

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, OCTOBER 10, 2011

CALL TO ORDER – 6:00 p.m.

Mr. Klein called the workshop to order at 6:00pm

ROLL CALL

Adam Klein, Chairman
Linda Turns, Secretary/Treasurer

Jay Megonnell, Vice Chairman
Chris Scott, Supervisor

PUBLIC COMMENT: None

OLD TOPICS:

Solicitor Yost brought up the motion made at the October 3rd meeting regarding the request for a six month extension from the Townes @ Briar Creek. Ms. Turns made a motion, seconded by Mr. Megonnell to deny the request for the six month extension subject to the acceptance of a 30 day extension, at the suggestion of the Solicitor. After further research Solicitor Yost found that Act 46 of 2010 provides an automatic extension for current development plans and permits until July 2, 2013. He suggested to the Board that they rescind the motion made to deny the request for the six month extension subject to the acceptance of a 30 day extension, and make a motion to accept the request for a six month extension.

Mr. Scott moved, seconded by Mr. Megonnell to rescind the motion made to deny the request for the six month extension subject to the acceptance of a 30 day extension for the Townes @ Briar Creek. Motion passed unanimously.

Ms. Turns moved, seconded by Mr. Scott to accept the time extension for the Townes @ Briar Creek until April 17, 2012. Motion passed unanimously.

Ms. Turns brought up that the Tax Collector has not paid rent to the Township for this year. Ms. England said the Township bills the Tax Collector monthly.

Mr. Scott moved, seconded by Mr. Megonnell to have the Solicitor send a letter to Tax Collector requesting payment of rent for 2011. Motion passed unanimously.

There was general discussion regarding the condition of the home at 252 Piketown Road. Ms. England said that the Codes Administrator has an outline of the procedures that need to take place. He has met with the resident and has sent a letter requesting a right to enter the property. The resident has until October 14th to respond. If there is no response a second letter will follow.

Ms. Turns brought up that at Exit 77 Pennsy Supply paved an entrance from Rt. 39 to 8017 Jonestown Road . There was discussion regarding the location of the driveway entrance, the right of way, and that this is a Penn Dot project. Solicitor Yost suggested that the Township Engineer check with the project manager for an update.

Ms. England has a request from Dauphin County for the Township to prioritize the Gaming Grant applications that were submitted. The Board agreed the priority is as follows:

1. Fire Station Debt Reduction
2. Exit 77 Debt Reduction
3. Water & Sewer Plant Upgrade
4. SCEMS Ambulance Replacement
5. LPT-10, Jonestown Road Bridge over Beaver Creek Replacement Project

Ms. England has a request from the Water & Sewer Authority to add a gas line to the twenty foot easement that was granted by the Township in 2001 for a water line. The Water & Sewer Authority needs to replace some furnaces in the plant and would like to replace them with gas furnaces since they are more efficient.

Mr. Scott moved, seconded by Mr. Megonnell to approve the addition of a gas line to the current twenty foot easement granted by the Township for the Water & Sewer Authority. Motion passed unanimously.

Ms. England has received an email from Capital Tax Collection Bureau inquiring if the Township would like CTCB to remain the delinquent EIT collector for you for 2011 and prior, when Keystone Collections becomes the EIT collector is 2012. There was general discussion regarding the upcoming change in EIT collectors. Mr. Klein suggested that Ms. England obtain rates from CTCB and Keystone for comparison.

Ms. Turns moved, seconded by Mr. Megonnell to have Capital Tax Collection Bureau remain the delinquent EIT collector for you for 2011 and prior, contingent upon their annual rate. Motion passed unanimously.

Mr. Scott asked if Solicitor Yost has had any response from Keystone Correctional Services, Inc. regarding the Township's denial of the curative amendment. Solicitor Yost stated no correspondence has been received as to date.

Solicitor Yost has been contacted by Bonding Company for the Townes @ Hershey Road. They inquired if the Township has corresponded with the developer regarding default notices; if there is any litigation pending; and if an extension has been granted. He responded to the Bonding Company stating that although they have not met the extensions that were set, no notice of default has been sent. There is no litigation pending at this time.

Mr. Megonnell attended the Fire Company meeting last week. He reported that it is the consensus of the members to not discontinue use of the sirens for fire calls. They will sell candles as a fund raiser in the next few weeks.

NEW TOPICS:

Discussion – 2012 Budget Part 3, Compensation- Mr. Klein opened the discussion with review of a spreadsheet showing the amounts for three categories prepared to show the cost of: 1% COLA, 2.01% COLA, and a one step increase. There was general discussion and opinions regarding the three options as well as the current pension plan. Ms. England explained that the Township's pension plan is a defined contribution plan, while the state has defined benefit plan. Ms. Turns stated that the pension contribution has been 14% for the past twenty years. Ms. England suggested a 2.01 % COLA and a one step increase. The Board members suggested and discussed various possibilities for the budget.

Mr. Klein moved, seconded by Mr. Scott to approve a 2.01% COLA for the 2012 budget. Ms. Turns and Mr. Megonnell voted nay. Motion failed due to a lack of majority.

Mr. Megonnell moved for a 1% COLA and to change the pension contribution to 13% for the 2012 budget. Motion died due to a lack of a second.

Discussion – 2012 Budget Part 4, Public Investment Plan- Ms. England went through Part 4 line by line and gave a brief description of each proposed project. The following questions were brought up for discussion:

- 40500-Administration- The MAS 90 job costing module is software that the staff will use to track job costs. This is currently being completed manually.
- 40900-Township Building& Plant-Ms. England stated the parking lots are in need of paving. Mr. Harman thinks that the top parking lot will cost close to \$20,000. There was discussion of the mold problem that has developed on the lower level. The problem needs to be addressed to maintain the structure of the building.
- 41400-Planning & Zoning- The GIS proposed projects were reviewed and discussed. It was the consensus of the Board to cancel these projects.
- 41500-Emergency Management- Our current radio broad band license will not be operational at the end of 2012, the FCC has mandated that we switch to narrowbanding by the end of 2012. There has been discussion if the Township should replace the repeater and reprogram our current radios or join the County digital system. Both the PSAB and Public Works suggest that we join the County digital system. The advantage of joining the County is we would no longer have the maintenance or liability of the repeater.
- 43300-Traffic Control –The UPS Electrical back up for Rt. 22 & Rt. 39 will be installed only if the Township is awarded an ARLE grant.
- 43800-Maintenance of Highways-The three oil and chip projects were postponed from 2011.

Ms. England made the statement that if all proposed road projects are completed the Capital Reserve fund will have a zero balance.

- 45400-Parks- Renovation of the Recreation center will be paid with FILO funds. Mr. Brulo will present a scope of work for the Board's review.

Ms. England will make the following changes per the Board to Part 4, Public Investment Plan.

- 40900-Township Building& Plant- Increase upper level parking lot paving to \$20,000
- 41400-Planning & Zoning- GIS projects will be removed.

Other Workshop Items/Information- There will be a workshop on October 31st at 6:00pm to review the proposed 2012 budget.

ADJOURNMENT: 7:40 pm