

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, AUGUST 20, 2012**

CALL TO ORDER – 7:00 p.m.

Mr. Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting – August 6, 2012- *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the meeting minutes of August 6, 2012. Motion passed 4-0-1, with Mr. Steinmeier abstaining.*

Workshop meeting – August 13, 2012- *Mr. Harman moved, seconded by Mr. Steinmeier to approve the workshop meeting minutes of August 13, 2012. Motion passed 4-0-1, with Mr. Klein abstaining.*

CORRESPONDENCE

Mr. Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. Mrs. Zimmerman stated she would like to have seen the following in correspondence: (1) Letters to the three residents that are affected by the Letters of Map Change issued by FEMA which was sent to the Township. (2) An invoice to the truck company seeking payment for damage caused to the fire station property and Township payroll expenses as a result of the truck hitting the boulders. Mrs. Zimmerman requested this correspondence to be sent at the August 6th meeting.

PUBLIC COMMENT:

Linda Turns, 8000 Rabbit Lane- Ms. Turns said she was addressing the Board as a representative for the Park & Recreation Board. She asked for an update on the recreation center renovation. She stated that HRG has been working on the project since October 2011 and that approximately \$30,000 has been spent on the project since that date. Mr. Brulo, Township engineer, said that phase 1 has been completed and that HRG is working on phase 2 which is the Schematic Proposed Drawings and Preliminary Costs. He stated phase 2 should be completed by the end of August. Upon Board approval it would be approximately three months until bid packets are available.

Ms. Turns asked if the Park & Recreation board will get an estimate for FILO on new plans they review. Ms. England said there is no way to get an estimate of FILO because the developer/owner is the one who provides the appraisal figure. Once the appraisal is received a FILO figure can be calculated.

Mark Chiles, 228 Brookridge Court- Mr. Chiles welcomed back Mr. Steinmeier. He thanked the Board for the paving project completed on Manor Drive. He addressed the Board regarding the drainage issues behind certain homes and on the walking path at the Townes at Hershey Road. He asked the Board to help establish a timetable to get the issues resolved. Mr. Brulo addressed the problems regarding the drainage issues. He stated the Classic Communities needs to redo the work on the path as it was repaired incorrectly. Mr. Chiles said that residents are concerned with the free standing water and potential influx of mosquitoes. Mr. Brulo and Solicitor Yost suggested a meeting with Classic Communities to get the problems fixed. Solicitor Yost will send a letter to Classic Communities.

Jeannie Goryl, 213 Tiverton Lane- Mrs. Goryl commented on the terrible odor coming from the standing water in the Townes at Hershey Road development. She said that there is a lot of erosion on the hill near 215 Tiverton Lane. Classic Communities had previously planted grass on the hill however she feels that this will eventually result in additional pools of water in the development.

John Goryl, 213 Tiverton Lane- Mr. Goryl stated that there is a mound of broken concrete dumped on an empty lot in his neighborhood which is an eyesore. He asked if the Board can contact Classic Communities to have this removed. Solicitor Yost suggested the Codes Officer investigate to see if it is a violation of a Township ordinance.

PUBLIC HEARING/MEETINGS: None

PRESENTATIONS, STAFF/BOARD REPORTS:

Mrs. Zimmerman brought up the motion made at the May 21st Board meeting requesting the Planning Commission to work on language to be added to the ordinance to set a time frame for bagster removal. She asked for an update regarding this motion. Ms. England said the July meeting was cancelled, and she is not sure if it was discussed at the June meeting or if it is on the August agenda.

TREASURER’S REPORT

Mr. Steinmeier reported the following fund balances:

- A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of August 17, 2012	\$1,153,711.22
Total Liquid Fuels Balance as of August 17, 2012	\$591,079.09
Total Capital Reserve Fund Balance as of August 17, 2012	\$2,216,812.63

- B. Deposit Activity since August 17, 2012 \$46,784.46

Mr. Steinmeier reported the gross payroll of August 10, 2012 totaled \$28,008.53. *Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of August 10, 2012 in the amount of \$28,008.53. Mr. Harman abstained, motion passed 4-0-1.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$1,194.58. *Mr. Megonnell moved, seconded by Mrs. Zimmerman approve the vouchers prepaid to meet due dates in the amount of \$1,194.58. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$60,092.46. *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers in the amount of \$60,092.46. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$5,748.42. *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers to be paid by Fire Tax in the amount of \$5,748.42. Motion passed unanimously.*

Mr. Steinmeier reported that the Water & Sewer Authority General Obligation Bond is \$1,483,341.32. *Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the Water & Sewer Authority General Obligation Bond in the amount of \$1,483,341.32, contingent upon the Water & Sewer Authority Board approval. Motion passed unanimously.*

PLANNING COMMISSION REPORTS AND PLANS: None

OLD BUSINESS

Motion - Fire Tax Fund Agreed-Upon Procedures, 2011

Mr. Klein moved, seconded by Mrs. Zimmerman to table Fire Tax Fund Agreed-Upon Procedures, 2011 until reviewed with Lisa Riley and Don Poole. Motion passed unanimously.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Carol Buskirk, Stormwater Conference, Charles Kolanda, Certified Structure Evaluator Course.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve attendance to PA Environmental Council, Stormwater Conference, for Carol Buskirk on September 18-19, 2012. Motion passed unanimously.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve attendance to ICC, Certified Structure Evaluator Course for Charles Kolanda on September 12-13, 2012. Motion passed unanimously.

Motion – SCEMS Service Agreement, Contribution rates

Mr. Steinmeier moved, seconded by Mr. Harman to approve the SCEMS agreement as presented, authorize its' execution, and budget the appropriate contribution from the LST Fund. Motion passed unanimously.

Motion – Waste Management Contract Extension, Service Additions- Tom Stang, Public Sector Services Manager provided a brief overview of the curbside waste program that will be implemented beginning April 2013. Waste Management will provide educational material to inform residents of the new program.

Mr. Megonnell moved, seconded by Mr. Steinmeier to award a five year contract extension through June 30, 2018, for Municipal Solid Waste Collection to Waste Management Inc. per the terms of the original contract signed June 30, 2008, with the addition of monthly yard waste collection from April through November each year of the contract starting in 2013 and the collection of Christmas trees twice each January starting in 2013 through the life of the extended contract. Motion passed unanimously.

Motion – Scope of Work, Public Works Salt Storage & Site Improvements- Mr. Brulo provided a brief overview of the proposed scope of work. Roadmaster Harold Harman has met with Mr. Brulo on site to review the site and locations of storage areas for salt, other Township supplies, public composting containers, and public compost and chips. Mr. Harman has already completed some renovations to the public composting areas and would like to move forward with a new salt storage facility and the installation of stormwater management facilities. Mr. Megonnell brought up that the Township is planning to begin electronic recycling. He would like to add the electronic recycling shed/bin to sketch plan. Mr. Brulo stated that would not be a problem. Mrs. Zimmerman will forward the specifications to Mr. Brulo.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to authorize the Scope of Work for the Public Works Salt Storage, Site improvements, and electronic recycling shed sketch plan in the total amount of \$2,750 allocated from the Capital Reserve fund. Mr. Harman abstained, motion passed 4-0-1.

Motion – Scope of Work, Berkstone drainage project- This project was thoroughly investigated and determined that due in part to underground utilities in the area this project should be bid to an outside contractor. Mr. Brulo feels that this drainage project can be added to the existing Walnut South/Devonshire drainage project currently in the engineering/design/bid phase with both projects bid together for construction in 2013. This larger project should result in cost savings for the Township. The scope includes contract administration but does not include construction observation duties or confirmation of material quantities.

Mr. Harman moved, seconded by Mr. Steinmeier to approve the engineering scope of work for the Berkstone Drainage project in the amount of \$29,850 to be paid from the Capital Reserve Fund and to add this project to the Walnut South/Devonshire culvert project bidding documents and construction. Motion passed unanimously.

Motion – Scope of Work, NPDES MS4 Permit Year #10

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the scope of work for the NPDES Phase II MS4 Permit Year #10 scope of work in the amount of \$3,000. Motion passed unanimously.

Motion – Scope of Work, SR 0039/Devonshire Heights/Douglas Road Intersection Realignment- Mr. Brulo provided background on this project. The 2009 grant application didn't get funded and therefore this project was put on hold. This year the Board voted to submit a grant application for the SR 0039/Devonshire Heights/Douglas Road Intersection Realignment project. They decided to split this project into a multi-year project to give it a better chance of funding. It was decided that the first phase would be for the engineering of the project. This approval is for the scope only with a Notice to Proceed issued when the grant is awarded.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the Scope of Work for the engineering/design of the SR0039/Devonshire Heights/Douglas Road Intersection Realignment project in the amount of \$77,800 only if the grant is awarded. Motion passed unanimously.

Motion – SR 0039/Devonshire Heights/Douglas Road Intersection Realignment Grant Application

Mr. Megonnell moved, seconded by Mrs. Zimmerman to submit SR 0039/Devonshire Heights/Douglas Road Intersection Realignment Grant Application. Motion passed unanimously.

Motion – Fire Station Debt Reduction Grant Application

Mr. Megonnell moved, seconded by Mrs. Zimmerman to submit Fire Station Debt Reduction Grant Application. Motion passed unanimously.

Motion – Principal Prepayment Notice, Emmaus General Authority- The Board voted to utilize the funds from Grant 2012-18 in the amount of \$200,000 to prepay principal on the Emmaus Bond Pool Loan for the Fire Station construction. They also voted to return the unused portion of the loan in the amount of \$163,440.79 to reduce the principal on the debt. The Board voted to use the excess grant funds from Grant 2010-04, approved by the County in the amount of \$54,648 to reduce the principal on the debt. The total amount of principal repayment is \$418,088.79; however principal repayment must be rounded to the nearest \$5,000. As per state law, the amortization of the loan will be adjusted on a pro-rata basis to keep the debt service level or declining. The new amortization will not reduce the number of years remaining on the loan but will reduce the amount of principal payments required each year.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the letter of intent to prepay a portion of the Emmaus General Obligation Note, Series 2011, on October 1, 2012, in the amount of \$420,000 and authorize staff to complete the administrative responsibilities to complete the prepayment. Motion passed unanimously.

Resolution 2012-43, Amendment to Pension Plan- Ms. England explained that the Board approved the amendment to the pension plan at the May 7, 2012 Board meeting by ordinary motion. After the meeting the pension advisor informed the Township that the amendment must be done by resolution.

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to adopt Resolution 2012-43, Amendment to Pension Plan. Mr. Harman abstained, motion passed 4-0-1.

Motion – Planning Commission Resignation

Mrs. Zimmerman moved, seconded by Mr. Harman to accept the resignation of Michael Hess from the Planning Commission. Motion passed unanimously.

Ms. England informed the Board that Jim Zeiters, Chairman of the Planning Commission, is requesting the Board to table Resolution 2012-44, Appointment of Planning Commission Seat 7 until the next Board meeting. The Planning Commission would like to review the volunteer applications for the vacant seat in order to make a recommendation to the Board.

Resolution 2012-44, Appointment of Planning Commission Seat 7

Mr. Megonnell moved, seconded by Mr. Harman to table Resolution 2012-44, Appointment of Planning Commission Seat 7. Motion passed unanimously.

Motion – Halloween Trick or Treat night

Mrs. Zimmerman moved, seconded by Mr. Megonnell to set the date for Halloween Trick or Treat for Thursday, October 25, 2012, from 6:00p-8:00p, regardless of weather. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Ms. England informed the Board that she has not received information regarding health insurance quotes from other carriers; she has only received renewal rates from Capital Blue Cross. If she receives additional quote information the Board can schedule a special meeting for August 27, 2012. It was the consensus of the Board if no other health insurance quotes are received Ms. England has the authority to renew with the current carrier Capital Blue Cross.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to have a special meeting on August 27, 2012 at 6:00pm to discuss health insurance quotes if received by the Township. If no additional quotes are received, Ms. England will renew with the current carrier and the meeting will not be scheduled. Motion passed unanimously.

Tim Shatto, Fire Company Chief- Mr. Shatto reviewed the Dauphin County Fire Service Review Plan for the Board and residents. The report was conducted to assist the County Commissioners in awarding the gaming grants. The report listed nine vehicles or services within Dauphin County that are deficient; three of which are in West Hanover Township. These findings indicate that West Hanover Township should receive funding for vehicles to provide adequate fire protection for the township and the County. There was a list of apparatus in the report that should be replaced through the casino gaming grants; out of the first 20 priorities, the Township has 5 vehicles that are listed. Mr. Shatto briefly reviewed the pre application conference with Mike Musser to discuss applying for a gaming grant to replace Heavy Rescue Truck, Rescue 36-1. This vehicle has extensive rust which would cost approximately \$100,000 to repair; therefore the fire company would like to apply for the grant. Mr. Shatto asked the Board for authorization to submit the grant application. Mrs. Zimmerman read that motion that the Board made at the August 13th workshop regarding the grant application.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to include Dauphin County Local Share Municipal Grant application for West Hanover Township Fire Company replacement of Heavy Rescue Truck, Rescue 36-1 in the amount of \$700,000. This grant application is priority #4 from the Township. Motion passed unanimously.

Mr. Shatto will forward the grant application to the Township.

Mr. Steinmeier commented that area police enforcement agencies are patrolling the streets and city of Harrisburg. He said it was reported that the city of Harrisburg is going to apply for casino grant money to fund this project.

Mrs. Zimmerman encouraged the residents to visit the new fire station. She said two school groups have toured the station.

PUBLIC COMMENT:

Betty Geeting, 216 Brookridge Court- Mrs. Geeting stated that she is the current president of the Townes at Hershey Road Homeowners Association. She asked that the Board contact the owner of Classic Communities rather than dealing with Lee Bothell. She said that the issues are not being addressed and the problems are getting worse. Mrs. Zimmerman suggested that a workshop between the Township, homeowners, and Classic Communities be set up. Solicitor Yost said that he will send a letter to Lee Bothell and copy the owners of Classic Communities and the bond company regarding the current issues that need to be resolved.

Jeannie Goryl, 213 Tiverton Lane- Mrs. Goryl asked if the Township newsletter informs the residents of the benefits of subscriptions to South Central EMS and the Fire Company. Mr. Shatto stated that there is no charge for the Township Fire Company that it is a free service to residents. It was brought up that the fire company does send out an annual mailer for donations.

Mrs. Zimmerman reminded everyone that the fire company is sponsoring a golf tournament on September 22nd.

Edna Seachrist, 226 Brookridge Court-She commented that she volunteers for the Grantville fire company. She said she would be happy to volunteer for West Hanover Fire Company.

SUPERVISORS COMMENTS:

Mr. Megonnell asked for clarification regarding the FEMA worksheet which outlines the reimbursement for repairs from Tropical Storm Lee. Ms. England provided a brief overview of the funding that has been received and what is still pending.

Mrs. Zimmerman asked if the test results have been received from the soil testing at the fire station. Mr. Brulo stated the results should be received by the end of the week.

Mr. Harman brought up the request from Neil Shatto to repair the parking lot at fire station #3. There was discussion if that is private property and if the road crew can legally do the repair. Solicitor Yost stated that he does not think it is a legal issue. Mr. Harman will look at the job and report back to the Board.

Mr. Megonnell reminded everyone of Community Day on August 25th.

Mr. Steinmeier said that he has received numerous complaints from residents regarding the odor on Pheasant Road as a result of spreading the biosolids. He informed the residents to contact DEP regarding their issues with the project.

Mr. Harman said that there are no problems with Pheasant road as a result of the project.

ADJOURNMENT: 8:35 pm