

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, JUNE 17, 2013**

CALL TO ORDER – 7:00 p.m.

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor-Absent
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting – June 3, 2013

Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the meeting minutes of June 3, 2013. Motion passed unanimously.

Joint meeting with Lower Paxton – June 4, 2013

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the meeting minutes of June 4, 2013. Chairman Klein abstained, motion passed unanimously.

Workshop meeting – June 10, 2013

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the meeting minutes of June 10, 2013. Motion passed unanimously.

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

FROM: US Department of Justice **RE:** Sentencing Information- Chairman Klein asked if the Township was affected by the computer fraud. Ms. England stated she has checked Township records and no expenses were incurred as a result of the computer fraud.

FROM: PEMA **RE:** Activity Flight Reporting-Aerial spraying will occur in Dauphin County on June 10th and 11th. Ms. England said she has not received any correspondence regarding spraying in the Township.

FROM: Elizabeth England, Township Manger **TO:** Residents of Intersection Relocation Project **RE:** Support Letters- Mrs. Zimmerman asked if she has received any letters of support from residents. Ms. England said she has received quite a few.

Mr. Steinmeier stated when he attended the HATS meeting on June 7th he informed the committee that the Township was going to be applying for a Dauphin County Infrastructure Bank loan for the intersection relocation project.

PUBLIC COMMENT

Tom Butler, 234 Brookridge Court- Mr. Butler presented the Board with pictures of the drainage problem near his home.

Mr. Megonnell informed Mr. Butler that the road inspection was cancelled on June 10th and that is the reason that the Board did not stop at this home to inspect the problem.

Mr. Steinmeier stated that he visited Mr. Butler's property and that the developer needs to correct the situation. There was discussion if the Township was still holding money for a maintenance guarantee. Solicitor Yost stated that the Township is holding a bond, and that he will send a letter to the bond company informing them that there is still work that needs to be completed.

Mrs. Zimmerman reminded the Board that the road inspection needs to be rescheduled.

PUBLIC HEARING/MEETINGS: None

PRESENTATIONS, STAFF/BOARD REPORTS

Ms. England informed the Board that the public hearing for a zoning map change scheduled for July 1st had an error in the advertisement and will need to be re advertised. As a result the hearing will need to be postponed until July 15th in order to comply with advertising requirements. She asked for the Board to approve this change.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the public hearing for a zoning map change originally scheduled for July 1st be postponed until July 15th to comply with advertising requirements. Motion passed unanimously.

The Board meeting on July 15th was going to be held at the fire station, Ms. England asked that the meeting be held at the Township building due to the public hearing. Ms. England asked for Board approval that the meeting on August 5th be held at the fire station.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the Board of Supervisors August 5th meeting be held at the fire station. Motion passed unanimously.

Ms. England stated that all residents who received letters regarding the public hearing will receive new letters with the new hearing date.

Ms. England informed the Board that EJ Breneman agreed to credit the Township \$2,500 against the retainage from the Knight Road paving project.

Mr. Megonnell congratulated Mrs. Zimmerman for being accepted as the crafts head counselor for the summer recreation program. He also thanked the Board of Elected Auditors for waiving their salary for the meeting.

TREASURER'S REPORT

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of June 14, 2013	\$1,288,557.13
Total Liquid Fuels Balance as of June 14, 2013	\$401,275.69
Total Capital Reserve Fund Balance as of June 14, 2013	\$2,221,223.42

B. Deposit Activity since June 3, 2013 \$30,865.08

Mr. Steinmeier reported the gross payroll of June 14, 2013 totaled \$28,602.98. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of June 14, 2013 in the amount of \$28,602.98. Motion passed unanimously.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$23,577.28. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid to meet due dates in the amount of \$23,577.28. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$56,825.48. ***Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers in the amount of \$56,825.48. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$9,462.37. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$9,462.37. Motion passed unanimously.***

Mr. Steinmeier reported that the Water & Sewer Authority General Obligation Bond is \$16,720.36. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the Water & Sewer Authority General Obligation Bond in the amount of \$16,720.36. Motion passed unanimously.***

PLANNING COMMISSION REPORTS AND PLANS: None

OLD BUSINESS

Ordinance 2013-02, Chapter 85, Outdoor Burning.

The PSAB has revised Ordinance 2013-02, Chapter 85 Outdoor Burning and is recommending the amendment of the Ordinance be approved by the Board.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the advertisement of enactment of Ordinance 2013-02 amending Chapter 85, Burning, Open. Motion passed unanimously.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Lexington Woods, Improvement Guarantee Reduction #3

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the reduction of the Improvement Guarantee #3 for Lexington Woods by \$14,499.60 from the amount of \$55,016.26 leaving a balance of \$40,516.66. Motion passed unanimously.

Motion – Truck Curb at Rt. 39/Jonestown Rd

Chairman Klein briefly outlined the problem that occurs at Rt. 39 and Jonestown Road when trucks make the illegal right turn, get caught on the high truck curb, cause considerable damage, and require the need of emergency services personnel. The Township Engineer has inspected the area has recommended several alternatives to help alleviate the problem. Chairman Klein briefly reviewed the alternatives. There was discussion regarding the different alternatives. Bill McCahan, Chairman of the PSAB, addressed the Board regarding the problem. He stated that we need to work with PILOT truck stop to install bigger and better signage on their property. Mr. McCahan will contact PILOT to work with them in order to reduce the number of trucks that make the illegal turn. Mr. Steinmeier asked if the State Police fine the violators. Mr. McCahan said that not all violators are fined. The PSAB recommends that no action be taken at this time regarding the problem.

Mr. Megonnell moved, seconded by Mr. Steinmeier to accept Alternate #1, “Do Nothing”, regarding the Exit 77 Truck Curb. Motion passed unanimously.

Motion – Bid 2013-07, Paving

The paving project is a recycle process and will be done for Terrann Drive, Hollow Drive, Sandy Hollow Drive, and Manor Drive from Sandy Hollow Drive to Jonestown Road. Mr. Brulo, Township Engineer commented that the bids came in at a good price.

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to award Bid 2013-07, Paving project, to the low bidder E. J. Breneman in the amount of \$488,524.65 to be paid from the Capital Reserve Fund. Motion passed unanimously.

Motion – Bid 2013-03, Rec Center Renovation Previous Proposed Change Order

At the April 1, 2013, meeting the Board made a motion to develop proposed changes for additional items and the required engineering for these items. At the June 10, 2013, workshop the Board was given a tour of the Rec Center. During the tour the Board reviewed the current status of the renovations in each room and the unforeseen circumstances found during the demolition. There was also discussion about proposed changes in each room. As a result the motion approved at the April 1, 2013, meeting is no longer valid and should be rescinded in order to proceed with the project.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to rescind the motion approved at the April 1, 2013, meeting for the development of proposed changes for Bid 2013-03, Rec Center Renovation, in the amount of \$35,900. Motion passed unanimously.

Motions – Bid 2013-03, Rec Center Renovation Change Orders

There have been some unforeseen circumstances found during the demolition as well as proposed changes in each room. As a result there are change orders for unforeseen circumstances and changes requested by the Township. The Township Engineer provided a Scope of Work to the Board for the design and drawings required by the unforeseen circumstances and changes to the design as well as the additional contract administration and construction observation.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to accept the Scope of Work from HRG for contract changes for Bid 2013-03, Rec Center Renovations in the amount of \$7,800. Motion passed unanimously.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Change Orders B-1U and 1A, E-1U and 1A, and HP-1U in the total amount of \$59,799.60 and Change Order #HP-1A in the Not-to-Exceed amount of \$16,000.00 for Bid 2013-03, Rec Center Renovation. Motion passed unanimously.

Resolution 2013-36, Road Closing, Walnut Ave.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve Resolution 2013-36, temporary closing of a portion of Walnut Road between June 17th and July 17th, 2013. Motion passed unanimously.

Resolution 2013-37, Road Closing, Devonshire Heights Rd.

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve Resolution 2013-37, temporary closing of a portion of Devonshire Heights Road between July 12th and August 13th, 2013. Motion passed unanimously.

Resolution 2013-38, Road Closing, Berkstone Dr, and Jonestown Rd.

Mr. Megonnell moved, seconded by Mrs. Zimmerman approve Resolution 2013-38, temporary closing of a portion of Berkstone Drive and Jonestown Road between August 7th and September 12th, 2013. Motion passed unanimously.

Resolution 2013-39, Prevailing Wage Reform

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve Resolution 2013-39, Prevailing Wage Reform. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mrs. Zimmerman brought up maintenance items at the fire station. Ms. England said that she is working with Kyle Miller to resolve the items.

Chairman Klein brought up a letter sent to the Board from Tom Taylor who lives at 131 Kingswood Drive. He has some drainage and paving problems near his home. Mr. Steinmeier said that he visited Mr. Taylor and has spoken with Mr. Harman who will meet with Mr. Taylor to resolve the problems.

There was discussion about rescheduling the road inspection and a workshop with the Water & Sewer Authority. The workshop with the Water & Sewer Authority will be on July 7th and the road inspection will be on August 12th.

PUBLIC COMMENT: None

SUPERVISORS COMMENTS

Mrs. Zimmerman reminded everyone that the Fire Company and the West Hanover Winery are sponsoring a wine event on June 22nd. The event will benefit the Wounded Warrior Project.

Mr. Megonnell brought up that CAPCOG is urging everyone to have no standing water on their property to reduce the risk of West Nile Virus.

Mr. Steinmeier said he brought up the joint bridge project with Lower Paxton Township at the HATS meeting on June 7th. He also told the committee that state government should give local government more liquid fuels money to maintain roads.

Mr. Steinmeier informed the Board that the high grass has been cut at the Getty Mart. He spoke to the landscaper and was informed that the grass will be cut every two weeks.

ADJOURNMENT: 7:50 pm