

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, APRIL 2 2012**

**CALL TO ORDER – 7:00 p.m.**

Mr. Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting – March 19, 2012- *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of March 19, 2012 as amended with revisions. Motion passed unanimously.*

**CORRESPONDENCE**

Mr. Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for discussion:

**FROM: PennDOT RE: SR 0039 Resurfacing project** – Ms. England stated that she is waiting for confirmation from PennDOT on when the project will begin.

**FROM: PA American Water RE: Reception for Congressman Dent-** Mrs. Zimmerman and Mr. Steinmeier will attend the reception.

**FROM: South Central Task Force RE: Public Notification System-** Ms. England said she will make sure the information is in the next township newsletter.

**FROM: Elizabeth England, Township Manager TO: Email to Senator Toomey, Senator Casey, Rep. Holden RE: Compliance dates for sign retroreflectivity-** Ms. England said she received a call from Senator Toomey's office who said they have no further information but expect a final rule to be made by this summer.

**PUBLIC COMMENT:**

John Shearer, 7949 Slepian Street- Mr. Shearer said that the board meeting dates need to be changed on the marquee. He said that he paid his property taxes three weeks ago, and his check has not been deposited. Mr. Klein explained that the tax collector is an elected official and that the Board has no authority over her position. Solicitor Yost commented on elected officials in Pennsylvania and who has the authority to remove such officials. Mr. Shearer asked if the township would consider offering a one day compost center permit. Mr. Klein said the Board would look into the recommendation. Mr. Shearer acknowledged Bill and Larry two volunteers from the West Hanover Citizens Helping Hands. He recognized them for their continual time and effort to the volunteer program. There are currently

seven volunteers in the program; he also thanked Keystone Corrections for all the time that they volunteer to the program.

Mark Chiles, 228 Brookridge Court-Mr. Chiles informed the Board that work has begun at the Townes at Hershey Road. He said that concrete, sidewalks, and curbs have been replaced. The project is 50% complete. He thanked the Board for their assistance in getting the issues in the development resolved.

Beth Carricato, 699 Knight Road-Mrs. Carricato informed the Board that work has begun on the South Hanover Bridge. She asked that the Board not to approve the conditional use request for Creekvale. She said that the township has a good ordinance in place and that the request should be denied.

**PUBLIC HEARING/MEETINGS: None**

**PRESENTATIONS, STAFF/BOARD REPORTS:**

Bob Leonard, Zoning Officer- Mr. Leonard presented the Board with Resolution 2012-37, which is the Sewage Planning Module for Manada Hill Apartments.

*Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Resolution 2012-37, Sewage Planning Module for Manada Hill Apartments. Motion passed unanimously.*

Tom Stewart, CapCOG report – Mr. Stewart brought before the Board a proposal from Cohen Law to CapCOG offering to audit all municipality franchise agreements. The proposal is \$3,900.00 per municipality. The Board discussed the proposal and it was the consensus of the Board to vote to decline the offer. Mr. Stewart reported that CapCOG will send a letter on redistricting similar to the letter from the Cumberland County Commissioners.

Mr. Megonnell said at the April 16<sup>th</sup> Board of Supervisor’s meeting the EAC is going make a presentation to Chris Scott. They will also make a presentation regarding the township recycling program.

Ms. England stated that the township has received approval from PennDOT on the revised signal permit for the Jonestown/Route 39 intersection. Public Works and C.M. High have installed the new truck turnaround and no truck signs.

**TREASURER’S REPORT**

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of March 30, 2012	\$869,341.07
Total Liquid Fuels Balance as of March 30, 2012	\$590,704.62
Total Capital Reserve Fund Balance as of March 30, 2012	\$1,953,000.81

B. Deposit Activity since March 20, 2012 \$40,131.84

Mr. Steinmeier reported the gross payroll of March 23, 2012 totaled \$28,696.63. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of March 23, 2012 in the amount of \$28,696.63. Mr. Harman abstained, motion passed unanimously.*** Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$1,224.72. ***Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers prepaid to meet due dates in the amount of \$1,224.72. Motion passed unanimously.*** Mr. Steinmeier reported the total for the vouchers to be approved is \$18,718.54. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers in the amount of \$18,718.54. Motion passed unanimously.*** Mr. Steinmeier reported that the Water & Sewer Authority General Obligation Bond is \$104,563.80. ***Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the Water & Sewer Authority General Obligation Bond in the amount of \$104,563.80, contingent upon the Water & Sewer Authority Board approval. Motion passed unanimously.***

## **PLANNING COMMISSION REPORTS AND PLANS**

#12.002 F/SB Devonshire Heights Road. (Action by 5/22/12)- Mr. Leonard presented a brief overview of the Devonshire Height Road Tax Parcel final subdivision to the Board. Joel McNaughton addressed the Board regarding the right of way dedication to the township of Knight Road and Devonshire Heights Road which is in the excess of 1.7 acres. They are offering the township all the survey information that they have gathered regarding Knight Road to date. In addition to the right of way dedication and survey information they are proposing a total contribution of \$20,000 to the township paid at the building permit stage of each lot. There was discussion among the Board regarding the developer's proposal of the right of way dedication and monetary contribution.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to waive the following sections of the West Hanover Township Subdivision and Land Development Ordinance for the Final Subdivision Plan Devonshire Heights Road Tax Parcel # 68-037-014; Township ID #12.002:***

- 1. Section 173-11.A – Preliminary Plan requirements***
- 2. Section 173-37.B(2) – Parkland dedication***

***Motion passed unanimously.***

***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the Final Subdivision Plan Devonshire Heights Road Tax Parcel # 68-037-014; Township ID #12.002, contingent upon (based on):***

- 1. 173-15.C(2) - Sewage Planning Module approval by PADEP***
- 2. 173-15.C(17) – Approval of covenants for E&S Control Plans and Stormwater Management Plans***
- 3. 173-15.C(19) - Approval of the public/private access easement agreements, conservation easement and open space maintenance agreement***
- 4. 173-15.C(19) – Other outstanding items as required by Township Ordinance***

5. *173-25.C(5) – The contribution of \$5,000 per lot due at building permit stage for road improvements.*
6. *173-37.B(2) – Submit current appraisal and pay fee-in-lieu of parkland dedication*

*Motion passed unanimously.*

*Mrs. Zimmerman moved, seconded by Mr. Harman to accept the offer of dedication of street right-of-way along Devonshire Heights Road and Knight Road as presented in the Final Subdivision Plan Devonshire Heights Road Tax Parcel # 68-037-014; Township ID #12.002, contingent on the Township Solicitor's review of documents.*

*Motion passed unanimously.*

#06.008 F/LD Townes at Briar Creek – Accept 18<sup>th</sup> time extension until 7/17/12

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to accept the time extension for the final land development for the Townes at Briar Creek until July 17, 2012. Motion passed unanimously.*

#### **OLD BUSINESS:**

#2012.01 Conditional Use Hearing – Creekvale. Tabled to April 16. Final decision deadline April 18, 2012.

Motion – Scope of Work, Public Works Salt Storage & Site Improvements. Tabled indefinitely.

*Mr. Harman moved, seconded by Mr. Megonnell to cancel the Scope of Work, Public Works Salt Storage & Site Improvements. Motion passed unanimously.*

Motion – Approve Scope of Work, Sign Retroreflectivity Project- The Board briefly discussed the plan that was approved last year and if the regulations will be repealed. Ms. England explained that the regulations remain however the compliance date for implementing and using an assessment method has been proposed to be extended two years. The compliance dates for replacement of signs is also proposed to be eliminated however the FHWA specifies that there will not be changes to any minimum standards.

*Mr. Harman moved, seconded by Mr. Steinmeier to approve the scope of work from HRG for the GIS sign inventory and assessment project of 1,000 signs in the amount of \$24,900 from the Capital Reserve Fund. Motion passed 4-1, with Mr. Megonnell voting nay.*

#### **NEW BUSINESS**

Motion Consent Items: Section 607. (4):

Tim Albright & Charles Ankney, Subdivision & Land Development Review Course; Charles Ankney, Welcome to the Zoning Hearing Board Seminar; Charles Kolanda, OSHA 10 Card Training

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve attendance to Subdivision & Land Development Review Course for Tim Albright & Charles Ankney April 12, 19, & 26, 2012. Motion passed unanimously.*

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve attendance to Welcome to the Zoning Hearing Board Seminar for Charles Ankney on April 4, 2012. Motion passed unanimously.*

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve attendance to OSHA 10 Card Training for Charles Kolanda on June 7-8, 2012. Motion passed unanimously.*

Motion – Approve Scope of Work, Rec Center Renovation Phase 2- Mr. Klein briefly reviewed phase 2 of the project. There was discussion regarding the proposed renovations.

*Mr. Steinmeier moved, seconded by Mr. Megonnell to approve the Scope of Work from HRG for Phase 2 of the Rec Center Renovation project in the amount of \$15,430.00. Motion passed unanimously.*

Motion – Award Bid 2012-05, Sarhelm Guiderail

*Mr. Steinmeier moved, seconded by Mr. Harman to award the Sarhelm Rd. guiderail project to the low quote from Morgan Rail, Inc., in the amount of \$9,668.75 from the Capital Reserve fund. Motion passed unanimously.*

Motion – Award Bid 2012-03, CapCOG Joint Bid- Mr. Klein briefly reviewed the low bids for 2013 CapCOG joint bids. Mr. Steinmeier stated that he is not in favor of the oil and chip process, he said it is not quality roadwork that will hold up. Mr. Harman stated that he is not a fan of oil and chip, however when roads are in poor condition, microsealing is not recommended. Mr. Harman stated that oil and chip is good for 3-4 years and that a plan needs to be put into place for township road projects. There was discussion regarding oil and chip versus microsealing as well as the conditions of the township roads.

*Mr. Megonnell moved, seconded by Mr. Harman to accept the low bids for Bid 2012-03, CapCOG Joint bids, for: Roadway Materials: Pennsy Supply and S & T; Line Painting Services: Alpha Space Control; Playground cover: Buzz Burger Inc.; Chemicals: General Chemical and USALCO. Motion passed unanimously.*

*Mr. Megonnell moved, seconded by Mr. Harman to move forward with the Microsealing and Oil and Chip projects and accept the low bids for Bid 2012-03, CapCOG bids, for: Microsealing: S & T and Oil and Chip: Hammaker East. The 2012 highway aid budget will be adjusted accordingly to allow for the increase in pricing for oil and chip. Motion passed 4-1, with Mr. Steinmeier voting nay.*

Motion - Award Bid 2012-04, Building Cleaning and Janitorial bid- There was general discussion regarding the bids that were received. Mr. Klein explained that Jeannette Zimmerman is Mrs. Zimmerman's daughter in law; therefore Mrs. Zimmerman will abstain from voting. The lowest bid was submitted by the current janitorial service. Mr. Klein asked Solicitor Yost for clarification if the

lowest bidder needs to be awarded the bid. Solicitor Yost stated that the lowest bid can be rejected if they are determined to not be a responsible bidder. It was confirmed that the current janitorial service had been put on notice regarding the poor level of service provided.

***Mr. Megonnell moved, seconded by Mr. Harman to award Bid 2012-04, Building Cleaning and Janitorial Services, to the quote from Jeanette Zimmerman in the amount of \$475.00 per month. Motion passed 4-0-1, with Mrs. Zimmerman abstaining.***

Ordinance 2012-02, Fire Marshall

***Mr. Steinmeier moved, seconded by Mr. Megonnell to adopt Ordinance 2012-02, Fire Marshall. Motion passed unanimously.***

Motion - Ordinance 2012-04 Zoning ADA Parking Requirements. Authorize send to DCPC for review and set up public hearing date.- Mr. Leonard addressed the Board to review and clarify the proposed changes. There was discussion to change section 3 to read current building code instead of referencing the 2009 building codes. Mr. Leonard will make the necessary changes.

***Mr. Megonnell moved, seconded by Mrs. Zimmerman to send Ordinance 2012-04, Zoning ADA Parking Requirements to DCPC for review and set a hearing for June 4, 2012. Motion passed unanimously.***

Motion - Ordinance 2012-05 SALDO Stormwater Management. Authorize send to DCPC for review and set up public hearing date.- Mr. Leonard reviewed the proposed changes for the Board.

***Mr. Steinmeier moved, seconded by Mr. Harman to send Ordinance 2012-05, SALDO Stormwater Management to DCPC for review and set a hearing for June 4, 2012. Motion passed unanimously.***

Motion - Ordinance 2012-06 SALDO SWM Easement Transfer. Authorize send to DCPC for review and set up public hearing date. Mr. Leonard reviewed the proposed changes for the Board.

***Mr. Megonnell moved, seconded by Mr. Steinmeier to send Ordinance 2012-06, SALDO SWM Easement Transfer to DCPC for review and set a hearing for June 4, 2012. Motion passed unanimously.***

Motion - Ordinance 2012-07 Zoning Sidewalks. Authorize send to DCPC for review and set up public hearing date.- Mr. Leonard reviewed the proposed changes for the Board. Mr. Leonard and Solicitor Yost will discuss further for potential changes.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to table Ordinance 2012-07, Zoning Sidewalks. Motion passed unanimously.***

Motion - Ordinance 2012-08 SALDO Sidewalks. Authorize send to DCPC for review and set up public hearing date. Mr. Leonard reviewed the proposed changes for the Board.

***Mr. Megonnell moved, seconded by Mr. Harman to send Ordinance 2012-08, SALDO Sidewalks to DCPC for review and set a hearing for June 4, 2012. Motion passed unanimously.***

Motion - Ordinance 2012 -09 SALDO Street Names and Signs. Authorize send to DCPC for review and set up public hearing date. Mr. Leonard reviewed the proposed changes for the Board. There was discussion of additional changes that are necessary.

*Mr. Harman moved, seconded by Mrs. Zimmerman to table Ordinance 2012-09, SALDO Street Names and Signs. Motion passed unanimously.*

Motion - Ordinance 2012-10 SALDO Erosion and sedimentation control approval and NPDES permit. Authorize send to DCPC for review and set up public hearing date. Mr. Leonard reviewed the proposed changes for the Board.

*Mr. Megonnell moved, seconded by Mr. Steinmeier to send Ordinance 2012-10, SALDO Erosion and sedimentation control approval and NPDES permit to DCPC for review and set a hearing for June 4, 2012. Motion passed unanimously.*

Motion - Ordinance 2012-11 Zoning Erosion and sedimentation control. Authorize send to DCPC for review and set up public hearing date. Mr. Leonard reviewed the proposed changes for the Board.

*Mr. Megonnell moved, seconded by Mr. Steinmeier to send Ordinance 2012-11, Zoning Erosion and sedimentation control to DCPC for review and set a hearing for June 4, 2012. Motion passed unanimously.*

Motion - Ordinance 2012-12 SALDO Existing Tree & Vegetation Preservation. Authorize send to DCPC for review and set up public hearing date- Mr. Leonard suggested that the Board table the Ordinance to a workshop for in-depth review.

*Mrs. Zimmerman moved, seconded by Mr. Megonnell to table Ordinance 2012-12, SALDO Existing Tree & Vegetation Preservation to the April 9, 2012 workshop. Motion passed unanimously.*

**OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None**

**PUBLIC COMMENT: None**

**SUPERVISORS COMMENTS:**

Mrs. Zimmerman wished everyone a blessed Easter.

Mr. Steinmeier gave an update on the topics he brought up to Senator Piccola at the meet and greet held on March 31<sup>st</sup>.

**ADJOURNMENT: 9:05 pm**