

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, NOVEMBER 7, 2011**

CALL TO ORDER – 6:00 p.m.

Mr. Klein called the workshop to order at 6:00pm

ROLL CALL

Adam Klein, Chairman
Linda Turns, Secretary/Treasurer
Gloria Zimmerman, Supervisor

Jay Megonnell, Vice Chairman
Chris Scott, Supervisor

PUBLIC COMMENT: None

OLD TOPICS: None

NEW TOPICS:

Discussion – Fire Co. Budget- Matt Miller, President of the Fire Company, presented the proposed 2012 Fire Company budget to the Board for review and discussion. He explained to the Board that he prepared the 2012 budget as he has done in the previous years. The Fire Company is also asking for consideration of a 25% increase in the fire tax millage. The following items were brought up for general discussion: fund raising; loss of revenue from rent and utilities of the building; and proposed expenses. Mrs. Zimmerman said that she would have liked the proposed budget to include previous years for comparison. Mr. Miller explained the “live in program” at new fire station, and that a committee is working on the guideline and rules/regulations for the program. There was discussion between the Board and Mr. Miller regarding the program. Ms. Turns brought up having Township staff assist with the accounting and bill paying for the Fire Company. There was discussion regarding the current accounting procedures and how involving the Township would create changes and potential costs involved. Mr. Scott asked for clarification on the outstanding loan for fire station #2. Mr. Miller believes the outstanding debt is approximately \$80,000. Any grant funds that are received are applied directly to the outstanding balance. Mrs. Zimmerman asked for clarification on expenses involved for the annual banquet and picnic. Mr. Miller explained the costs involved, and that those events are important as a way of thanking the volunteers for all the hard work. Mr. Scott asked for explanation of the proposed \$12,000 for portable equipment. Mr. Miller explained the costs involved for the equipment used for rescue services and rescue tools. There was discussion regarding the cost recovery for rescue services provided by the fire company. Mr. Scott brought up the computer requirements for the new fire station and the current computer inventory for the fire company. Mr. Scott’s company will donate the following computer equipment to the fire company: server and rack, network switch, router, and three desk top computers/monitors. Mr. Miller thanked Mr. Scott for his donation and stated since the EMA will be located in the new fire station, they will need approximately eight computers. With Mr. Scott’s donation, the fire station will be adequately equipped with computer equipment. Mrs. Zimmerman

asked Mr. Miller for an explanation of why there is no longer a Ladies' Auxiliary, the relationship with the Lions Club , and parking of the fire engine at Arroga's. Mr. Miller explained that the biggest concern of the fire company was that there was no financial reporting from the Ladies' Auxiliary. The kitchen upgrade ending up costing the fire company money although it was a project started by the Auxiliary. He said he would like to have an organization of volunteers who could help the fire company with fundraising. Mrs. Zimmerman suggested that the fire company books should be audited.

ADJOURNMENT: 6:55 pm

DRAFT