

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, JULY 16, 2012**

CALL TO ORDER – 7:00 p.m.

Mr. Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting – July 2, 2012- *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of July 2, 2012. Motion passed unanimously.*

Workshop meeting – July 9, 2012- Mrs. Zimmerman pointed out an addition to the minutes regarding her comments regarding topsoil and a provision to retain or dispose of the topsoil.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the workshop meeting minutes of July 9, 2012 as amended with the corrections. Motion passed unanimously.

CORRESPONDENCE

Mr. Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for discussion:

FROM: Snyder & Secary RE: Time Extension, Final S/LD, Manada Hill Apartments

Mr. Megonnell moved, seconded by Mr. Steinmeier to accept the sixty day time extension for the final subdivision and land development plan for Manada Hill Apartments-Phase 1. Motion passed unanimously.

Mr. Steinmeier informed the residents that Governor Corbett signed Act 124 into law on July 5th. Act 124, amends Title 42 (Judiciary and Judicial Procedure) of the Pennsylvania Consolidated Statutes to stipulate that only municipalities that meet the following requirements may continue to receive revenue from State Police fines: (1) Have a population of 3,000 or less, or (2) Provide at least 40 hours per week of local police services through their own department, a regional agency, or a contract with a neighboring department. The Township will no longer receive State Police fines; Act 124 takes effect on September 3, 2012.

Mrs. Zimmerman asked that a letter be sent to Ford Thompson, President of Central Dauphin School Board, regarding the incidents that have occurred in township parks involving Central Dauphin students. She requested this letter be in the August 2nd correspondence as other Board members had previously made this request.

PUBLIC COMMENT

John Shearer, 7949 Slepian Street- Mr. Shearer provided an update to the Board regarding the projects completed by the West Hanover Citizen Helping Hands. They have recently completed nine projects with the help of seven volunteers who donated 83.7 hours. Requests for larger construction projects can not be addressed since the group has no insurance. He requested a list of contractors in the township who may be willing to help the West Hanover Citizen Helping Hands. He stated that residents from Keystone Corrections completed one large project and will maintain another project that was recently completed.

Sam Evans, 286 Lawrence Drive- Mr. Evans asked the Board to reconsider approving oil and chip projects. He is opposed to using oil and chip to repair and maintain township roads.

Mark Chiles, 228 Brookridge Court- Mr. Chiles asked for an update regarding the vehicles that are parked in front of American Pie. Ms. England stated that the Codes Administrator visited the property and that only one vehicle had no license plate but did have a current registration.

Charles Hollenbaugh, 7593 Morningstar Drive-Mr. Hollenbaugh asked the Board to vote against the proposed changes to Ordinance 2012-12 this evening. He thinks the proposed changes will take away resident's rights.

PUBLIC HEARING/MEETINGS

Ordinance 2012-12 SALDO Existing Tree & Vegetation Preservation- See transcript.

PRESENTATIONS, STAFF/BOARD REPORTS

Ms. England informed the Board that the park and recreation storage shed was burglarized and that one senior van was stolen sometime over the weekend. A police report was filed along with an insurance claim. Mrs. Zimmerman said she was informed of the burglary from a resident. The Board requested that they be notified immediately if the state police are contacted for any reason. Mr. Steinmeier proposed that the senior van garage, park and recreation storage shed, and the recreation center be connected to the Sonitrol security system. Staff will contact Sonitrol to obtain quotes for the additional buildings. Mr. Megonnell asked if the state police obtained the surveillance tapes from Keystone Corrections. Ms. England confirmed the police have three days of surveillance tapes for review.

Mr. Megonnell briefly reviewed the PA State Police report for June; he commented that incidents are at the lowest of the year. Bill McCahan, EMA Coordinator, commented that there are more motor vehicle accidents in the Township than are listed on the State Police report. He said that some state troopers do not write up the accidents as reportable.

Ms. England informed the Board that the Fire Chief's vehicle has been delivered and will be picked up on Tuesday, July 17, 2012.

Mr. Megonnell mentioned a few items from the EAC July meeting minutes. He brought up the issue of the Smink Farm biosolids project. Mr. Megonnell made numerous phone calls today to find out more information; there was general discussion regarding the project. Mrs. Zimmerman spoke with Tim Stewart, from Merrell Brothers, who is willing to come and meet with the Board and EAC.

Mrs. Zimmerman suggested that the Water & Sewer Authority attend the meeting. It was the consensus of the Board to have Mrs. Zimmerman contact Mr. Stewart to set up a meeting. Carol Buskirk, EAC member, commented that Merrell Brothers does not spread the biosolids, that it is the responsibility of the property owner. Mrs. Zimmerman stated that Merrell Brothers advertises for interested land owners, who if interested would contact Merrell Brothers.

TREASURER'S REPORT

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of July 13, 2012	\$1,341,280.95
Total Liquid Fuels Balance as of July 13, 2012	\$591,079.09
Total Capital Reserve Fund Balance as of July 13, 2012	\$2,148,910.15

B. Deposit Activity since July 2, 2012

\$41,400.30

Mr. Steinmeier reported the gross payroll of July 13, 2012 totaled \$28,810.62. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of July 13, 2012 in the amount of \$28,810.62. Mr. Harman abstained, motion passed 4-0-1.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$14,841.64. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman approve the vouchers prepaid to meet due dates in the amount of \$14,841.64. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$85,549.70. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers in the amount of \$85,549.70. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$9,036.59.

Mrs. Zimmerman had questions regarding invoices from McCartney's Maintenance, Inc. and Bortek Industries, Inc. Neil Shatto, Fire Company trustee answered the questions.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers to be approved and paid by Fire Tax in the amount of \$9,036.59. Motion passed unanimously.

Mr. Steinmeier reported that the Water & Sewer Authority General Obligation Bond is \$2,082,475.04. ***Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the Water & Sewer Authority General Obligation Bond in the amount of \$2,082,475.04, contingent upon the Water & Sewer Authority Board approval. Motion passed unanimously.***

PLANNING COMMISSION REPORTS AND PLANS

Ordinance 2012-19, Chapter 108, Floodplain Management- Mr. Rosario provided a brief overview and update to the Board regarding Ordinance 2012-19, Floodplain Management. After several conversations with FEMA regarding the Ordinance, staff received a call today from FEMA stating they were under the impression the last draft received was an adopted Ordinance. It wasn't until FEMA noticed it didn't have a signature did they investigate to find out that the Township was awaiting comments. The FEMA deadline of adoption of August 2, 2012.

Mr. Megonnell moved, seconded by Mr. Steinmeier to advertise Ordinance 2012-19, in the Paxton 7/25 with the hearing date of August 1st. Motion passed unanimously.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to Authorize Staff to send Dauphin County Planning Commission and West Hanover Township Planning Commission- Flood Plain Ordinance text Amendment 2012-17. Motion passed unanimously.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to authorize Staff to send Dauphin County Planning Commission & West Hanover Township Planning Commission Flood Plain Ordinance text Amendment 2012-18. Motion passed unanimously.

OLD BUSINESS

Motion - Houck Manor Concession Stand Landscaping Project- Table

Ordinance 2012-12 SALDO Existing Tree & Vegetation Preservation

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to deny Ordinance 2012-12 SALDO Existing Tree & Vegetation Preservation. Motion passed unanimously on a roll call vote.

Mr. Klein commented that he thinks that this Ordinance should be revisited by the Board. He thinks comments that have been discussed in the past few weeks should be considered. Mrs. Zimmerman commented that she doesn't want to spend anymore money on this Ordinance.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to abandon Ordinance 2012-12 SALDO Existing Tree & Vegetation Preservation as it stands. Motion passed 4-1, with Mr. Klein voting nay.

Motion - Fire Tax Fund Agreed-Upon Procedures, 2011 – Mrs. Zimmerman and Mr. Megonnell are meeting with the fire company on July 17, 2012 to review the Fire Tax Fund Agreed-Upon Procedures, 2011.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to table the Fire Tax Fund Agreed-Upon Procedures, 2011 until the August 6, 2012 meeting. Motion passed unanimously.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motions – Disposition of Grant 2012-18, Fire Station debt- Mr. Klein briefly reviewed the information regarding the fire station debt. In calendar year 2013 the principal and interest payments will total approximately \$200,000.00. The change orders on the project were kept to a minimum and the overall construction was completed under budget, as a result there is an excess of \$163,440.79 in funds in the Emmaus Bond Pool Loan. A request was made to the County to use excess funds from the Local Share Municipal Grant #2010-04, Fire Station Architectural and Civil Engineering, to apply toward the Fire Station Debt. We have not had a response from the County as to date. There was general discussion regarding the remaining debt.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to utilize the Township Building Fund in 2013 to make the regular principal and interest payments and make use of the grant funds to pay down the principal. Motion passed unanimously.

Mr. Megonnell moved, seconded by Mr. Steinmeier to authorize returning the unused portion of the Emmaus Bond Pool Loan, \$163,440.79 to the Emmaus Bond Pool to reduce the principal on the debt. Motion passed unanimously.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to authorize the use of grant funds from Grant 2010-04 (if approved by the County) in the amount of \$54,648 to reduce the principal on the Emmaus Bond Pool debt for the Fire Station. Motion passed unanimously.

Motion – Disposition of Grant 2012-13, Exit 77 debt -Mr. Klein briefly reviewed the information regarding the Exit 77 debt. There are three options available to the Board (1) Utilize the grant funds in 2012/13 to make the regular principal and interest payments. (2) Utilize the Township Exit 77 Fund in 2012/13 to make the regular principal and interest payments and make use of the grant funds to pay down the principal. (3) Utilize the grant funds to make the principal and interest payment in November 2012 and apply the balance of the grant to pay down the principal.

Mr. Megonnell moved, seconded by Mr. Steinmeier to utilize the grant funds to make an additional payment now to reduce the principal. Motion passed unanimously.

Motion – Expansion of 2012 Microsealing project- The Board approved the bid from Stewart and Tate in the amount of \$106,600.00 for microsealing of the following roads: Fairville (Route 22 to Avondale Terrace), Farmdale, Glenview, a portion of Skyline, Hanover, and the Westford Crossing area. This work is tentatively scheduled to start on July 23, 2012. During preconstruction discussions Stewart & Tate authorized the Township to increase the number of roads for microsealing. This project is funded from the Highway Aid fund which has a revised (April 2, 2012) budgetary ending fund balance of \$176,656.95. In consultation with the Roadmaster he recommends adding to this years' project the following roads that were scheduled for 2013: Althea, Valley View, Sunset, balance of Skyline, Short, Candlewood, Hillcrest, Clover (Rt. 22 to Sterling), and Patterson. Adding these roads will increase the square yardage to a total of 95,553 resulting in new project cost of \$248,508.00. We have applied these additional roads and their costs to the Highway Fund budget. This new budget projects an ending fund balance of \$34,748.95. All of this proposed work is funded from Highway Aid and categorized as maintenance which does not require preapproval or a project number from PennDOT.

Mr. Harman moved, seconded by Mr. Megonnell to expand the 2012 Microsealing project to include Althea, Valley View, Sunset, balance of Skyline, Short, Candlewood, Hillcrest, Clover (Rt. 22 to Sterling), and Patterson for a new total cost of \$248,508. Motion passed unanimously.

Mr. Klein moved, seconded by Mr. Megonnell to revise the 2012 Highway Aid Fund budget to reflect total expenditures of \$556,945.60 with an ending fund balance of \$34,748.95. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

PUBLIC COMMENT

Mark Chiles, 228 Brookridge Court- Mr. Chiles commented on the decision of the Board to vote down Ordinance 2012-12 SALDO Existing Tree & Vegetation Preservation. He thinks the Township needs to do a better job in holding the developers to their landscaping design that they submit on their land development plans.

Mrs. Zimmerman commented that residents who have farms in the Township, that may want to sell the land for retirement reasons, would lose money on the sale of the land if the Ordinance is too restrictive.

Linda Turns, 8000 Rabbit Lane- Ms. Turns asked for confirmation that Ordinance 2012-12 has been put to rest and that the EAC will not work on the Ordinance. Mrs. Zimmerman confirmed that was the action voted on by the Board.

SUPERVISORS COMMENTS

Mr. Megonnell stated the he and Mrs. Zimmerman will be attending the East Hanover Township Board of Supervisors meeting tomorrow to present a draft of the electronic recycling program. He hopes that East Hanover will partner with the Township to begin an electronic recycling program.

Mr. Steinmeier stated that he was surprised that PennDot's traffic study results do not warrant a multi-way stop sign at the intersection of Green Hill Road and Oakgrove Road. He voiced his opinion at the HATS meeting that he believes it is wrong that local government doesn't have the power to put up stop signs in our Township.

ADJOURNMENT: 8:50 pm