

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, NOVEMBER 19, 2012**

**CALL TO ORDER – 7:00 p.m.**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor

Jay Megonnell, Vice Chairman-Absent

Gloria Zimmerman, Supervisor

Adam Klein, Chairman

Don Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting – November 5, 2012-*Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the meeting minutes of November 5, 2012. Motion passed unanimously.*

Workshop meeting – November 5, 2012- *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the workshop minutes of November 5, 2012. Motion passed unanimously.*

Workshop meeting – November 12, 2012- Mrs. Zimmerman brought up the Board approval to add the purchase of a vacuum cleaner for the Township office not to exceed \$200.00 as part of the 2013 budget. Ms. England confirmed that she adjusted the budget line for small tools & equipment to reflect this purchase.

*Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the workshop meeting minutes of November 12, 2012 as amended with the correction. Motion passed unanimously.*

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

**PUBLIC COMMENT: None**

**PUBLIC HEARING/MEETINGS: None**

**PRESENTATIONS, STAFF/BOARD REPORTS**

Corporal Dave Beard, PA State Police- Corporal Beard addressed the Board regarding statistics for October 16-November 15. There was discussion regarding burglaries in general and what residents can do to protect themselves from criminals. There have been no problems in the Township parks since the beginning of the school year. A representative from the State Police will report monthly to the Board regarding incidents and to discuss any resident concerns/questions.

Brian McFeaters, Township Sewage Enforcement Officer- Mr. McFeaters thanked the Board for allowing him to work as the Township's SEO and presented his 2013 price sheet which has no increase in fees. He reported that his work has been steady, with no major problems; however the recent storm events have brought some additional work.

Ms. England addressed the Board regarding the report from Moody's Investors service. The Township has maintained its Aa3 rating. This rating will be assigned to the Township for the Water and Sewer Authority's 7.9 million dollar guaranteed sewer revenue bonds.

Ms. England reported that the EAC is finalizing a grant application to DEP. If awarded this grant will allow the purchase of rain barrels for a workshop to be held in spring 2014.

### TREASURER'S REPORT

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of November 16, 2012	\$970,167.08
Total Liquid Fuels Balance as of November 16, 2012	\$301,244.32
Total Capital Reserve Fund Balance as of November 16, 2012	\$2,155,360.50

B. Deposit Activity since November 5, 2012

\$45,403.24

Mr. Steinmeier reported the gross payroll of November 16, 2012 totaled \$29,544.34. ***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the payroll of November 16, 2012 in the amount of \$29,544.34. Mr. Harman abstained, motion passed 3-0-1.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$2,634.22. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$2,634.22. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$31,953.62. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers in the amount of \$31,953.62. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$6,083.82. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$6,083.82. Motion passed unanimously.***

Mr. Steinmeier reported that the Water & Sewer Authority General Obligation Bond is \$215,000.00. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the Water & Sewer Authority General Obligation Bond in the amount of \$215,000.00, contingent upon the Water & Sewer Authority Board approval. Motion passed unanimously.***

## **PLANNING COMMISSION REPORTS AND PLANS: None**

### **OLD BUSINESS**

Request to waive Subdivision & Land Development Requirements – Margaret Ehmann, 700 Knight Road- Bob Leonard addressed the Board on behalf of Ms. Ehmann regarding her request for a waiver of the Land Development Requirements. The Zoning Hearing Board approved installation of a 6' high fence and the construction of a Barn in the FRA Zoning District as a principle structure. The Board had requested information regarding the size and location of the barn. Mr. Leonard stated the proposed barn will be 80' x 80' and the location is approximately 1200 feet from Knight Road at the end of the existing driveway. Mrs. Zimmerman asked Ms. Ehmann what the barn was going to be used for; Ms. Ehmann said her primary use of the barn is to provide shelter for rescue horses. Mr. Rosario spoke to the Board regarding the Zoning Hearing Board decision. Ms. Ehmann will apply for and adhere to all Township ordinances and permit requirements as part of this project. Mrs. Zimmerman commented that she is concerned that if the waiver is approved that the Township may be opening Pandora's Box and future residents will request waivers for Subdivision & Land Development Requirements. There was general discussion among the Board regarding this request.

***Mr. Harman moved, seconded by Mr. Steinmeier to approve the waiver of the Land Development Requirements – Margaret Ehmann, 700 Knight Road.***

Chairman Klein called for a roll call vote.

***Motion passed 3-1 on a roll call vote with Mrs. Zimmerman voting nay.***

### **NEW BUSINESS**

Motion – Consent Items: Section 607. (4): None

Ordinance 2012-23, Lease/Rental Debt Guarantee for Water & Sewer Authority Bond Issue - Ms. Donna Kreiser, Bond Counsel for the Authority provided a brief overview of the ordinance before the Board this evening. She explained that the final Bond amount will be determined at the Water & Sewer Authority meeting.

***Mrs. Zimmerman moved, seconded by Mr. Harman to approve Ordinance 2012-23, Lease/Rental Debt Guarantee for Water & Sewer Authority Bond Issue. Motion passed unanimously.***

Motion - Public Works Salt Shed and Stormwater Scope of Work

***Mr. Harman moved, seconded by Mr. Steinmeier to approve the scope of work for the engineering of final plans, bidding documents, and contract administration for the new salt storage shed and site improvements at the Public Works facility in the amount of \$54,900. Motion passed unanimously.***

Resolution 2012-48, 2013 Employee Compensation

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to adopt Resolution 2012-48, 2013 Employee Compensation. Mr. Harman abstained, motion passed unanimously.***

Resolution 2012-49, 2013 Tax Levy- Chairman Klein briefly reviewed the real estate tax levy rates and street light assessment rates which will take effect January 1, 2013. Both the real estate tax and the fire hydrant tax stay the same. The fire tax has increased by 25% which is approximately a \$10.00 increase for the year. The increase will help cover the increasing fuel and repair costs associated with the fire department apparatus/equipment. Mrs. Zimmerman noted that no tax money has been used for the construction of the fire station; gaming grant funds have been used for the project. The street light tax has decreased by approximately 14%.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to adopt Resolution 2012-49, 2013 Tax Levy. Motion passed unanimously.***

Resolution 2012-50, 2013 Fee Schedule- Chairman Klein commented that there have been minor changes to the 2013 fee schedule.

***Mr. Steinmeier moved, seconded by Mr. Harman to adopt Resolution 2012-50, 2013 Fee Schedule. Motion passed unanimously.***

Motion – Authorize Advertisement of 2013 Budget -Chairman Klein commented that the Board has spent many hours working on the budget for 2013. The balanced budget for 2013 is \$2,599,550.00.

***Mr. Steinmeier moved, seconded by Mrs. Zimmerman to tentatively approve the 2013 budget and authorize advertisement of its availability for public review for a period of no less than twenty (20) days prior to final approval on December 17, 2012. Motion passed unanimously.***

Motion – Authorize RFQ, Financial Investments- Ms. England provided a brief overview of Township funds that are invested at Mid Penn Bank in 12 month CD's earning 0.85% interest maturing on December 19, 2012. In order to maximize the return on funds in these miscellaneous accounts the staff is proposing to seek quotes from local financial institutions on interest rates for instruments maturing in no more than 12 months. A full review of the budgets for each fund was undertaken in order to determine the maximum amount of funds available for fixed investment for the next 12 months. These are amounts that have not been included in the 2013 budget for expenditure.

***Mr. Steinmeier moved, seconded by Mr. Harman to authorize the issuance of an RFQ for financial investments to be acted on by the Board at the December 17, 2012, meeting. Motion passed unanimously.***

Report - Volunteer vacancies for 2013- Chairman Klein briefly reviewed the commissions/boards that will have a vacancy for 2013. He asked that anyone who may be interested in volunteering for Township commissions/boards complete a volunteer application and drop it off at the Township building. Appointments will take place at the reorganizational meeting held on January 7, 2013.

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Solicitor Yost informed the Board that Cleveland Brothers is appealing the ruling of the Dauphin County Board of Assessment Appeals. In preparation for the court appearance the County is obtaining their own appraisal of the property. The Township share is 5.32% or approximately \$361.76.

*Mr. Klein moved, seconded by Mrs. Zimmerman to approve participating in the appraisal of Cleveland Brother's parcel. Motion passed unanimously.*

Mr. Harman has received information regarding a used street sweeper that is being sold by a local township. The selling price of the equipment is \$35,000.00; he will get more information and report back to the Board at the December 3<sup>rd</sup> meeting.

Mrs. Zimmerman received a call from a resident who lives on Rockford Road. The residence is adjacent to the state police facility and trees/shrubs were planted as a buffer between the two properties. The resident complained of trees/shrubs that are overgrown. Solicitor Yost suggested that Mr. Rosario look into the situation.

Mr. Steinmeier reminded everyone that all transient businesses in the Township must obtain a transient business license. Recently an individual tried to set up and sell furniture from the Getty Mart property without a license or permission from the land owner. The Township Codes and Zoning Officers' shut the operation down as result of these violations. He urged residents to report any suspicious activity to the Township for investigation.

## **PUBLIC COMMENT**

Don Holmes, 7808 Skyline Drive – Mr. Holmes addressed the Board regarding the recent vandalism in the Skyline Commons neighborhood. He would like to help develop a community watch program within the Township. His suggestions included: Utilization of the Township website and Township newsletter to keep residents informed. There was discussion regarding ideas and suggestions. Chairman Klein suggested that he attend the next PSAB meeting to get their help and input with this proposed program.

Bob Stammel, 685 Knight Road- Mr. Stammel believes that forming a neighborhood watch program is a good idea. He thanked the Board for the improvements on Knight Road.

## **SUPERVISORS COMMENTS**

The Board wished everyone a blessed and Happy Thanksgiving. Mr. Steinmeier brought up that the WSA have received requests from residents who live in the Township seasonally to only pay for sewer when in residence. He commented that these requests can not be granted.

**ADJOURNMENT: 8:20 pm**