

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, MAY 20, 2013**

**CALL TO ORDER – 7:00 p.m.**

Vice Chairman Megonnell called the meeting to order at 7:00 PM. Mrs. Zimmerman read a reading written by former President Ronald Reagan.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman-Absent  
Don Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting- May 6, 2013- Mrs. Zimmerman pointed out a grammatical error on page seven.

*Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the meeting minutes of May 6, 2013 as amended with the correction. Motion passed unanimously.*

Workshop meeting- May 13, 2013- Mr. Megonnell stated the motion for the grant application is incorrect. The Heavy Rescue 1 application is the third grant application for the Township.

*Mr. Steinmeier moved, seconded by Mr. Harman to approve the workshop meeting minutes of May 13, 2013 as amended with the correction. Motion passed unanimously.*

**CORRESPONDENCE**

Vice Chairman Megonnell briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment.

**FROM:** Center of Rural Pennsylvania **RE:** Newsletter- Vice Chairman Megonnell commented that there are 1,226 dollar stores in Pennsylvania. In 2011 the state was ranked 6<sup>th</sup> nationwide for this type of retail store.

Mrs. Zimmerman asked if a letter had been sent to the developer of the Townes at Hershey Road. Solicitor Yost commented that he noticed a lot of trees have been planted and that he received an email that indicated that the outstanding issues have been worked out.

**PUBLIC COMMENT: None**

**PUBLIC HEARING/MEETINGS: None**

**PRESENTATIONS, STAFF/BOARD REPORTS**

Mrs. Zimmerman suggested that the Board tour the recreation center to evaluate the renovations. Vice Chairman Megonnell said that Neil Shatto suggested that a shower facility be added. The recreation

center may be used as a shelter facility and the addition of a shower would be a good idea. Mrs. Zimmerman commented that she toured the recreation center with the Park & Recreation Board. She said there are a number of change orders that must be added because there were items that were overlooked on the original plans. It was the consensus of the Board to tour the recreation center at the June 10<sup>th</sup> workshop.

## **TREASURER'S REPORT**

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of May 17, 2013	\$1,426,472.71
Total Liquid Fuels Balance as of May 17, 2013	\$401,224.58
Total Capital Reserve Fund Balance as of May 17, 2013	\$2,221,004.17

B. Deposit Activity since May 6, 2013 \$382,391.94

Mr. Steinmeier reported the gross payroll of May 17, 2013 totaled \$29,033.52. *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the payroll of May 17, 2013 in the amount of \$29,033.52. Motion passed 3-0 with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$2,779.63. *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$2,779.63. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$76,366.48. *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers in the amount of \$76,366.48. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$13,461.88. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$13,461.88. Motion passed unanimously.*

Mr. Steinmeier reported that the Water & Sewer Authority General Obligation Bond is \$15,721.04. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the Water & Sewer Authority General Obligation Bond in the amount of \$15,721.04. Motion passed unanimously.*

Mrs. Zimmerman asked for clarification on why the first check for Pavone's Carpet Cleaning was voided. Ms. Riley explained that she had incorrect invoices and later received the correct invoices and reissued a check.

## **PLANNING COMMISSION REPORTS AND PLANS: None**

## **OLD BUSINESS**

Ordinance 2013-02, Chapter 85, Outdoor Burning. Tabled for review by PSAB

Motion - Rec Center Roof Repair Invoice, Houck Services Inc.

Due to weather conditions the wrinkles in the roof material has not been repaired. Mrs. Fesig, Park and Recreation Coordination, is requesting the Board table the payment for the repair until it is completed.

*Mrs. Zimmerman moved, seconded by Mr. Harman to table the payment for the recreation center roof repair until the project is complete. Motion passed unanimously.*

## **BUSINESS**

Motion – Consent Items: Section 607. (4): None.

Motion - Rec Center Roof Coping Stone Repairs

Mrs. Fesig, Park and Recreation Coordination, has received a scope of work from Houck Services, Inc. for the repair/replacement of coping stones and terra cotta for the Recreation Center roof.

*Mrs. Zimmerman moved, seconded by Mr. Harman to accept the Scope of Work from Houck Services, Inc. for the Recreation Center roof repair in the amount of \$6,585.00. Motion passed unanimously.*

Motion – Letter on Burning in Ritzie Village

The Board had no suggestions or changes to the draft letter. Mrs. Zimmerman asked if the guidelines and burn permit checklist will be included with the letter. Ms. Riley confirmed that the guidelines and burn permit checklist will be included with the letter.

*Mr. Harman moved, seconded by Mr. Steinmeier to authorize the letter to be sent to all residents of Ritzie Village, signed by the full Board, the EMA Coordinator, and the Fire Marshall and Assistant, along with the Burn Permit materials. Motion passed unanimously.*

Motion – Special Workshop Meeting, Consultant Selection for LPT-10 Bridge Replacement

The Board briefly discussed the proposals and the scoring/ranking sheet. Mrs. Zimmerman suggested that the Board meet at the June 3<sup>rd</sup> meeting to discuss what proposal that Board thinks should be selected. It was the consensus of the Board that they will attend the joint workshop on June 4<sup>th</sup> at 6:00pm at the Lower Paxton Township Municipal Building.

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mrs. Zimmerman asked if a date had been selected to hold the Board of Supervisors meeting at Fire Station #1. It was decided that the Board of Supervisors will hold their meeting at Fire Station #1 on July 15<sup>th</sup>. Tours of the Fire Station will be available from 6:00pm-7:00pm, with the meeting beginning at 7:00pm.

Mrs. Zimmerman brought up that she and Vice Chairman Megonnell have been contacted by Senator Teplitz to see if his staff can work one day a week at the Township building. They would provide constituent services to the residents. Mrs. Zimmerman suggested they use the meeting room on the lower level.

*Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Senator Teplitz's staff to use lower level office space in the Township building one day a week to provide constituent services to the residents. Motion passed unanimously.*

**PUBLIC COMMENT: None**

### **SUPERVISORS COMMENTS**

Mr. Harman wished good luck to all the candidates in the primary election.

Mr. Steinmeier informed the Board that the Water & Sewer Authority (WSA) may request a three year extension from DEP regarding the installation of sewer lines by 2016 for the Houck Manor area of the Township. The WSA currently has a large amount of debt and would like to reduce the debt prior to taking on additional debt. He will keep the Board informed of the WSA plans.

Mr. Steinmeier brought up the problem of high grass at foreclosed or vacant homes within the Township. There was general discussion regarding the problem. Mr. Steinmeier said that he has spoken with the Codes Administrator regarding this problem and how to solve it. Solicitor Yost stated the Township must find out the true owner of the property in order to send a notice of violation. He suggested that the Codes Administrator go the Recorder of Deeds Office to obtain copies of deeds. Solicitor Yost will assist the Codes Administrator as needed.

Vice Chairman Megonnell reminded the residents to complete the Comprehensive Plan Survey. He commented that the cicadas are in the area, however they are harmless. The Linglestown Memorial Day parade begins at 1:00pm on Memorial Day; the Township fire company will participate. He reminded residents to vote on Tuesday.

**ADJOURNMENT: 7:30 pm**