

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, MAY 6, 2013**

**CALL TO ORDER – 7:00 p.m.**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting- April 15, 2013- Mr. Megonnell pointed out a correction to the motion for Mr. Rosario to attend the Legal Components of Comprehensive Plans Seminar. Mrs. Zimmerman made the motion and Mr. Megonnell seconded the motion.

*Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the meeting minutes of April 15, 2013 as amended with the correction. Motion passed unanimously.*

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

**FROM: PA American Water RE: Water Survey Result-** Mrs. Zimmerman commented that there was only a 20% response to the survey. She urged residents to complete surveys when received, as results are not complete when residents do not respond.

**FROM: Harrisburg Area Transportation Study RE: Meeting Notice-** Mr. Megonnell stated that the meetings are open to the public.

**FROM: Elizabeth England, Township Manager TO: George Hartwick, Dauphin County Commissioner RE: E-cycling thank you-** Mrs. Zimmerman commented that she and Mr. Megonnell will officially invite South Hanover Township to participate in the program.

**FROM: Elizabeth England, Township Manager TO: Rep. Ron Marsico RE: Legislative action-** Mrs. Zimmerman thanked Ms. England for writing the letter and for the Board's support. She received a letter from Representative Marsico stating that he will co-sponsor the bill with Katie Harper.

**PUBLIC COMMENT**

Tom Stewart, 7795 Manada Creek Drive- Mr. Steward informed the Board that he had a woman steal political signs from his front yard and other political signs removed that he had placed on Rt. 39 and

Piketown road. He confronted the woman and later contacted the state police regarding both incidents. He stated that it is disconcerting to him that someone would remove political signs. He commented that he is playing by the rules and that if he finds out who is removing the signs that he will have them prosecuted.

Mark Chiles, 228 Brookridge Court- Mr. Chiles reported that no trees have been planted at the Townes at Hershey Road; however the builder has remarked where the trees are to be planted. The drainage issue will be addressed this summer or fall.

Mrs. Zimmerman suggested that a letter be sent to the developer from the Board regarding the outstanding issues that remain. Solicitor Yost agreed with Mrs. Zimmerman and will send a letter.

**PUBLIC HEARING/MEETINGS: None**

**PRESENTATIONS, STAFF/BOARD REPORTS**

Ms. England received a report from Waste Management that approximately 6 tons of leaf waste was collected in the first week of the new leaf waste collection program.

Ms. England informed the Board that Handwerk was the low bid for the PennDOT project for Route 39. The project is scheduled to begin on May 20<sup>th</sup> at the truck stop end; permits are required for work on the Linglestown end of the project. There will always be one lane of Route 39 open, the project will continue through mid-October.

Mrs. Zimmerman asked the Board to review item number eight in the Planning Commission minutes.

**TREASURER'S REPORT**

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of May 3, 2013	\$976,434.66
Total Liquid Fuels Balance as of May 3, 2013	\$401,224.58
Total Capital Reserve Fund Balance as of May 3, 2013	\$2,221,004.17

B. Deposit Activity since April 15, 2013

\$206,357.43

Mr. Steinmeier reported the gross payroll of April 19, 2013 totaled \$29,071.27. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of April 19, 2013 in the amount of \$29,071.27. Motion passed 4-0 with Mr. Harman abstaining.***

Mr. Steinmeier reported the gross payroll of May 3, 2013 totaled \$28,890.29. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of May 3, 2013 in the amount of \$28,890.29. Motion passed 4-0 with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$132,401.38. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$132,401.38. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$660,108.20.

Mr. Megonnell commented that \$589,749.62 was paid to PPL for the relocation of utility poles as part of the Exit 77 project. Ms. England stated that the Township received Penn DOT's portion of \$294,874.81 last week. There was general discussion regarding the cost of the project and revisions to the agreements with the utility providers.

***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers in the amount of \$660,108.20. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$8,428.17. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$8,428.17. Motion passed unanimously.***

Mr. Steinmeier reported the total for the recreation center roof repairs is \$24,860.00.

Jeremy Chubb from Houck Services, Inc. addressed the Board regarding some wrinkles on the roof. He provided pictures of the roof for the Board to review. Mr. Chubb stated that the smaller wrinkles will relax in time, and offered to repair the larger wrinkle at no cost to the Township. There was discussion regarding the need for replacement of additional coping stones in the future. Mr. Chubb will provide a quote for the additional coping stones.

It was the consensus of the Board to hold payment until the repair of the large wrinkle. The Board will approve payment at the May 20<sup>th</sup> meeting contingent that the repair has been completed.

## **PLANNING COMMISSION REPORTS AND PLANS**

### **13.001 F/SB Glenn W & Kenneth Deaven (Action by 5/18/13)**

Mr. Rosario provided a brief overview of the request to create a two lot subdivision from an existing single parcel lot. The Planning Commission has recommend the requested waivers and the Board approved the request to defer FILO fees to future property owner/developer of lot 4 at the April 1, 2013 meeting.

***Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve application ID#13.001 for Final Subdivision plan for Glenn W. Deaven & Kenneth S. Deaven as presented to this Board by way of (2) 24x36 format drawing's dated – Rev#3 , 4/15/2013 as prepared by Mr. Anthony Stackpole Trost: Third Mountain Surveying. The following waivers are approved:***

- 1. Section 173-11.A –Wavier request of preliminary plan requirements.***
- 2. Section 173-11.B (2). (bb) – Wavier request of two foot contour requirement.***
- 3. Section 173-11.B. (3). (h) – Wavier request of wetland delineation requirement.***
- 4. Section 173-37.A- FILO for LOT 4-deferred by BOS on 04/01/2013 meeting***

**Items to be completed 13.001 plans:**

- 1. Section 173-5,173-12.E – submit Developer’s agreement, Open Space agreement.**
- 2. Incorporating staff and Township Engineer’s comments (concrete monuments)**
- 3. Other items as determined necessary by Township Ordinances.**

***Motion passed unanimously.***

**#12.003 F/SB/LD Manada Hill Apartments, Phase I (Action by 5/7/13)**

Mr. Rosario briefly reviewed the background information for the proposed development. He also reviewed the requested and approved waivers under the preliminary plan approval process. Chairman Klein asked if the Board can approve the plan if certain items have not been completed. Mr. Brulo stated the applicant is requesting approval based upon the outstanding items being completed. Mr. Rosario briefly reviewed the items that need to be completed on the plan. Mrs. Zimmerman commented that she is concerned that there is only one dumpster in each phase. She thinks that this will be a problem. Jim Snyder, Engineer for Metropolitan Development, confirmed there is one dumpster location that contains multiple dumpsters. He said the applicant’s experience is that it is a sufficient amount of dumpsters. Mrs. Zimmerman said she thinks there should be multiple locations within the complex for dumpsters. Brian Kobularcik, VP of Development for Metropolitan Development Group, explained to the Board that residents do not want an apartment near a dumpster. There will be staff to ensure that the dumpster areas are maintained and not overflowing. Mr. Snyder brought up the sewer planning module needs to be approved by the Board before it can be forwarded to DEP. He explained that a Resolution and transmittal letter must be approved by the Board and sent to DEP. A Resolution and transmittal letter was not prepared for this evening’s meeting. Mrs. Zimmerman asked if a date can be set for the outstanding items to be completed. Mr. Kobularcik stated Capital Bible Church wants to move forward with the project as much as Metropolitan Development Group however they are waiting on the documents until the final plan has been approved so there is no need for revisions to any of the documents.

***Mr. Megonnell moved, seconded by Mr. Harman to approve application ID#12.003 for Final Subdivision and Land Development plan for Capital Bible Church and Metropolitan Development Group as presented to this Board by way of (15) 30x42 bound format drawing’s revised - 4/22/2013 as prepared by Mr. James S. Snyder: Snyder Secary & Associates. The following waivers are approved:***

- 1. Section 173-13.A – Plan sheet size requirement.**
- 2. Section 173-13.B (3) – Driveway Profile requirement.**
- 3. Section 173-37.B.(2) - Parkland Dedication requirement.**

***And all the items referenced by Mr. Rosario. Motion passed unanimously.***

The Sewage Planning Module Resolution and transmittal letter will be approved at the May 20, 2013 meeting.

#2013.01 Rezoning Request, Robert & Patricia Fowler. Authorization to send application to Dauphin County Planning Commission for review and comment, set public hearing date

Robert & Patricia Fowler, 8048 Rider Lane, are requesting the following rezoning requests: (1) Parcel #68-035-072 – 8.1 acres fronting Rt. 39 currently zoned NC/R3, requesting entire parcel to be rezoned NC. (2) Parcel #68-035-024 -29.06 acres located in WHT, currently zoning FRA, requesting entire parcel in WHT to be rezoned to R3. The Planning Commission reviewed the above captioned rezoning request at their regular meeting on April 25, 2013. The Commission voted 6-1 to recommend approval of the rezoning request.

***Chairman Klein moved, seconded by Mrs. Zimmerman to authorize the rezoning requests of Robert & Patricia Fowler to be sent to the Dauphin County Planning Commission for review and comment, authorize advertisement and set the public hearing date for July 1, 2013. Motion passed unanimously.***

## **OLD BUSINESS**

Ordinance 2013-02, Chapter 85, Outdoor Burning. Table for review by PSAB.

Motion –Appliance Purchases, Rec Center

Mrs. Fesig, Park & Recreation Coordinator, reviewed the two additional quotes received for the range/oven and freezer for the Board.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the purchase of the Ultimate Series Range/Oven and the Hoshizaki Freezer from Penn United Restaurant Supply in the amount of \$15,699.40. Motion passed unanimously.***

Motion –Signage at Ritzie Village

At the last meeting Bill McCahan, Chairman of the PSAB, reported on efforts to reduce fire risk in the Ritzie Village area. The Ritzie Village area was identified as having a high offender area with residents burning without permits. At the PSAB meeting on May 2, 2013, there were representatives of Ritzie Village present to discuss the issue and the Emergency Operations Plan. It was agreed that the PSAB would update the plan, last completed in 2003. It was also agreed that a letter to each homeowner would be more effective than a sign at the entrance. The letter would remind residents that this is a high risk forested area and that all fires require a permit from the Township.

***Chairman Klein moved, seconded by Mr. Megonnell to have staff prepare a letter for the Board to review regarding burning in Ritzie Village. Motion passed unanimously.***

## **NEW BUSINESS**

Motion – Consent Items: Section 607. (4): None.

Motion – DEP Grant Agreement

Chairman Klein provided a brief overview of the 2013 Environmental Education Grant from the Department of Environmental Protection that has been awarded to the EAC. This grant will allow the EAC to sponsor a one-day workshop on stormwater issues, rain barrels, and water conservation entitled “Every Drop Counts”. There is a 20% match of \$840 which will be included in the EAC budget for 2014.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to accept and execute the DEP Grant Agreement EEF# EE130093 for the “Every Drop Counts” project in the amount of \$4,200, contingent upon the Solicitor’s review. Motion passed unanimously.***

Motion – Bid 2013-02, Drainage, Scope of Work for Construction Observation

Chairman Klein provided a brief overview of the drainage project which includes (1) the stream crossing at Walnut Ave. and the entrance to the Rec Center combined into 1 culvert, (2) the stream crossing at the back of the Fire Station #2 on Devonshire Heights Rd., (3) the stream crossing on the Shifflet property on Devonshire Heights Rd., (4) the stream crossing at the Moore property on Devonshire Heights Rd., and (5) Berkstone Drive from #257 north and under Jonestown Road.

***Mr. Steinmeier moved, seconded by Mr. Harman to approve the Scope of Work for Construction Observation of Bid 2013-02, Drainage, on a time and material basis in the amount of \$20,000 to be paid from the Capital Reserve fund. Motion passed unanimously.***

Motion – Bid 2013-05, Public Works Project, Scope of Work for Construction Observation

***Mr. Steinmeier moved, seconded by Mr. Megonnell to approve the Scope of Work for Construction Observation of Bid 2013-05, Public Works Improvement project, on a time and material basis in the amount of \$10,000 to be paid from the Capital Reserve fund. Motion passed unanimously.***

Motion – Bid 2013-07, Paving project, Advertisement

Chairman Klein provided a brief overview of the paving project schedule which will repave the following roads: Terrann, Hollow, Sandy Hollow, and Manor from Sandy Hollow to Jonestown Road.

Mr. Steinmeier asked Mr. Brulo if heavy trucks will continue to travel on Sandy Hollow Road to access the Brookview Development. Mr. Brulo spoke about having trucks enter from Picketown Road.

***Mr. Steinmeier moved, seconded by Mrs. Zimmerman to authorize the advertisement of Bid 2013-07, Paving project. Motion passed unanimously.***

Motion – Bid 2013-08, Sale of Used equipment

Chairman Klein reviewed the list of high bidders for the used equipment that was for sale by the Township.

***Mr. Megonnell moved, seconded by Mr. Harman to award Bid 2013-08, Sale of Township Equipment, to the following high bidders:***

- 1. 1990 International Truck. Evans Auto Salvage, \$8,227.00***
- 2. 2002 Ford F-550 small dump truck. William Albright, \$14,201.00***
- 3. 1988 Tymco Street Sweeper. Mitchel Moyer, \$1,327.00***
- 4. York Rake. Dale Longenecker, \$300***

***Motion passed 4-0, with Mrs. Zimmerman abstaining.***

Ordinance 2013-05, Chapter 139, Tobacco prohibition

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to adopt Ordinance 2013-05, Chapter 139, Tobacco prohibition. Motion passed unanimously.***

Motion – Disposal of Township Equipment

Chairman Klein reviewed the list of equipment for disposal.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to dispose of two gas stove units and two chest freezers per Resolution 2012-35 on a “first come, first served” basis. Motion passed unanimously.***

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mrs. Zimmerman said that she has some fire tax invoices that she would like to discuss at the next workshop.

Mrs. Zimmerman brought up landscaping at the fire station. Members of the fire company would like to fill in the swales, and asked if the plants can be removed. Ms. England stated that the plants are still under warranty and that the dead plants will need to be replaced. Ms. England has contacted Premier Construction and is still waiting for a site visit. Ms. England stated the rain gardens were specifically designed to handle the water the water runoff from Clover Lane and the parking lot.

Mrs. Zimmerman asked Mr. Harman if the road crew could pick up the TV that is along Fairville Avenue and take it the E-Cycling center. Mr. Harman said that if he picks up an item for one resident then other residents will expect the same. He does not want to pick up recycling throughout the Township.

Mrs. Zimmerman asked that Ms. England send a letter to the resident asking them to take the TV to the E-Cycling center.

Mr. Harman stated that the E-Cycling center shed is full and that he is having trouble getting skids from Dauphin County. Mr. Harman said that Dauphin County needs to pick up the E-Cycling more frequently. Chairman Klein suggested that Mr. Harman contact Keith Kepler to set up a schedule for pick up and drop off of skids.

Mr. Megonnell said that he would like to schedule a road inspection workshop. It was the consensus of the Board to set June 10<sup>th</sup> at 6:00pm for the road inspection workshop.

## **PUBLIC COMMENT**

Dixie Fesig, Park & Recreation Coordinator- Mrs. Fesig informed the Board that renovations have begun at the Recreation Center.

Dan Rosario, Zoning Administrator- Mr. Rosario informed the Board that Township Comprehensive Plan Update has begun. A survey will be mailed to residents and businesses in the Township for their input. Residents who complete the survey will be eligible to win one of four prize giveaways. The information received will be used as a foundation of the Comprehensive Plan update.

## **SUPERVISORS COMMENTS**

Mrs. Zimmerman commented that she enjoyed attending the PSAT's convention. She said she was able to meet several supervisors' in a casual setting to discuss topics and share ideas.

Mr. Harman said that he met Governor Corbett.

Mr. Megonnell said he voted to support the PSAT's resolution to have the state share the cost of any new municipal unfunded mandates.

Mr. Steinmeier stated that he will attend the May 31st HATS meeting as the Township representative. He will continue to request the installation of a traffic signal at Rt. 39 and Devonshire Heights Road.

Mr. Steinmeier said he has been contacted from residents who live on Lawrence Drive. They are upset that the road was oil and chipped and not paved. They are not happy with the current condition of the road.

**ADJOURNMENT: 8:15 pm**