

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, DECEMBER 19, 2011**

CALL TO ORDER – 7:05 p.m.

Mr. Klein called the meeting to order at 7:05 PM followed the Pledge of Allegiance and the invocation. Mr. Klein stated there was an Executive session held this evening to discuss personnel and legal issues.

ROLL CALL

Adam Klein, Chairman
Linda Turns, Secretary/Treasurer
Gloria Zimmerman, Supervisor

Jay Megonnell, Vice-Chairman
Chris Scott, Supervisor

APPROVAL OF MINUTES

Regular meeting – December 5, 2011- *Ms. Turns moved, seconded by Mr. Megonnell to approve the regular meeting minutes of December 5, 2011. Motion passed unanimously.*

Workshop meeting – December 5, 2011- *Ms. Turns moved, seconded by Mr. Scott to approve the workshop meeting minutes of December 5, 2011 with the corrections per Mrs. Zimmerman’s request. Motion passed unanimously.*

Workshop meeting – December 12 2011- *Mr. Megonnell moved, seconded by Ms. Turns to approve the workshop meeting minutes of December 12, 2011. Motion passed unanimously.*

CORRESPONDENCE:

Mr. Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

FROM: PSATS RE: Public Officials Day at the PA Farm Show – Ms. England asked if any Board Members would like to attend brunch on January 12th. Board Members will register on their own if they are interested in attending.

PUBLIC COMMENT:

Don Steinmeier, 11 North Fairville Avenue- Mr. Steinmeier addressed the Board regarding the proposed 2012 budget. He stated that it is a good budget with no increase to real estate tax. He referenced local municipalities that have potential increases to real estate taxes. He thanked the Board and Ms. England for all their work on the budget. Mr. Steinmeier thanked Ms. Turns and Mr. Scott for their service to the Township.

Neil Shatto, 1452 Mumma Road-Mr. Shatto, Chairman of the Trustees of the Fire Company, updated the Board on the Fire Company move into the new fire station. He thanked the Board for all the work on the project. They are 90% moved in and the entire company is very appreciative for the new building. Mr. Shatto is a fifty year member of the fire department, and said he can't express his feelings of moving to a new fire station.

Tyler Kerstetter, 7843 Appleby Road-Mr. Kerstetter, Vice President of the Fire Department, thanked the Board for all their help with the new fire station. He stated the entire fire company is very grateful for the new facility.

Mr. Scott thanked the fire department for their service to the Township.

Mrs. Zimmerman thanked Mr. Shatto for his fifty years of service.

PUBLIC HEARING/MEETINGS: None

PRESENTATIONS, STAFF/BOARD REPORTS: None

TREASURER'S REPORT

Ms. Turns reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of December 16, 2011	\$1,055,595.15
Total Liquid Fuels Balance as of December 16, 2011	\$385,760.98
Total Capital Reserve Fund Balance as of December 16, 2011	\$1,904,263.83

B. Deposit Activity since December 5, 2011

\$34,500.68

Ms. Turns reported the gross payroll of December 16, 2011, totaled \$27,441.33. *Mr. Megonnell moved, seconded by Mr. Scott to approve the payroll of December 16, 2011 in the amount of \$27,441.33. Motion passed unanimously.* Ms. Turns reported the vouchers prepaid to meet due dates was \$3,564.46. *Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the vouchers prepaid to meet due dates in the amount of \$3,564.46.* Ms. Turns reported the total for the vouchers to be approved is \$78,043.86. *Mr. Scott moved, seconded by Mr. Megonnell to approve the vouchers in the amount of \$78,043.86. Motion passed unanimously.*

PLANNING COMMISSION REPORTS AND PLANS: None

OLD BUSINESS:

Motion – Maintenance Guarantee, Jo-Jo's Pizza

Ms. Turns moved, seconded by Mr. Megonnell to waive Section 173-20, Maintenance Guaranty for Jo-Jo's Pizza. Motion passed unanimously.

NEW BUSINESS:

Motion – Consent Items: Section 607. (4): None

Resolution 2011-75, 2012 Budget- Mr. Scott pointed out two formula errors on pages 6 (FILO Fund) and 8 (Highway Aid Fund) for the estimated 2011 actual figures. These formula errors do not carry down to the final estimated figures. Ms. England confirmed the formula errors however they do not change the proposed budget.

Mr. Scott moved, seconded by Ms. Turns to approve Resolution 2011-75, 2012 Budget, with corrections as noted. Motion passed unanimously.

Motion – Elected Auditors -At the last Municipal election held on November 8, 2011, there were three vacancies for the Elected Auditor position: a full 6 year term ending December 31, 2017, the balance of four years of a 6 year term ending December 31, 2015, and the balance of two years of a 6 year term ending December 31, 2013. The Bureau of Elections has declared Mr. Eric C. Bugaile as the winner of the Elected Auditor 6 year term ending December 31, 2017. The two remaining seats are vacant. Mr. Scott nominated Carol Buskirk for Seat #1; Mrs. Buskirk accepted the nomination. Mrs. Zimmerman nominated Neil Shatto for Seat #2; Mr. Shatto accepted the nomination.

Mr. Scott moved, seconded by Mrs. Zimmerman to adopt Resolution 2011-76, appointing Carol Buskirk to Seat #1 and Neil Shatto to Seat #2 to fill the vacancies of the Elected Auditor positions. Motion passed unanimously.

Mr. Scott moved, seconded by Mr. Megonnell to authorize the advertisement of the annual meeting of the Board of Auditors on Wednesday, January 4, 2012, at 7:00 PM at the Municipal Building. Motion passed unanimously.

Motion – Authorize Advertisement, Ordinance 2012-01, Chapter 187 -With the substantial completion of the Exit 77 project there are new traffic signals at four locations along Linglestown Rd (SR 0039): Fairville Ave., TA/Wilco Plaza Dr, I-81 Southbound ramp, and the I-81 Northbound ramp. The Township made application to PennDOT for these signals via Resolutions 2004-48, 49, 50, and 51. These signals are now in operation with the final walk-through conducted December 14, 2011. They now need to be added to our Ordinance Chapter 187, Vehicles and Traffic.

Mrs. Zimmerman moved, seconded by Mr. Scott to authorize the advertisement of Ordinance 2012-01, amending Chapter 187, Vehicles and Traffic, to include signals at 4 intersections along Linglestown Road, SR 0039, for enactment at the January 17, 2012, regular meeting. Motion passed unanimously.

Discussion – Board and Commission Vacancies- Ms. England explained that several more volunteer applications have been received since the report for the December 5, 2011 meeting. The new applications were available for the Board to review. Board and Commission appointments will take place at the Reorganizational meeting on January 3, 2012.

Motion – Authorize Radio purchase- As part of the 2012 Budget just approved the Board authorized a project (Part 4, 41500.700) for radio upgrades. FCC regulations require the Township to switch our entire radio system to narrowbanding. This project will connect the Public Works radios to the County system and also make the conversion to digital. An appropriation of \$25,000 from the Local Services Tax fund was made. Bill McCahan, Township Emergency Management Coordinator, has received the attached proposal from Motorola Solutions, a state COSTARS vendor, to fully equip Public Works to meet the new regulations. This includes portable radios for each of the 6 Public Works employees, the Roadmaster, the Emergency Management Coordinator, and a base station for the Public Works office.

Ms. Turns moved, seconded by Mr. Megonnell to authorize the purchase of portable radios per the quote from Motorola Solutions, a COSTARS vendor, in the amount of \$18,874.95 to be paid from the LST fund for the Township to meet the FCC narrowbanding regulations. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Ms. England informed the Board that she received a voice mail from a resident requesting that a four way stop sign be installed at Jonestown Road and Manor Drive. Ms. England said that a traffic study would need to be completed and then the Township would need to meet Penn Dot warrants. Mrs. Zimmerman said that a traffic study had been conducted a few years ago and that there was not enough traffic to warrant a four way stop sign. Mr. Klein suggested that Al Brulo be contacted to check his records regarding a traffic study.

Ms. England received a voice mail request for a deer crossing sign to be placed on Jonestown Road near the Country Manor Development. There was general discussion regarding sign requests in the Township.

Mr. Klein moved to table the request for a deer crossing sign on Jonestown Road. Motion passed unanimously.

Mrs. Zimmerman brought up that the fire company is going to need sealer for doors and sidewalks at the fire station. The application of sealant will help preserve the building. Mrs. Zimmerman would like the funds to be allocated from the Building Fund.

Mr. Scott moved, seconded by Mr. Megonnell to authorize \$2,000.00 from the Building Fund to be used for sealant supplies at the Fire Station. Motion passed unanimously.

Mrs. Zimmerman is working with IFR to obtain pricing on furnishing the bunk rooms at the Fire Station. She is requesting a meeting for next year with President Miller, Chief Shatto, a fire company trustee, and Board Member to meet with IFR.

PUBLIC COMMENT:

Dale Regal, 176 Florence Drive- Mr. Regal thanked Ms. Turns and Mr. Scott for all their work as Board Members.

Jim Zeiters, 204 Glenview Avenue- Mr. Zeiters suggested taking a look at the Comprehensive Plan regarding the intersection at Jonestown Road and Manor Drive.

Don Steinmeier, 11 North Fairville Avenue-Mr. Steinmeier brought up the issue of stop signs and PennDOT regulations. He stated that local government should have the authority to put up stop signs. He brought up the stop sign on Oak Grove Road and Green Hill Road; he stated that it is a dangerous intersection. He said residents should contact the State Representatives to address these concerns.

Neil Shatto, 1452 Mumma Road- Mr. Shatto expressed his appreciation to Ms. Turns and Mr. Scott for their work on the Board.

SUPERVISORS COMMENTS:

Mrs. Zimmerman thanked Ms. Turns and Mr. Scott for their service to the Township.

Ms. Turns thanked the residents of the Township allowing her to serve for six years on the Board of Supervisors. She really enjoyed her time on the Board.

Mrs. Zimmerman thanked Mr. Scott for his generosity to the Township and his work with the EAC. She hopes Mr. Megonnell will continue to support the EAC in Mr. Scott's absence.

Mr. Scott said he has enjoyed serving the Township for the past two years, and working with the EAC.

Mr. Klein thanked Ms. Turns for her service to the Township not only on the Board of Supervisors but on the numerous other Boards she has served. He thanked Mr. Scott for his service for the past two years on the Board and his work with the EAC. Mr. Klein welcomed Mr. Steinmeier and Mr. Harman who come on the Board in 2012.

Mr. Megonnell thanked Ms. Turns and Mr. Scott for their time and contributions to the Township.

ADJOURNMENT: 7:50 pm