

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, MARCH 5, 2012**

CALL TO ORDER – 7:00 p.m.

Mr. Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting – February 21, 2012- *Mr. Harman moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of February 21, 2012. Motion passed unanimously.*

Workshop meeting – February 21, 2012- *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the workshop meeting minutes of February 21, 2012. Motion passed unanimously.*

CORRESPONDENCE

Mr. Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for discussion:

FROM: Tri-County Regional Planning Commission RE: Education & Training Opportunities- Mr. Megonnell suggested that the Codes Administrator may want to attend the workshop on Access Management.

PUBLIC COMMENT:

Chris Scott, 253 Berkstone Drive- Mr. Scott presented the EAC with a \$300.00 donation as a result of his bottle cap recycling program. He thanked Mr. Megonnell for his donation of 30,000 caps. Mr. Megonnell thanked Mr. Scott for all his time and service that he has donated to the Township.

Randy Swank, 6957 Sleepy Hollow Road- Mr. Swank asked the Board to look into why the Noll subdivision project was not on the agenda this evening. He stated that information was submitted to the zoning officer on February 29th. He was notified by the project engineer that there was a problem with the property assessment. Mr. Leonard provided the Board with a list of items that the Township still needs from the applicant. Mrs. Zimmerman would like the issue to be on the March 19th agenda.

PRESENTATIONS, STAFF/BOARD REPORTS: None

TREASURER'S REPORT

Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of March 2, 2012	\$1,432,728.91
Total Liquid Fuels Balance as of March 2, 2012	\$312,512.57
Total Capital Reserve Fund Balance as of March 2, 2012	\$1,620,353.54

B. Deposit Activity since February 21, 2012 \$58,888.61

Mr. Steinmeier reported the gross payroll of February 24, 2012 totaled \$28,661.86. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of February 24, 2012 in the amount of \$28,661.86. Mr. Harman abstained, motion passed unanimously.*** Mr. Steinmeier reported the vouchers prepaid to meet due dates was zero. Mr. Steinmeier reported the total for the vouchers to be approved is \$66,171.44 ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$66,171.44. Motion passed unanimously.***

PUBLIC HEARING/MEETINGS

#2012.01 Conditional Use Hearing – Creekvale- See transcript. Mr. Klein stated that the Board has 45 days to render a decision. He said that any discussion or determination would be made at a public meeting.

Mr. Steinmeier moved, seconded by Mr. Klein to schedule discussion and a decision on #2012.01 Conditional Use Hearing – Creekvale within the next 45 days at a Board meeting. Motion passed unanimously.

PLANNING COMMISSION REPORTS AND PLANS

#11.008 P/LD/SB Manada Hill Apartments (Action by 3/23/12)- Tabled 2/6/2012, 2/21/12.

OLD BUSINESS

Motion – Authorize Advertisement, Ordinance 2012-02, Fire Marshall

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to authorize the advertisement of Ordinance 2012-02, amending Chapter 22-2, Fire Marshall, to establish a four year term for the Fire Marshall and a two year term for the Assistant Fire Marshall both ending on December 31 and annual compensation in the amount of \$500 for the Fire Marshall and \$250 for the Assistant Fire Marshall. Motion passed unanimously.

Resolution 2012-32, Appointment of Planning Commission member- Mrs. Zimmerman commented that the Planning Commission members should thoroughly review all plans that come before them. She thinks all candidates need to understand the requirements of serving on the planning commission.

Mrs. Zimmerman moved to table Resolution 2012-32.

There was general discussion among the Board regarding the applicants and the requirements of planning commission members.

Mrs. Zimmerman withdrew her motion.

Mrs. Zimmerman suggested that the Board meet the two applicants that the Planning Commission has recommended.

Mr. Klein moved, seconded by Mr. Steinmeier to table Resolution 2012-32, Appointment of Planning Commission member. Motion passed unanimously.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Village Glen, Improvement Guarantee Reduction #3

Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the reduction of the Improvement Guarantee for Village Glen by \$76,940.00 from the amount of \$239,035.55 leaving a balance of \$162,095.55 Motion passed unanimously.

Motion – Supplemental Scope of Work, Knight Road –The Board approved a Scope of Work for the 2012 paving projects consisting of Manor Drive, Knight Road, and the Municipal Building parking lots. Regarding Knight Road, the township engineer specified that if a “cold in place recycling” or a “full depth reclamation” process needed to be selected for any part of the project, a geotechnical sub-consultant would be required to perform the pavement design at an additional fee. It has been determined that Knight Road is in such poor condition that it requires more reconstruction in the form of cold in place recycling or a full depth reclamation process. This will require a geotechnical engineer to complete a pavement evaluation and design. The township engineer obtained several quotes; with NTH Consultants, Ltd. submitting the low quote for the work.

Mrs. Zimmerman moved, seconded by Mr. Harman to authorize the Scope of Work for the Knight Road pavement evaluation and design by geotechnical engineering firm NTH Consultants, Ltd., in the total amount of \$8,950 allocated from the Capital Reserve fund. Motion passed unanimously.

Motion – Scope of Work, Public Works Salt Storage & Site Improvements - The Board approved the engineering/design/bidding and construction of site improvements at Public Works including a salt shed dome and improved stormwater management facilities as part of the 2012 budget. Roadmaster Harold Harman has met with township engineer Al Brulo to review the site. Mr. Harman recommends that the project be tabled so additional ideas can be explored.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to table the Scope of Work for the Public Works Salt Storage & Site improvements sketch plan. Motion passed unanimously.

Motion - Recreation Center Renovations Phase 2 and 3- Mr. Klein briefly reviewed the options for phases of the project as well as the scope of work on the project. There was brief discussion among the Board.

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to request one Scope of Work for Phase 2, Schematics and Preliminary costs, and Phase 3, Final plans, Bidding documents, Construction Administration and Observation. Motion passed unanimously.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to Request a Scope of Work for Phase 2, Schematics and Preliminary costs, and Phase 3, Final plans, Bidding documents, Construction Administration and Observation from the township engineer HRG. Motion passed unanimously.

Motion – Addendum to Park Use Agreement, West Hanover Baseball/Softball Association- The West Hanover Baseball/Softball Association (WHBSA) is requesting to install a warning track on the Glen Bechtel Midget Field at Houck Memorial Park. The construction and maintenance of the warning track would be performed by the WHBSA at no cost to the Township. The Park & Rec Board approved this request upon the condition that it be added as an addendum to the Park Use Agreement. There was general discussion among the Board regarding the type of material would be used for the warning track. Mrs. Zimmerman said that if any water issues result as of the installation of the warning track that the West Hanover Baseball/Softball Association would be responsible for repairs.

Mr. Klein moved, seconded by Mrs. Zimmerman to authorize and execute the addendum to the Park Use Agreement with the West Hanover Baseball/Softball Association relating to the construction and maintenance of a warning track at the Glen Bechtel Midget Field at Houck Memorial Park. Motion passed unanimously.

Resolution 2012-33, Prevailing Wage Reform- PSATS is urging all townships to pass a resolution to urge members of the Pennsylvania General Assembly to support the Prevailing Wage reform package, specifically HBs 1329 and 1685. Solicitor Yost explained the prevailing wage act and stated that this would help the township on smaller projects. There was general discussion among the Board regarding the proposed resolution.

Mr. Klein moved, seconded by Mr. Megonnell to approve Resolution 2012-33, Prevailing Wage Reform. Motion passed 4-1, with Mrs. Zimmerman voting nay.

Resolution 2012-34, Pennsylvania Reapportionment and Redistricting- There was discussion regarding the redistricting of the Township. It was the consensus of the Board to have the paragraph that referenced the township being split between two districts and being represented by two different legislators deleted. A letter from the Township along with the Resolution will be send to Representative Marsico, Senator Piccola, and PSATS.

Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve Resolution 2012-34, Reapointment and Redistricting as corrected. Motion passed unanimously.

Motion – Exoneration of Tax Penalties- The resident at 447 Northstar Drive has attempted to contact the tax collector numerous times to determine the amount of taxes owed for 2011. The tax collector has not returned any calls, and as a result the resident has been penalized a late payment charge from the county. She is requesting exoneration of penalties from the township. The Board discussed the request as well as the issue of delinquent taxes payers in the township.

Mrs. Zimmerman moved, seconded by Mr. Megonnell to exonerate the municipal tax penalty in the amount of \$21.98 for the late payment of the 2011 property taxes for property at 447 Northstar Drive, tax parcel 68-050-054. Motion passed 4-1, with Mr. Steinmeier voting nay.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Ms. England informed the Board that the staff received a phone threat last week. She consulted with PSAB on how to handle threatening phone calls or visits. A policy has been established and the staff is aware on how to handle such incidents.

Ms. England informed the Board that Penn Dot will pave from the Exit 77 project down Rt. 39, across Rt. 22 to the State Police building some time this year.

Ms. England reminded the Board the joint workshop with the PSAB on March 12th begins at 5:30pm followed by the regular workshop at 6:00pm.

PUBLIC COMMENT:

Bob Leonard, Zoning Officer- Mr. Leonard addressed the Board regarding the Noll subdivision issue. He stated that the applicant did not submit the required documents by the deadline to be on the Board meeting agenda. Regarding Mrs. Zimmerman’s request to place the Noll subdivision on the March 19th agenda, Mr. Leonard stated he must receive the required information from the applicant.

Neil Shatto, 1452 Mumma Road- Mr. Shatto requested that the fireman’s memorial sign at the ball field by the recreation center be painted before the start of baseball season.

SUPERVISORS COMMENTS:

Mrs. Zimmerman stated that the Board needs to be informed as soon as a problem occurs in the Township or at the Township building.

Mrs. Zimmerman thanked Ms. Riley for the fire tax report as she had requested.

Mr. Klein stated the threatening phone call the staff received last week should be discussed at an Executive session.

ADJOURNMENT: 9:55 pm