

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, JANUARY 9, 2012

CALL TO ORDER – 6:00 p.m.

Mr. Klein called the workshop to order at 6:00pm

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor

Adam Klein, Chairman
Don Steinmeier, Secretary-Treasurer

PUBLIC COMMENT: None

OLD TOPICS: None

NEW TOPICS:

Presentation: Al Brulo, HRG- Mr. Brulo addressed the Board regarding the reappointment of HRG as the Township Engineer. Mr. Brulo expressed his commitment and dedication to the Township as well as the relationship between the Township and HRG. He reviewed the status of various projects within the Township. Mrs. Zimmerman explained her request to compare engineering firm rates. Mr. Megonnell asked Mr. Brulo to clarify HRG's rates for 2012. Mr. Brulo stated that rates have not been increased since 2010 and that HRG will hold the current rates. Mr. Steinmeier stated that Mr. Brulo has done a good job for the Township and is familiar with the Township which is an important aspect of the job.

Mr. Megonnell moved, seconded by Mr. Steinmeier to appoint the engineering firm of Herbert, Rowland, and Grubic, Inc. as the Township Engineer for the calendar year 2012. Motion passed unanimously.

Discussion – Fire Station Furnishing- Mrs. Zimmerman reported to the Board and the Fire Company the rates that she received from IFR for furnishing the fire station bunk room. The cost for 16 beds, 14 bureaus, 14 night stands and linen is \$5,700.00. She also negotiated a copier for the fire station at the cost of \$3,300.00. There was general discussion regarding the proposed rates and furniture.

Mr. Megonnell moved, seconded by Mr. Harman to approve \$9,000.00 from the Emmaus Bond Pool for purchase of bunk room furniture and a copier for the fire station. Motion passed unanimously.

Neil Shatto thanked the Board on behalf of the fire company for the purchase of the bunk room furniture and copier. He stated the Township's generosity is greatly appreciated.

Tim Shatto said that the open house has been set for May 19th. Details will follow as plans are finalized.

Mr. Megonnell asked for a report on the problems with the bay floors. Ms. England stated that and Denny Sowers has assessed the situation and will contact the manufacturer to make the necessary repairs. He suggests that the issue be monitored for one year and reevaluate the condition at that time. There was general discussion regarding the problems. Matt Miller suggested that Mr. Sowers send an official letter to the manufacturer. Tim Shatto stated that he is very concerned with the problems.

Mrs. Zimmerman brought up her request for an audit of the fire company's finances. She also asked for financial information regarding the \$100,000 loan that was obtained for the renovation to station #2. Mr. Miller stated that Mr. Poole has the last three years of tax returns and information regarding the loan to provide to Mrs. Zimmerman this evening. Mrs. Zimmerman said that she can get a general audit done for the fire company at no cost. She also stated that she believes that the Township should do the finances for the fire company. There was general discussion between the Board and fire company regarding Mrs. Zimmerman's suggestion. The fire company will put this request on the agenda for the next Executive Board meeting. The Board of Supervisors will put this request on the February workshop agenda.

Mrs. Zimmerman stated that the Board should appoint the Fire Marshall until resignation, retirement, or removal instead of appointing him on an annual basis. Fire Marshall Hetrick is requesting that the Board appoint an Assistant Fire Marshall; he is requesting the Board to appoint Todd Hoffman to this position. Mr. Hoffman has been taking classes and working with Fire Marshall Hetrick. Mrs. Zimmerman requested the Board pass the resolutions at the January 17th meeting and start the process to change the ordinance.

Fire chief Tim Shatto addressed the Board on his plans for upcoming year and what programs he will establish for the fire company. He will present monthly reports to the Board for their review. He said the new fire station is working out great, and he thanked the Board for all their work. He will contact Mr. Harman to discuss how the Fire Company and public works can join forces to assist the Township. He said having the EMA office at the fire station is a great addition.

Mr. Steinmeier asked for an update regarding the communication between the Fire Company and Pennsylvania American Water. Chief Shatto stated they only contact the water company when necessary, there are no regular meetings, however there are no problems. There was general discussion regarding the testing of fire hydrants in the Township.

Mrs. Zimmerman asked for Board approval for her to check out rates for conference tables for the fire station. The Board approved her request.

Tyler Kerstetter provided an update to the Board regarding apparatus and station maintenance.

Neil Shatto informed the Board that the insurance liability has been transferred to the new fire station. He requested that when the locks are changed at 628 Walnut Avenue that the Township keep the locks for the fire company to use at station #2 or #3.

Tim Shatto asked the Board for a date that Fire Company needs to vacate the 628 Walnut Avenue building. The Board agreed that the Fire Company should be out of the building by the end of February.

Chief Shatto will provide a year end report at the next Board of Supervisors Meeting.

Other Workshop Items/Information- Mr. Steinmeier presented the Board with a list of project/issues that he believes needs to be addressed. He briefly reviewed the list with the Board.

Bill McCahan, brought up the need to resolve the disconnect between the Township Ordinances and the International Fire Code. There was general discussion regarding this item.

Mr. Megonnell brought up that the Township will be hosting the Dauphin County Association of Township Officials on October 4, 2012.

Mr. Harman informed the Fire Company that the “Do Not Enter” signs are ready to be installed at the Fire Station.

ADJOURNMENT: 7:30pm

EXECUTIVE SESSION