

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, OCTOBER 31, 2011**

CALL TO ORDER – 6:00 p.m.

Mr. Klein called the workshop to order at 6:00pm

ROLL CALL

Adam Klein, Chairman
Linda Turns, Secretary/Treasurer
Gloria Zimmerman, Supervisor

Jay Megonnell, Vice Chairman
Chris Scott, Supervisor

PUBLIC COMMENT: None

Ms. England asked the Board if they would like board meeting packets delivered to the supervisor candidates from the election as in previous years. The Board agreed to have meeting packets delivered to candidates from the election.

Ms. England handed out a memo from EMA Coordinator Bill McCahan which provided a review of the weekend snow storm. There was general discussion regarding the storm and how it affected the Township.

Mr. Scott brought up that at the Community Dinner on October 24th there were no recycle containers for waste. He would like there to be recycle containers at all Township events. Ms. England said that the EAC did set up recycle containers for the craft show/indoor yard sale held on October 29th. He requested Board approval to hand out recycling flyers to voters next Tuesday; the Board had no problems with recycling flyers being handed out at the polls.

Mrs. Zimmerman stated that she was able to obtain the bank statement for the 225th Celebration account. She would like to request that a letter be sent to the 225th Celebration treasurer from the Township solicitor requesting that all paperwork be surrendered to the Board by November 15th. She would like to balance the account so it can be closed, and remaining funds be donated. The 225th Committee would like to donate the final account balance to the Fire Company.

Ms. England provided a brief update regarding the emergency road repairs that are being completed by TR Stoner on the following roads: Kiwanis, Rabbit, Pheasant, and Moyer. There was discussion regarding the repairs that will need to be completed on Sarhelm and Devonshire Heights. The DEP won't issue a permit for repair of only the damaged areas; they are requiring the Township to replace the entire pipe on both roads. Ms. England brought up that FEMA may not reimburse the Township for the work that is not damaged as a result of Tropical Storm Lee. It will cost approximately \$50,000 to \$60,000 to replace the pipes on both roads. The Township will be able to salvage the pipe that is in good condition to be used for future projects. The Township Engineer suggested that the work be completed as suggested by DEP.

Mr. Megonnell moved, seconded by Ms. Turns to approve replacement of the two pipes located on Sarhelm Road and Devonshire Heights. Motion passed unanimously.

Ms. England informed the Board that the Grant Hearings will be held on November 15th at 5:00pm at the DCED office.

South Central EMS will be presenting their grant on November 10th at 8:30pm. SCEMS Director, Barry Calhoun, has asked if any of the Board members can attend to show the Township's support of the grant. Mrs. Zimmerman will attend to represent the Board.

OLD TOPICS:

Discussion – 2012 Budget Part 3, Compensation- There was discussion among the Board regarding suggestions for compensation for the 2012 budget. The Board evaluated the various suggestions as well as general discussion of the pension plan. Mr. Harman, roadmaster, brought up that perhaps the pension plan should be changed to a 401k plan. Mrs. Zimmerman said that if the Board wants to look into changing the current plan, the staff should have a meeting to vote on what type of plan is preferred.

Don Steinmeier, 11 North Fairville- Mr. Steinmeier suggested that the Board may want to look into the local government municipality pension plan that is sponsored by the State.

There was general discussion regarding a defined benefit plan versus a defined contribution plan. There was a brief discussion to delay the decision on compensation Ms. England stated that 48% of the budget is staff salary and benefits and must be decided in order to move forward with other line items in the budget.

Ms. Turns moved, seconded by Mr. Megonnell to approve a 2.01 COLA and decrease of 4% to the pension plan for the 2012 budget. Motion failed 2-3 on a roll call vote with Mr. Klein, Mr. Scott and Mrs. Zimmerman voting nay.

Mrs. Zimmerman moved, seconded by Ms. Turns to approve a 2.01 COLA, a step increase, and a decrease of the Township contribution to the pension of 4%, from 14% to 10% of total salary, starting January 1, 2012. Motion passed 3-2 on a roll call vote with Mr. Megonnell, Ms. Turns, and Mrs. Zimmerman voting yes.

Swearing In Ceremony – WHT Fire/Police – Mr. Jason Barnes- Mr. Klein performed the swearing in ceremony.

Discussion – 2012 Budget Part 4, Public Investment Plan- Ms. England briefly reviewed the changes that the Board had requested from the prior workshop meeting. She also reviewed three low priority projects the she and the road master believe can be moved to 2013, which would result in retaining \$700,000 in the capital reserve fund. The three projects are as follows: (1) Walnut South/Devonshire drainage, (2) Manada Heights drainage, and (3) Sandy Hollow to Picketown paving project. There was general discussion among the Board regarding the projects.

Mr. Scott moved, seconded by Mr. Megonnell to remove three low priority projects to the 2013 budget. Motion passed unanimously.

Ms. England briefly reviewed the fund budget summaries. She brought up the WSA General Obligation Bond which the Board authorized on April 18, 2011. Although the WSA will be making all the payments the Township is ultimately responsible and will be showing the budget for principal and interest payments in the future. The Township accountant suggests that the bond be set up as a separate fund for reporting and auditing purposes.

Ms. Turns moved, seconded by Mr. Scott to institute a WSA General Obligation Bond Fund. Motion passed unanimously.

NEW TOPICS:

Discussion – 2012 Budget Part 1, General- Ms. England informed the Board that Part 1 has been updated with the new census figures. She reviewed two new policies that were added to the general section: (1) Fund Balance Reporting-This is a result of new GASB requirements in reporting. A resolution will be presented to the Board at the November 7th meeting for approval. (2) Professional Services Contract- This is a result of Act 205 of 2009, which relates to pension plans. The Township has always followed the required procedures, however is now putting it in writing. A resolution will be presented to the Board at the November 7th meeting for approval. Mr. Megonnell pointed out an error on page 51 regarding the number of Township positions in 2010. The correct number is 20. Ms. England briefly reviewed the actual revenue trends for 2011. She provided an outline for the Board regarding the remaining budget meeting schedule.

Discussion – 2012 Budget Parts 2 and 5 General Fund Revenue and Expense- Ms. England briefly reviewed revenue and expense regarding budget totals.

Other Workshop Items/Information- Mrs. Zimmerman informed the Board of the Veteran's Day Ceremony on November 11th at 11:00am at CD High School. The memorial will be built to recognize Central Dauphin Alumni who have served our nation.

Mr. McCahan, EMA Coordinator, asked the Board to write a letter of thanks to Larue Lightner, who volunteered to help with the storm evacuation at the recreation center.

Mrs. Zimmerman said there are a lot of great volunteers in the Township. She suggested that a certificate of appreciation be distributed at the end of the year to all volunteers for their hard work and dedication.

ADJOURNMENT: 7: 50 pm