

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, OCTOBER 15, 2012**

**WORKSHOP SESSION: 6:00 PM**

**CALL TO ORDER – 6:00 p.m.**

Chairman Klein called the workshop to order at 6:00 pm.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer

**PUBLIC COMMENT: None**

**OLD TOPICS:**

Discussion – 2013 Fire Company Budget, Tax Levy- Fire Company President Matt Miller addressed the Board regarding the proposed 2013 fire company budget. He stated that annual expenses are exceeding the 75% operating funds that are allocated from the fire tax and reviewed the importance of funds in the fire tax capital reserve account in case of unforeseen expenses with the apparatus. The following line items were discussed: (1) Chapter 19 Testing-This is a requirement of the Township ordinance for testing of hoses, ladders, and pumps. (2) Professional Services-Expenses are down due to Township paying invoices instead of the accountant (3) Public Relations- Costs involved for providing information to the public regarding fire safety, these costs had not been accounted for in prior years. (4) Station 3 Expenses- Expenses are down due to the fireman doing a lot of repairs on their own. (5) Repairs and Maintenance, Station #1- Mr. Megonnell asked for Mr. Miller to review and report back to the Board regarding this proposed expense. Mr. Miller stated it will take approximately three years to get a base line number of what expenses will be on an annual basis for station #1. The annual mailer fund drive was briefly discussed; residents should receive the mailer in the next week. Mr. Steinmeier asked if the fire company has considered applying for a small games of chance license, in order to raise funds. Small games of chance programs were discussed. Mrs. Zimmerman commented that the fire company has established a fundraising committee.

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to accept the Fire Company 2013 budget specifying those expenses eligible for reimbursement from the Fire Tax fund. Motion passed unanimously.*

It was the consensus of the Board to have the fire tax listed as .3385 millage rate in the Tax Levy Resolution.

Mr. Miller commented that Station #1 is still being paid by casino grant funds. A fire tax increase will pay for maintenance of the fire apparatus. Mrs. Zimmerman said it is important to educate the residents and suggested that Mr. Miller place an article in the Township newsletter once the fire tax has been passed.

Discussion – 2013 Budget, Part 4, Projects- Ms. England began the discussion adding \$19,775 to line item 43800-Maintenance of Highways. This figure is the retainage amount being held from the 2012 paving project on Knight Road. There is some rippling on the road, which will be addressed in spring 2013. Final payment will be made to the contractor after the work is deemed satisfactory. Mr. Steinmeier brought up the Township debt service. Ms. England explained the fire station debt reduction is paid from the building fund and the Exit 77 debt payment is paid from the Exit 77 fund. Mr. Steinmeier commented that more municipalities are applying for casino grants. He wonders how the Township will be affected. Mr. Megonnell brought up line item 43500-Sidewalks, which is budgeted at \$36,000. Ms. England said she spoke with PennDOT last week and that the project cost will come down due to revisions to the project. It was the consensus of the Board to move forward with the budget with the projects as listed in Part 4.

**NEW TOPICS: None**

**OTHER WORKSHOP ITEMS/INFORMATION: None**

**ADJOURNMENT: 6:45 PM**