

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, APRIL 1, 2013**

CALL TO ORDER – 7:00 p.m.

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting- March 18, 2013- *Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the meeting minutes of March 18, 2013. Motion passed unanimously.*

Workshop meeting- March 18, 2013- *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the workshop minutes of March 18, 2013. Motion passed 4-0 with Mr. Harman abstaining.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

Mrs. Zimmerman read a letter she received from a resident commending the swift action taken by Michael Brulo, a senior at Central Dauphin High School. The letter explained that she came upon an emergency scene near the high school where she saw her neighbor Mike assisting an elderly gentleman. Mike witnessed the man who was stopped at the traffic light, slumped over and quickly assessed that the man was unable to drive. Mike turned off the car and called 911. The man had stroke symptoms and was safely transported to the hospital. She commented that Mike's timely intervention possibly saved this from becoming a tragedy. She said that Mike is planning to go to medical school and will make a great doctor. The resident said she is always proud of Michael, but even more after witnessing how he reacted to this situation. Mrs. Zimmerman commented that Mike is the son of Al Brulo, the Township Engineer. She said it is nice to receive positive comments on teenagers in our community.

PUBLIC COMMENT: None

PUBLIC HEARING/MEETINGS: None

PRESENTATIONS, STAFF/BOARD REPORTS: None

TREASURER'S REPORT

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of March 29, 2013	\$1,009,551.47
Total Liquid Fuels Balance as of March 29, 2013	\$127,142.16
Total Capital Reserve Fund Balance as of March 29, 2013	\$2,220,621.95

B. Deposit Activity since March 18, 2013

	\$24,104.13
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Mr. Steinmeier reported the gross payroll of March 8, 2013 totaled \$32,671.01. *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the payroll of March 8, 2013 in the amount of \$32,671.01. Motion passed 4-0 with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$26,019.49. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid to meet due dates in the amount of \$26,019.49. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$90,052.37. *Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers in the amount of \$90,052.37. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$2,608.36. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$2,608.36. Motion passed unanimously.*

Mr. Megonnell commented on the FEMA Exit Briefing Form. Ms. Riley submitted paperwork on behalf of the Township for \$17,415.14. This is for reimbursement for costs involved with Hurricane Sandy. He thanked her for her work on the project.

PLANNING COMMISSION REPORTS AND PLANS

#13.001 Glenn W & Kenneth S Deaven – Request of waiver of FILO fees

Tony Trost, from Third Mountain Surveying addressed the Board and explained that the applicants wish to create a two lot subdivision from an existing single parcel lot to equitably divide the land between the brothers. There are no new proposed buildings or homes for the land. The applicants are requesting a waiver of FILO fees. The Planning Commission and Mr. Rosario, Zoning Administrator, have reviewed this request and support the deferring of FILO fees to the future buyer/developer.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the request to defer FILO fees to future property owner/developer of lot 4 as presented under ID#13.001 for Final Subdivision plan for Glenn W. Deaven & Kenneth S. Deaven as presented to this Board by way of (2) 24x36 format drawing's dated - 2/07/2013 as prepared by Mr. Anthony Stackpole Trost: Third Mountain Surveying. Motion passed unanimously.

OLD BUSINESS

Ordinance 2013-02, Chapter 85, Outdoor Burning- Table- Chairman Klein asked for an update of the Ordinance. Ms. England said the Ordinance will be discussed at the April 4th PSAB meeting.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motion – Bid 2013-07, Paving Project Adjustment

Mr. Harman briefly reviewed the proposed project for the Board. He explained that he and representatives from HRG walked all the roadways to review the existing conditions. They determined the condition of all four roadways was too poor to efficiently complete the needed base repair prior to the overlay. As a result, they are recommending to change the project from base repair and overlay to a recycle process. The Board approved the original project at a cost estimate of \$300,000 to be paid from Capital Reserve. The new preliminary cost estimate for the recycle process is approximately \$730,000. The Capital Reserve account does have an adequate balance to cover this increased cost. Mr. Brulo, Township Engineer, addressed the Board regarding the advantages of the recycle process. There was general discussion regarding the project.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to accept revising the 2013 Paving project to a recycle process at an estimated construction cost of \$730,000 paid from the Capital Reserve Fund. Motion passed unanimously.

Motion – Bid 2013-03, Rec Center Renovation, Proposed Change order

Mr. Brulo addressed the Board regarding the proposed changes to the project. There was discussion regarding the types of moveable walls. Mr. Brulo recommended the single panel style moveable wall versus the accordion style wall. Mr. Megonnell brought up the additional engineering fees cost.

Mr. Megonnell moved, seconded by Mr. Steinmeier to accept Change Order for Bid 2013-03, Rec Center Renovation, to add a sink and dishwasher in the kitchen and replace a fixed wall with a moveable wall separating the athletic room from the classroom on the lower level for an estimated total cost of \$35,900 which includes the engineering/design/bid specs, and the equipment and construction costs and instruct the Township Engineer to move forward with these items. Motion passed unanimously.

Motion – Award Bid 2013-04, CapCOG Joint Bid

Chairman Klein briefly reviewed the 2014 bid results for the Board.

Mr. Megonnell moved, seconded by Mr. Steinmeier to accept the low bids for Bid 2013-04, CapCOG Joint bids, for: (1) Roadway Materials: Pennsy Supply and Hempt (2) Line Painting Services: Alpha Space Control (3) Playground cover: Buzz Burger Inc. (4) Chemicals: USALCO. Motion passed unanimously.

Chairman Klein briefly reviewed microsealing project and the low bid information for the Board.

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to accept the low quote for Bid 2012-03, CapCOG bid for Microsealing from Stewart & Tate at \$2.268 per square yard and authorize the Roadmaster to add roadway sections, if possible, to not exceed the budgeted amount of \$245,000 from Highway Aid. Motion passed unanimously.

Motion – Authorize Hiring Seasonal Part-time Facility Assistant

Mrs. Fesig, Park and Recreation Coordinator, received seven applications for the part-time facility assistant position. She recommends hiring George Danner for the position.

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to hire George Danner as a part time seasonal facility assistant. He will work a maximum of 30 hours per week, approximately 1,000 hours, from April through October. Motion passed unanimously.

Motion – Baseball Field Use Request

Chairman Klein briefly reviewed the information regarding the proposal of a baseball group to rent Township ball fields. Mrs. Zimmerman asked Mrs. Fesig about a workshop that has been set up for the Park & Recreation Board regarding the review of agreements and policies. Mrs. Fesig confirmed that a workshop has been set to review agreements and policies for 2014. Mrs. Zimmerman asked if Mrs. Fesig has received the baseball and softball schedules for this year. She has received the softball schedule, but not the baseball schedule. The baseball schedule will be completed in the next week. Chairman Klein commented that currently the fields are overburdened, and that if they are used by additional teams it will be difficult to maintain the fields. Mrs. Zimmerman requested that if no ball teams are practicing on the fields that other groups (soccer and t-ball) should be able to use fields for practice. Mr. Megonnell commented that soccer and t-ball groups were practicing at Fairville Park this evening. Opening day for baseball is set for April 20th. Mrs. Zimmerman commented on the need for additional fields. She suggested that the Park & Recreation Board begin to look at the availability of land in the Township for new ball fields.

Chairman Klein moved, seconded by Mr. Steinmeier to reject the contract for UNITED Baseball to rent Township baseball fields. Motion passed unanimously.

Motion – Authorize Ordinance on Young Lungs at Play

Chairman Klein explained the program which is designed to prevent children from being exposed to second hand smoke in public parks and playgrounds. The Park and Recreation Board voted unanimously to recommend the Board of Supervisors amend Chapter 139, Parks and Recreation Areas to have all parks posted as tobacco-free areas. Mr. Steinmeier asked if a lot of beer cans have been found in the parks recently. Mrs. Fesig commented that a lot of cans have been found at Fairville Park. She said Bob Stammel contacted her to let her know the “citizen park patrol” group is going to meet to discuss patrolling the parks. He will contact her after the meeting to provide details.

Mrs. Zimmerman moved, seconded by Mr. Harman to authorize the advertisement of an amendment of Ordinance Chapter 139, Parks and Recreation Areas. Motion passed unanimously.

Resolution 2013-35, Fire/Police Authorization

Chairman Klein reviewed the events that are requesting service from the Fire Police. Mrs. Zimmerman asked if the phrase “and as requested by Township groups and/or businesses” be added to the Resolution. There was discussion regarding the liability/insurance issue of the Fire Police assisting at local events. Ms. England explained that Township Ordinance requires the Board to authorize fire police for specific events.

Mrs. Zimmerman moved, seconded by Mr. Harman to authorize the amendment of Chapter 139, Parks and Recreation Areas. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

PUBLIC COMMENT: None

SUPERVISORS COMMENTS

Chairman Klein said the Dauphin County Republican Committee is in the process of setting up a “Meet the Candidates Night” for April 22nd to be held at the Township building. All candidates on the primary ballot will be invited to attend.

Mrs. Zimmerman reminded everyone that on April 13th the E-Cycling center will open at 11:00am and the EAC is sponsoring a native plant workshop at the Township building beginning at 10:00am.

Jeanine Albright, President of West Hanover Baseball/Softball Association- Mrs. Albright invited the Board to opening day on April 20th at 9:00am.

Mr. Megonnell reminded everyone that Earth Day is April 22nd and that the Township compost center is now open. Leaf waste collection in the Township begins on April 22nd.

Mr. Steinmeier attended the Dauphin County Tax Collection Committee meeting on March 27th. He said the Committee is replacing Huntington Bank because they are dropping their interest rate. They are in the process of searching for a new bank who will offer a better interest rate. The Tax Collection Committee will now meet every other month instead of monthly.

Dorothy Steinmeier, 11 North Fairville Avenue- Mrs. Steinmeier complimented Mrs. Fesig on the Easter egg hunt that was held on Saturday. She said over 200 children participated and that the event was a success.

ADJOURNMENT: 7:45 pm