

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, OCTOBER 3, 2011**

**CALL TO ORDER – 7:00 p.m.**

Mr. Klein called the meeting to order at 7:00 PM followed by the Pledge of Allegiance and the invocation.

**ROLL CALL**

Adam Klein, Chairman  
Linda Turns, Secretary/Treasurer

Jay Megonnell, Vice-Chairman  
Chris Scott, Supervisor

**CORRESPONDENCE**

Mr. Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for discussion.

**FROM:** Dauphin County Planning Commission **RE:** Route 39/743 Corridor study- Ms. Turns offered to be the Township representative.

*Mr. Klein moved, seconded by Mr. Megonnell to nominate Ms. Turns as the Township representative for the Route 39/743 Corridor study. Motion passed unanimously.*

**FROM:** West Hanover Water & Sewer Authority **RE:** Vermicomposting project- The Board has no ideas at this time to lease the facility.

**FROM:** West Hanover Fire Company **RE:** August statistics – Mr. Megonnell commended the top responders from the Fire Company.

**FROM:** Dixie Fesig, Park & Rec Coordinator **RE:** Thank you letter- Mr. Klein said that it was a great event, and thanked Mrs. Fesig for all her work on the festival.

**FROM:** Catherine Zaccarelli **RE:** Hemlock Road – Ms. Zaccarelli is requesting that the portion of Hemlock road that is private become a Township road. Mr. Harman said that the portion which is private does need work. There are three homes on the portion of the road that is private. The Board suggested that Mr. Leonard correspond with Ms. Zaccarelli to inform her of Township road standards.

**PUBLIC COMMENT: None**

**PUBLIC HEARING/MEETINGS: None**

**PRESENTATIONS, STAFF/BOARD REPORTS: None**

## APPROVAL OF MINUTES

Regular meeting – September 19, 2011- *Ms. Turns moved, seconded by Mr. Megonnell to approve the regular meeting minutes of September 19, 2011 with clarification of Ms. Turns vote on the curative amendment for Keystone Correctional Services, Inc. Motion passed unanimously.*

## TREASURER'S REPORT

Ms. Turns reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of September 30, 2011	\$1,614,090.56
Total Liquid Fuels Balance as of September 30, 2011	\$383,201.63
Total Capital Reserve Fund Balance as of September 30, 2011	\$1,714,880.93

B. Deposit Activity since September 19, 2011 \$37,518.84

Ms. Turns reported the gross payroll of September 23, 2011, totaled \$33,150.02. *Mr. Megonnell moved, seconded by Mr. Scott to approve the payroll of September 23, 2011 in the amount of \$33,150.02. Motion passed unanimously.* Ms. Turns reported the vouchers prepaid to meet due dates was \$1,264.68. *Mr. Megonnell moved, seconded by Mr. Scott to approve the vouchers prepaid to meet due dates in the amount of 1,264.68. Motion passed unanimously.* Ms. Turns reported the total for the vouchers to be approved is \$192,268.21. *Mr. Scott moved, seconded by Mr. Megonnell to approve the vouchers in the amount of \$192,268.21. Motion passed unanimously.* Ms. Turns reported the total for the Emmaus Bond Pool Loan is \$194,329.35. *Mr. Megonnell moved, seconded by Mr. Scott to approve the Emmaus Bond Pool Loan in the amount of \$194,329.35. Motion passed unanimously.*

## PLANNING COMMISSION REPORTS AND PLANS: None

## OLD BUSINESS:

Resolution 2011-57, Appointment of Planning Commission Member. Tabled on 09/06/11.

Time Extension, Townes @ Briar Creek. Tabled on 09/19/11- There was discussion regarding the Ordinance changes that have been adopted since the preliminary plan was passed in 2005. There have been 12 ordinance changes since that date; six of which the Zoning Administrator believes has the greatest impact on the currently approved plan.

*Ms. Turns made a motion to grant the time extension to the Townes @ Brian Creek with the update of the six ordinance change suggestions of the Zoning Administrator.*

Motion died due to lack of a second.

Mr. Scott asked for Solicitor Yost for his comments and suggestions on this time extension request. Solicitor Yost suggested that the Board deny the request for the six month extension subject to the

acceptance of a 30 day extension. This would allow the developer to meet with Mr. Leonard to discuss the Ordinance changes and see if any of the changes can be met.

***Ms. Turns moved, seconded by Mr. Megonnell to deny the request for the six month extension subject to the acceptance of a 30 day extension. Motion passed unanimously.***

## **NEW BUSINESS:**

Motion – Consent Items: Section 607. (4): None

Motion – Exit 77 Line of Credit payment- In 2008 the Board of Supervisors approved a Line of Credit from Fulton Bank for the right of way acquisitions and utility relocation costs associated with the Exit 77 project. The Line of Credit was negotiated for \$1,430,000 including transaction and closing costs. The Township ultimately drew on the line in the amount of \$1,381,814.15. Principle payments have been made on the line in 2009 and 2010 in the amount of \$55,000 each year bringing the current balance to \$1,271,814.15. In February, 2011, the Township was awarded a Uniform Local Share Municipal Grant in the amount of \$200,000 for the Exit 77 project. Currently all of the right-of-way has been acquired however none of the utility relocation costs, totaling \$333,573.37, have been billed. The current balance of the Township Exit 77 fund is \$504,351.20. On November 15, 2011, a principle payment of \$55,000 plus an interest payment of approximately \$21,130 is due to Fulton Bank. There was general discussion among the Board regarding payment of the Line of Credit debt.

***Ms. Turns moved, seconded by Mr. Megonnell to apply the Uniform Local Share Municipal Grant of \$200,000 to the principal of the Line of Credit from Fulton Bank. The principle payment of \$55,000 plus an interest payment of approximately \$21,130 due on November 15, 2011 will be paid by the General Fund. Motion passed unanimously.***

Motion – Authorize Bid 2011-08, RFP for UPS Manor/22 intersection- As part of the 2011 budget the Board authorized an Uninterruptible Power Supply unit (UPS) to be installed at the intersection of Manor and Route 22 (Allentown Blvd.). Funds were allocated in the Capital Reserve Fund to pay for this project. It is expected that this project will cost less than \$10,000 so requests for quotes will be sent to local contractors rather than advertise a formal bid process. It is anticipated the Board will award this project at its' November 7, 2011, regular meeting.

***Ms. Turns moved, seconded by Mr. Megonnell to solicit quotes for Project 2011-08, the installation of a UPS unit at the intersection of Route 22 and Manor Drive. Motion passed unanimously.***

Motion – Fire Station Change Order #7- Change Order #7 for Contract 1, General/Site, for the Fire Station construction project. This request is for an extension of time for five working (8 calendar) days due to weather conditions, including heavy rainfall during Hurricane Irene and Tropical Storm Lee. The contract extension would be for all five prime contractors. There will be no additional costs associated with the request.

***Ms. Turns moved, seconded by Mr. Scott to accept Change Order #7 for all the Contracts for the Fire Station Construction extending the substantial completion date from November 20, 2011, to November 28, 2011. Motion passed unanimously.***

Motion – Authorize Fire Co. attendance at Halloween Parades- The West Hanover Township Fire Company has participated in parades in several local municipalities and would like to do so again this year. The West Hanover Township Code of Ordinance Chapter 19-4.G. states that the Board of Supervisors must authorize the attendance of the Fire Company.

*Mr. Megonnell moved, seconded by Mr. Scott to authorize the attendance of the West Hanover Township Fire Company at several local municipalities Halloween parades. Motion passed unanimously.*

Motion - Authorization to send invoice to DCED for grant payment

*Ms. Turns moved, seconded by Mr. Scott to approve sending SGS Architects Invoice # 10222 to Dauphin County Department of Community & Economic Development for payment as part of the 2010 Gaming grant. Motion passed unanimously.*

Motion – Extension of Declaration of Disaster Emergency

*Mr. Megonnell moved, seconded by Mr. Scott to extend the West Hanover Township Tropical Storm Lee Disaster Declaration of September 7, 2011, to October 17, 2011. Motion passed unanimously.*

Motion – Board of Supervisor vacancy- There was general discussion among the Board regarding filling the vacancy on the Board. Mr. Klein suggested that an advertisement run on October 6<sup>th</sup> in the Patriot News and October 12<sup>th</sup> in the Paxton Herald. All interested candidates need to provide a letter of interest and/or a resume no later than October 17, 2011. The Board will review the candidates at an Executive Session on October 17<sup>th</sup>.

*Mr. Klein moved, seconded by Mr. Megonnell to place an advertisement on October 6<sup>th</sup> in the Patriot News and October 12<sup>th</sup> in the Paxton Herald for candidates interested in being considered for appointment to the Board of Supervisors. All interested candidates need to provide a letter of interest and/or a resume no later than October 17, 2011. Motion passed unanimously.*

Motion – Authorize On-lot Pumping Extension

*Ms. Turns moved, seconded by Mr. Scott to authorize the on-lot septic tank pumping extension request of Samuel Cartwright, 7813 Appleby Rd., to June 20, 2014. Motion passed unanimously.*

Resolution 2011-61, Fire/Police Preauthorization

*Mr. Megonnell moved, seconded by Mr. Scott to adopt Resolution 2011-61, Fire Police Event Authorization. Motion passed unanimously.*

**OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None**

**PUBLIC COMMENT:**

Gloria Zimmerman, 1453 Mumma Road- Mrs. Zimmerman stated that there are a lot of private roads in the Township that can't be made up to code to meet the Township standards. The costs for improvements would be too much for residents.

Mr. Scott asked Mrs. Zimmerman what the 225<sup>th</sup> Festival Committee did with the balance of funds after repaying the Township for the \$10,000 initial seed money lent to the Committee. Mrs. Zimmerman stated that the 225<sup>th</sup> Committee voted to donate \$1400 to the Lions Club. Mrs. Kelemen, 225<sup>th</sup> committee treasurer, has not provided bank statements for the committee to review. It was suggested that since Mrs. Zimmerman is a signer on the account that she go directly to the bank to request copies. She would appreciate any help that the Board can extend.

**SUPERVISORS COMMENTS:**

Mr. Scott, Mr. Megonnell, and Ms. Turns have received complaints from residents that the Tax Collector has not deposited tax checks that were written over a month ago.

Mr. Scott bought up the condition of the home located at 252 Piketown Road. The Board discussed the condition of the vacant home and barn and discussed if a formal complaint can be filed.

*Mr. Scott moved, seconded by Ms. Turns to have staff investigate the condition of 252 Piketown Road to determine if it is a nuisance to the Township and if should be condemned. Motion passed unanimously.*

Ms. Turn sated that the tax collector has not paid the Township rent for the 2011 calendar year.

Ms. Turns asked that attorney fees associated with Keystone Correctional Services, Inc. curative amendment be placed on the PIP report.

Ms. Turns asked if the staff has begun working on the FILO agreement. Ms. England stated the Solicitor Yost has met with staff and that he is working on a draft of the agreement.

Mr. Megonnell reminded everyone about the 55+ Club that will be held on Tuesday. He also reminded everyone to drop off donations for the SOS (Support our Soldiers) program, which benefits patients at the VA hospital.

**ADJOURNMENT: 7:40 pm**