. Steinmeier commented that over 3600 surveys were sent out to residents, there were 597 responses.

**PUBLIC HEARING/MEETINGS: None**

**PRESENTATIONS, STAFF/BOARD REPORTS**

Ms. England informed the Board that the HVAC change order for the recreation center renovation came in at \$12,255.00. The Board had approved the change order not to exceed \$16,000.00.

Mr. Megonnell asked that the Public Works daily report reflect if the Compost center was staffed by a part time employee or a full time employee.

**TREASURER'S REPORT**

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of June 28, 2013	\$1,423,462.13
Total Liquid Fuels Balance as of June 28, 2013	\$296,050.69
Total Capital Reserve Fund Balance as of June 28, 2013	\$2,453,915.79

B. Deposit Activity since June 17, 2013 \$102,094.73

Mr. Steinmeier reported the gross payroll of June 28, 2013 totaled \$33,615.32. *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the payroll of June 28, 2013 in the amount of \$33,615.32. Motion passed 3-2 with Mr. Harman and Mrs. Zimmerman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$26,215.52. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$26,215.52. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$129,770.28. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$129,770.28. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$6,171.14. *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers to be paid by Fire Tax in the amount of \$6,171.14. Motion passed unanimously.*

Mr. Steinmeier reported that the Water & Sewer Authority General Obligation Bond is \$32,050.27. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the Water & Sewer Authority General Obligation Bond in the amount of \$32,050.27. Motion passed unanimously.*

## PLANNING COMMISSION REPORTS AND PLANS

### Motion - Ritchie Land Development Waiver Request, 7948 Red Top Road

Mr. Rosario addressed the Board regarding the request to waive the requirement of Land Development for the applicant at 7948 Red Top Road. The applicant wishes to improve operations by building a 5, 600 square foot new horse stable. The reason for this project is with the increase in traffic on Red Top Road and the current stable location being just feet off the road adds a life safety issue for her customers and the animals. This request was presented to the Planning Commission on June 27, 2013, and the Board recommended approval of the waiver request. Mr. Rosario reviewed the conditions to be completed which include: (1) Access easement agreement between properties (2) Stormwater management permit, and (3) E&S permit. Mr. Megonnell asked for clarification on the existing and proposed barn.

*Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the waiver requests of Section 173-7.A.(1) –Definition of Land Development (With the following conditions )*

- a. Section 173-5.A, 173-12.E – Township approval of necessary agreements and easements. To be submitted – access easement agreement between properties.*
- b. Incorporating staff and Township Engineer’s comments. Once permits are applied for and issued*
- c. Other items as determined necessary by Township Ordinances. Once permits are applied for and issued.*

*Motion passed unanimously.*

**OLD BUSINESS: None**

## NEW BUSINESS

### Motion – Consent Items: Section 607. (4): Creekvale Fire Hydrants

This is a request for the installation of two public fire hydrants in Creekvale Phase 1. The PSAB has reviewed the plans for Creekvale and has approved this request.

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the application for two new fire hydrants in Creekvale, Phase 1: on the on the south side of J. Carl Williams Blvd. at the intersection of N. Lenker and Jaime Dr., and on S. Lenker Dr. approximately 190 feet east of the intersection with J. Carl Williams Blvd. Motion passed unanimously.*

### Motion – Creekvale Phase 1 Land Development Contingencies

Drew Williams from Williams Holding Group addressed the Board regarding the traffic signal agreement and what will happen if traffic studies don’t warrant a traffic signal at the full build out of the development. There was discussion regarding this issue and the changes that Mr. Williams is

requesting in the traffic signal agreement. There will be traffic counts completed within twenty four months of full build out. There are two commercial lots proposed in this development, and traffic studies will be conducted upon completion. Solicitor Yost explained the financial security portion of the proposed agreement.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the proposed Traffic Signal Agreement for Creekvale. Motion passed unanimously.***

Williams Holding Group has agreed to contribute \$18,000.00 to the Exit 77 project. The proposed agreement will have the contribution paid in three increments of \$6,000.00 in various stages of the development. Solicitor Yost reviewed the proposed timeline for the contributions.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the proposed Exit 77 Contribution Agreement for Creekvale. Motion passed unanimously.***

#### Motion - Bid 2013-07, Paving, Scope of Work for Construction Observation

HRG has provided a scope of work for construction observation for the paving project. Mr. Megonnell asked how often they will be onsite. Mr. Brulo stated that someone from HRG will be at the project every day for the majority of the day. He explained that there is a one year correction period with the contractor upon completion of the project.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the Scope of Work for Construction Observation of Bid 2013-07, Paving, in the amount of \$18,900 to be paid from the Capital Reserve fund. Motion passed unanimously.***

#### Motion – Bid 2013-06, ARLE Grant Project, Authorization to Advertise

The advertisement will appear in the Patriot News on Thursday, July 4 and Sunday, July 7, 2013. Bids are due on Wednesday, July 31, 2013. The Board will consider the award on Monday, August 5, 2013.

***Mr. Steinmeier moved, seconded by Mrs. Zimmerman to authorize the advertisement of Bid 2013-06, ARLE Grant Project for signal improvements at Route 22 and 39. Motion passed unanimously.***

#### Review – 2013 DCIB Loan Application

Ms. England briefly reviewed the draft of the DCIB loan application. She has a meeting with the County engineer next week to review the figures. She reminded the Board that the ultimate goal for the intersection is the realignment and installation of a traffic signal. The Township must meet the PennDOT Traffic Signal Warrants for approval of a signal. It is unclear whether the Township will meet that warrant when the realignment is completed. The DCIB loan application budget has been structured as a range: funding for the realignment only and funding for the realignment and signalization. There was discussion regarding how the funds will be contributed by the County. Ms.

England commented that she is not sure how the funds will be distributed. She stated that she did specify a ten year payback in the loan application and if there is no prepayment penalty the Township may be able to pay back the loan sooner. It was the consensus of the Board to move forward with the application.

Motion – Sponsorship of Magisterial District Justice Building Gaming Grant

There was brief discussion regarding the request and if the sponsorship would affect the Township grant applications.

***Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the sponsorship of a Dauphin County Local Share Municipal Grant application for the Magisterial District Justice Office Project. Motion passed unanimously.***

Motion - SCEMS resignation

Mr. McCahan addressed the Board regarding his resignation. He explained that he is currently the Chairman of the Board of SCEMS. Legal counsel for SCEMS has stated that there may be a conflict of interest if the Township representative was also an officer of the Board. Mr. McCahan has requested his resignation be effective as of 6:30pm on July 22, 2013, this is when the SCEMS Board will meet. He is recommending that the Board appoint Todd Hoffman as the Township representative to the SCEMS Board.

***Mr. Megonnell moved, seconded by Mr. Steinmeier to accept the resignation of Bill McCahan as the Township representative to SCEMS effective as of 6:30pm on July 22, 2013. Motion passed unanimously.***

Resolution 2013-41, Appointment to SCEMS

***Mr. Megonnell moved, seconded by Mrs. Zimmerman to adopt Resolution 2013-14, appointing Todd Hoffman as the Township Representative to the SCEMS Board effective 6:31pm on July 22, 2013. Motion passed unanimously.***

**OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mrs. Zimmerman asked if anyone has followed up with Mrs. Wevodau regarding her complaint with the Blue Ridge Sportsman's Club. Mr. Rosario stated that the Blue Ridge Sportsman's Club safety action plan is available on line and that he has contacted the State Police regarding how they handle noise complaints. He will send Mrs. Wevodau a letter to forward the information that he has obtained.

Mrs. Zimmerman asked Mr. Harman to have the Public Works department trim the trees from Picketown Road to Pheasant Road.

Mrs. Zimmerman brought up the house on Pheasant Road that is up for sheriff's sale that has grass 3-4 feet tall. She said that Mr. Kolanda has been trying to contact the bank that owns the property to get the grass mowed. She asked if the Township can mow the grass and then bill the bank. Ms. England said what has been most effective is to continue to call the bank. Mrs. Zimmerman asked that the bank be called again or sent a letter to get the problem resolved.

Mr. Steinmeier commented that there are too many corporations in the Township that failing to mow the grass when businesses become vacant or when homes are under foreclosure.

Mr. Megonnell asked Mr. Harman if he was able to look into the drainage problem at Mr. Butler's residence on Brookridge Court. Mr. Harman was not aware of the problem. There was discussion that the developer needs to take care of the problem. Mr. Rosario commented that he has sent numerous emails the developer regarding the outstanding issues that need to be completed in the development. Solicitor Yost will send a letter to the surety company who holds the bond in an attempt to have the developer complete the work.

Mr. Megonnell asked if the drainage problem has been fixed at the Taylor residence on Kingswood Drive. Mr. Harman said that the problem is on the project list and hopes to have it completed in the near future.

Mr. Steinmeier received a suggestion from a resident to have speed bumps installed on Avondale Terrace.

## **PUBLIC COMMENT**

Mark Chiles, 228 Brookridge Court- Mr. Chiles brought up issue of the possible installation of a traffic light at the intersection of Devonshire Heights and Route 39. He asked why the Township is installing an ARLE at the intersection of Route 22 and Route 39, if the Township is no longer receiving money from State Police fines. Ms. England explained that the red light enforcement enables the light to automatically adjust to traffic in either direction; it is not a camera to detect vehicles that are speeding.

Bill McCahan, 7230 Jonestown Road- Mr. McCahan commented on the problem with the need for a turn lane to be added at the intersection of Route 22 and Route 39. He stated that the intersection should have dedicated left hand and right hand turn lanes.

## **SUPERVISORS COMMENTS**

The Board wished everyone a safe and Happy 4<sup>th</sup> of July.

Mr. Megonnell asked that he have name card for the next Steering Committee meeting.

Mr. Megonnell asked Ms. England to get business cards for Fire Marshall Hetrick.

**ADJOURNMENT: 8:15 pm**