

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, JUNE 18, 2012**

CALL TO ORDER – 7:00 p.m.

Mr. Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor-Absent	Adam Klein, Chairman
Jay Megonnell, Vice Chairman	Don Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Supervisor	

APPROVAL OF MINUTES

Regular meeting – June 4, 2012- Mrs. Zimmerman pointed out a spelling error in the minutes for correction.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the meeting minutes of June 4, 2012 as amended with the correction. Motion passed unanimously.

Workshop meeting – June 4, 2012- *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the workshop meeting minutes of June 4, 2012. Motion passed unanimously.*

Joint Workshop meeting – June 11, 2012- Mr. Megonnell would like the minutes to reflect that a road inspection was held after the workshop.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the joint workshop meeting minutes of June 11, 2012 as amended with the correction. Mr. Megonnell abstained. Motion passed unanimously.

CORRESPONDENCE

Mr. Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for discussion:

FROM: HRG RE: 50 Years of Service Celebration- Mr. Megonnell, Mr. Steinmeier, and Mrs. Zimmerman will attend the reception.

PUBLIC COMMENT:

Linda Turns, 8000 Rabbit Lane - Ms. Turns wanted to know how the plant/ flower beds at the Township building are being funded. Mr. Klein explained that the project is part of the 2012 paving project approved by the Board and being paid from the capital reserve account. Ms. England said the EAC is doing the plant design/layout; the maintenance of the beds will be handled by the landscaping

company paid from the general fund. Ms. Turns asked when the grass will be mowed at the fire station. Ms. England explained that mowing was delayed to ensure proper seeding and germination. Mowing will begin this week, and will be handled by the landscaping company.

Rodger Davidson, 7660 Forney Way- Mr. Davidson introduced himself to the Board as the resident who sent the letter to the Township requesting installation of four way stop signs (New business agenda item #H). As a retired Pennsylvania state trooper he has referenced The Vehicle Code (Title 75) in his correspondence and has it available for review this evening.

PUBLIC HEARING/MEETINGS: None

PRESENTATIONS, STAFF/BOARD REPORTS:

Mr. Megonnell informed the Board that the permit report in the Board packet was missing the fee charge. A corrected report has been printed for the Board to review.

TREASURER'S REPORT

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of June 15, 2012	\$1,390,291.40
Total Liquid Fuels Balance as of June 15, 2012	\$590,959.84
Total Capital Reserve Fund Balance as of June 15, 2012	\$1,955,333.63

B. Deposit Activity since June 4, 2012 \$222,276.70

Mr. Steinmeier reported the gross payroll of June 15, 2012 totaled \$29,386.70. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of June 15, 2012 in the amount of \$29,386.70. Motion passed unanimously.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$952.20. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman approve the vouchers prepaid to meet due dates in the amount of \$952.20. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$38,458.60. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$38,458.60. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$4,681.84. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$4,681.84. Motion passed unanimously.***

Mr. Steinmeier reported that the Water & Sewer Authority General Obligation Bond is \$841,471.08. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the Water & Sewer Authority General Obligation Bond in the amount of \$841,471.08, contingent upon the Water & Sewer Authority Board approval. Motion passed unanimously.***

PLANNING COMMISSION REPORTS AND PLANS

#12.001 Noll Estate, 6949 Sleepy Hollow Road – Request to dedicate land in lieu of FILO- Ms. England explained that the Board has already approved the plan with the acceptance of FILO instead of parkland dedication. Solicitor Yost suggested that the request be forwarded to the Park & Recreation Board for review of the Township Ordinance.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to forward the request to dedicate land in lieu of FILO for #12.001 Noll Estate, 6949 Sleepy Hollow Road to the Park & Recreation Board for review. Motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS

Motion Consent Items: Section 607. (4): None

Motion-Well Isolation Distance Waiver, 628 Chestnut St. (Brian McFeaters, Presentation)- Mr. McFeaters, Township SEO, addressed the Board regarding the situation at 628 Chestnut Street. The owners of 628 Chestnut Street are in the process of selling their home. The buyer's financial institution requested the septic system to be inspected. Mr. McFeaters inspected the system and found it to be an adequate functioning cesspool. The financial institution required a perk and probe to determine if a suitable site is available to replace the system in case of a malfunction in the future. The proposed absorption area does not meet the isolation distance. There was discussion that public sewer will be coming that neighborhood in 2016.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to authorize Township SEO, Brian McFeaters to provide a letter to stating there is an absorption area on the property at 628 Chestnut Street and if it is ever needed the owners would need to request a waiver from the Township. Motion passed unanimously.

Motion-Authorize Hiring Summer Recreation Staff- Mr. Megonnell asked Mrs. Fesig for a pay rate for each employee. Mrs. Fesig stated the rate varies depending upon experience and job description.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to hire the summer recreation counselors at the same step as last year. Motion passed unanimously.

Motion-Skyline Commons Park Entrance Project- Mrs. Fesig provided a brief overview of the proposed project to remove trees and install a vinyl fence at entrance of Skyline Commons Park to the Board. She reviewed how she would like to fund the proposed project since it was not allocated in the 2012 budget. She would like to use funds from the Mowing & Landscaping budget for removal of trees and funds from the Park Development account for the fence. Mrs. Fesig contacted four companies for quotes for installation of a vinyl fence, only two bids were received. Mr. Megonnell asked if solar caps are necessary on each post, or could they be place on alternate posts. There was discussion regarding this proposed project.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to accept the proposal from Marion Fence company for installation of a vinyl fence and 16 solar caps at cost of \$4,268.20 to be paid from the Park Development Fund and the tree removal from the mowing and landscaping budget. Motion passed unanimously.

Motion-Houck Manor Concession Stand Landscaping Project- Mrs. Fesig is requesting installation of a deck and stone steps at the east end the concession building. Linda Turns, Park & Recreation board member said that installation of the steps would encourage parking in the lower field. There was discussion regarding the two proposals and the cost of stones for the steps. Solicitor Yost said that there must be three quotes for this project.

Mr. Megonnell moved, seconded by Mr. Steinmeier to table the Houck Manor concession stand landscaping project until a third quote is received. Motion passed unanimously.

Motion-Houck Memorial Park Walking Trail Project- This project would add approximately 75 feet of trail to connect to the existing walking path at Houck Memorial Park. Three bids were received for the proposed project.

Mr. Megonnell moved, seconded by Mr. Steinmeier to accept the proposal from Gundy Excavating in the amount of \$1,900.00 for the Houck Memorial Park walking path to be paid from the Park Development fund. Motion passed unanimously.

Motion-Revise signal permit-Route 39/Jonestown Road- Ms. England explained that this proposal is to the update the signal permit to install signage on SR 39 NB just south of Jonestown Road. Bill McCahan, EMA Coordinator, addressed the Board regarding the sign recommendations from the state police. The recommended sign should read “No commercial vehicles over 17,001 pounds: GVWR (Gross vehicle weight registered)”. Ms. England explained that the PennDOT permit must be amended before signs can be installed.

Mr. Megonnell moved, seconded by Mr. Steinmeier to have HRG amend the signal permit with PennDOT for the intersection of Rt. 39 & Jonestown Road in the amount of \$2,000. Motion passed unanimously.

Motion-Authorize Traffic Study for Stop signs- Village/Forney, Forney/Hanoverdale- Rodger Davidson, 7660 Forney Way, has requested the installation of 4-way stop signs at the intersections of Forney Way/Village Way and Forney Way/Hanoverdale Road. It appears that both intersections may warrant for 4-way stop signs. HRG can complete a traffic study if the Board so desires.

Mr. Steinmeier moved, seconded by Mr. Megonnell to authorize HRG to conduct a traffic study at Forney Way/Village Way and Forney Way/Hanoverdale Road for a fee of \$1,200.00 Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Solicitor Yost brought a proposal from Keystone Corrections to the Board. Keystone Corrections is requesting to increase occupancy to 250 residents at its current facility; if the request is granted they will agree to not build elsewhere in the Township. There was a brief discussion, and the Board agreed this issue should be discussed in an Executive session. The Board will hold an Executive session immediately following the meeting.

Solicitor Yost presented a request to the Board from the developer of Sagewicke. There are two letters of credit that are outstanding from approximately five years ago, and have not been released because the developer forgot to contact the Township. The developer states all required work has been completed on the project and is requesting the Township Engineer conduct the necessary inspections.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to have the Township Engineer conduct maintenance guarantee inspections in Sagewicke. Motion passed unanimously.

PUBLIC COMMENT:

Rodger Davidson, 7660 Forney Way- Mr. Davidson had the following questions: (1) Regarding the Houck Manor concession stand project, he asked if it would be handicapped accessible. Mr. Klein stated that there currently is a handicapped accessible entrance at the park. (2) Can an eagle scout assist with the Houck Memorial walking trail project? Mr. Megonnell explained that the project involves paving and therefore must be completed by a contractor. Mr. Klein commented that eagle scouts have completed various landscaping projects at Township parks. Mr. Davidson explained the current staffing levels at the state police are down which affects coverage of Troop H to the Township. Mr. Davidson complimented the Board regarding their professionalism.

Dixie Fesig, Park & Recreation Coordinator- Mrs. Fesig stated there was a good turnout at the strawberry social on June 15th and thanked Mrs. Zimmerman for her help.

SUPERVISORS COMMENTS:

The Board commented that the strawberry festival was well attended and was a nice event.

Mr. Megonnell asked Ms. England for an update on the following: (1) Letter to Ford Thompson, Central Dauphin School Board President. Ms. England said the letter has not yet been sent. (2) Letter to Marilyn Calderelli. Ms. England stated the letter will be sent out tomorrow. (3) High grass issues. Ms. England will discuss with the codes officer to get an update.

Mr. Steinmeier said he went on the Mt. Vernon bus trip last week, and that it was a well planned trip.

ADJOURNMENT: 8:05 pm

An Executive session was held immediately following the Board meeting.