

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, AUGUST 13, 2012**

WORKSHOP SESSION: 6:00 PM

CALL TO ORDER – 6:00 p.m.

Mr. Megonnell called the workshop to order at 6:00pm

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman-Absent
Don Steinmeier, Secretary-Treasurer

PUBLIC COMMENT

Linda Turns, 8000 Rabbit Lane- Ms. Turns asked for clarification on the portion of street in front of Fulton Bank that is owned by the Township. There was discussion regarding what portion of the street is Township property. She asked why Hillcrest Avenue was microsealed, Mr. Harman explained that it was a contractor error and it was not scheduled as part of the project. Ms. Turns asked Ms. England for clarification of the Exit 77 line of credit and the Fire Station bond loan. Ms. England explained that for the Exit 77 line of credit any principal prepayment will reduce the number of years of the loan, but the annual principal due stays the same. Any principal prepayment for the fire station Emmaus bond loan would reduce the amount of principal due each year but would not reduce the number of years of the loan.

OLD TOPICS: None

NEW TOPICS

Discussion - SCEMS draft agreement

Jason Campbell, SCEMS Chief & CEO addressed the Board regarding the proposed agreement. He explained that SCEMS has agreements with all municipalities that they serve. It was an oversight that there was not an agreement in place between the Township and SCEMS. There was discussion regarding the census increase within the Township and how that relates to the proposed annual contribution. Mr. Campbell explained that the average number of calls per month for the Township ranges from 80-110 calls per month. Solicitor Yost asked about that rate that other municipalities pay. Mr. Campbell stated that other municipalities' rates are similar to the rates proposed in the agreement.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to place the SCEMS agreement on the August 20, 2012 meeting agenda. Motion passed unanimously.

Discussion – Contract Extension of Municipal Solid Waste Collection Agreement

Tom Stang, Public Sector Services Manager and Eddie Brown, Operations Manager were present to address the Board. The current contract expires June 30, 2013. Due to a census increase the Township must provide curbside collection of yard waste by 2014. Mr. Stang is proposing the addition of curbside yard waste collection and delivery to the Lower Paxton Compost facility at no additional cost starting in April, 3 months prior to the original contract expiration. In addition he proposes adding the collection of Christmas Trees starting in January, 2013, 6 months prior to the original contract expiration. One of the provisions of the contract is that Waste Management and the Township may mutually agree to extend the contract for not more than 5 years on an individual or multi-year basis at an increase in cost of no more than 2.2% per year. There was discussion regarding the requirement of containers/bags for curbside yard waste.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to place the Waste Management, Inc., Solid Waste Collection agreement on the August 20, 2012 agenda. Motion passed unanimously.

Discussion - State Police Museum Expansion Project Grant sponsorship request

Matthew Hunt and Dean Hooper, representatives from the Pennsylvania State Police Museum addressed the Board regarding their request for the Township to co-sponsor a grant application for the Museum Expansion project. Mr. Hooper provided a brief background on the Pennsylvania State Police Museum as well as the proposed expansion of the museum.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve a letter of support for the application of the State Police Museum Expansion Project Grant. Motion passed unanimously.

Discussion – District Justice Grant sponsorship request

District Judge Lowell Witmer is requesting Township sponsorship for a grant for a new District Office. His case load has increased by 25% and the current office space is no longer adequate. The original plan called for the District Justice Office to be included in the new Municipal Building in South Hanover Township on Route 39; however Judge Witmer reported that those plans have been abandoned. He would like construction to start within the year. Judge Witmer presented the plot plan and floor plan for the Board to review. This is a county project that will eventually result in the county owning the building. It was suggested that East Hanover, South Hanover and West Hanover co sponsor the grant application. It was the consensus of the Board that they wanted to discuss this request in depth and would have Ms. England contact Judge Witmer with a decision on Tuesday.

Discussion – Security at Rec Center

At the request of the Board, Ms. England met with Stanley Security in order to add security and monitoring at the Recreation center. For the ease of both current and future use of the building we have divided the building into three zones: front double doors into social hall area, rear double doors into storage area which will be future classroom and office areas, and a lower level single door into the former day room which will be the future entrance to classrooms and the activity

room. The existing three entrance/exit doors have been included in the overall renovation project as none of these doors currently meets ADA accessibility requirements. There was discussion regarding the proposals of security and monitoring installation. The installation of security could move forward now however these systems would have to be removed and reinstalled during the renovation project which would increase the cost. Mrs. Zimmerman asked at what stage is HRG at on the project. Ms. England stated that HRG is working on the design of the building.

Mr. Harman moved, seconded by Mrs. Zimmerman to install the appropriate security and access as part of the renovation project for the Recreation Center. Motion passed unanimously.

Motion – Authorize Soil Sample Testing, Fire Station #1

Bill Swanick from HRG has been working with the contractor to resolve landscaping issues at Fire Station #1. There is a disagreement as to the amount of topsoil on the site which affects the condition of the landscaping, specifically the grass. As allowed for in the Project Contract Specifications HRG has contracted with Certified Testing Labs Inc. to perform topsoil testing on 14 locations on the site. The testing will be done on Wednesday, August 15, 2012. Mr. Swanick will be on site to observe. It will be approximately 1 week before the test results are available. The 14 locations were chosen to be representative of all areas of the site. The full cost of the testing is approximately \$1,700 to \$2,000. There was discussion that the Township should not be responsible for the cost of testing. Mr. Megonnell wants either HRG or Premier Construction to pay for the testing.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to authorize the soil testing of 14 locations on the site of Fire Station #1 in order to determine the depth of topsoil for an approximate cost of \$1,700 to \$2,000 and to seek reimbursement from the appropriate party who is responsible for the problem. Motion passed unanimously.

Motion – Authorize Bid 2012-06 Paving, Change Order #1

EJ Breneman has completed the recycling of Manor Drive and the full depth reclamation (FDR) of Knight Road as per the contract. In preparation for the paving, they have been working on tying in both ends of Manor Drive to Route 39 and Route 22 and to the side streets. At the Route 39 end of the project the contractor will mill existing pavement at the joint with 39 along with areas around drainage facilities. The Route 22 end is complicated due to the traffic signal loop detector. The contractor will mill at the joint at 22 and perform some base repair in order to avoid damaging or destroying the loop detector. This also reduces the quantities of recycling. This additional milling has resulted in a Change Order #1 for an increase of \$3,967.50 to the contract price of \$305,763.45.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Change Order #1 for Bid 2012-06, Paving, in the amount of \$3,967.50 resulting in a total contract price of \$309,730.95. Motion passed unanimously.

OTHER WORKSHOP ITEMS/INFORMATION

Mrs. Zimmerman stated that she, Mr. Megonnell and Tim Shatto met with Mike Musser for a pre application conference to discuss applying for a gaming grant to replace Heavy Rescue Truck, Rescue 36-1. Mrs. Zimmerman would like the Board to consider including a grant application to replace the Heavy Rescue Truck as part of the Township grant applications. There was discussion regarding the condition of the truck, the amount of grant funds to apply for, and what is the Board's strategy if only a portion of the requested grant funds are awarded. Ms. England explained that all grant applications must be presented to the Board for approval; the proposed application would need to be placed on the August 20th meeting agenda. Mrs. Zimmerman will inform Mr. Shatto of the deadline.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to include Dauphin County Local Share Municipal Grant application for West Hanover Township Fire Company replacement of Heavy Rescue Truck, Rescue 36-1 in the amount of \$700,000. This grant application is priority #4 from the Township. Motion passed unanimously.

Mr. Megonnell asked if the state has contacted the Township regarding testing for West Nile Virus in the Township. Ms. England said the state has not contacted the Township.

Mr. Megonnell asked if Ms. England has received the July 17th board meeting minutes from the East Hanover Township. Ms. England has not received them, but will follow up on Tuesday.

Mr. Megonnell stated he has been monitoring the Smink Farm biosolids project.

Mrs. Zimmerman and Mr. Megonnell attended the native plant workshop on August 11th; she said it was an informative workshop with approximately 36 attendees.

Mr. Harman brought up the high grass problem at the Getty Mart. He said it has become a safety hazard to motorists. There was discussion regarding the problem.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to direct Township staff to mow the high grass at the Getty Mart to eliminate the safety hazard to motorists. Motion passed unanimously.

Mr. Megonnell spoke with the Codes Officer regarding driveway stones washing onto Picketown Road from the residence at 1380 Picketown road. The Codes Officer will send a letter to resident to address the issue. Mr. Harman will also look into the problem and move any large stones that may be a hazard to motorists.

Mr. Megonnell asked Bill McCahan, EMA Coordinator, if he has heard from HRG regarding signage for Route 22. Mr. McCahan has not heard from HRG. Mr. Megonnell asked Ms. England to follow up.

The Board discussed the request from Judge Witmer for Township sponsorship for a grant for a new District Office. After lengthy discussion the Board agreed to send a letter of support for the grant. The Board believes that East Hanover Township should sponsor the grant application for Judge Witmer.

Bill McCahan, EMA Coordinator, brought up the issue of billing the trucking company for the damage caused at the fire station a few weeks ago. Ms. England will prepare an invoice and send it to the trucking company.

Mr. McCahan said that as the Township representative on the South Central EMS Board of Directors he hopes that the Board will look favorably on the SCEMS agreement. He said that expenses have been reduced and that the organization is being run efficiently.

ADJOURNMENT: 8:05 PM