

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, MAY 16, 2011**

CALL TO ORDER – 7:00 p.m.

Mr. Klein called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and the invocation. Mr. Klein informed the audience that there was an Executive Session held this evening at 6:30 p.m.

ROLL CALL

Adam Klein, Chairman
Bill Ostermayer, Supervisor-Absent
Chris Scott, Supervisor

Jay Megonnell, Vice-Chairman
Linda Turns, Secretary/Treasurer

CORRESPONDENCE

Mr. Klein briefly reviewed the Correspondence items for the public. The following item was brought up for discussion.

FROM: James Shandersky RE: Engineering Fees- Mr. Shandersky's letter requested that the Board waive the inspection fee of monuments regarding his subdivision in the amount of \$182.90. The Township Engineer conducted an inspection prior to Mr. Leonard performing an inspection. Mr. Shandersky addressed the Board and informed them the Township Engineer will waive \$100.00 of the inspection fee.

Ms. Turn made a motion to reduce FILO fees in the amount of \$182.90.

Solicitor Yost suggested that the Board waive the \$82.90 inspection fee and not take any funds from FILO.

Ms. Turns moved, seconded by Mr. Megonnell to waive inspection fees in the amount of \$82.90 for James Shandersky. Motion passed unanimously.

SUPERVISORS COMMENTS

Mr. Klein stated that some residents received an anonymous letter in the mail. There was some confusion expressed by residents regarding the origin of the letter. Mr. Klein confirmed that the Township did not send the letter, did not authorize the letter, and did not pay for the letter.

PUBLIC COMMENT

John Shearer, 7949 Slepian Street- Mr. Shearer wanted to thank the Codes Enforcement Officer for diligently working with the bank on the foreclosed home that is next to his residence to bring it up to code. He thanked the Board for hiring an attendant for the Compost center to assist residents and

allowing the center to remain open. He gave the Board an update on West Hanover Citizens Helping Hands program. They are still working with Keystone Correctional and still looking for new volunteers for the program.

Don Steinmeier, 11 North Fairville Avenue- Mr. Steinmeier stated that Mr. Megonnell is one of fifteen semi-finalists at the senior idol competition which will be held at the Dutch Apple Theatre on June 6th. He informed the Board that the Water & Sewer Authority was not awarded any funds from the Water Grant sponsored by the DEP. The WSA had applied for an 8.8 million dollar grant. He thanked the EAC for all the work that they do to promote recycling programs within the Township.

Patti Estheimer, 309 South Clover Lane- Mrs. Estheimer informed the Board and residents that the EAC is sponsoring a Tire Recycling Program on Friday, June 10th from 4 pm to 7 pm and Saturday, June 11th from 9 am to 2 pm. The program will be held at the Compost and open to all residents.

Gloria Zimmerman, 1453 Mumma Road- Mrs. Zimmerman informed the Board and residents that once the 225th Celebration books will be audited and closed. The 225th Celebration recently donated \$1,200.00 to the Lions Club.

Beth Carricato, 699 Knight Road-Mrs. Carricato would like the Board to look into the anonymous letter that was distributed to residents in the Township. She feels that the letter is presented as an official letter from the Township since it is on Township letterhead and has quotes from Board meeting minutes. She believes the Board is obligated to look into the situation and that it is a very serious issue.

Mr. Scott stated that he will address the issue in detail later in the meeting

Mrs. Carricato requested that the residents be able to ask questions when the Subsidy Agreement for General Obligation Bond issue is presented this evening. She asked the Board to consider signing the Fire Company transfer agreement this evening.

APPROVAL OF MINUTES

Regular meeting – May 2, 2011 *Ms. Turns moved, seconded by Mr. Megonnell to approve the regular meeting minutes of May 2, 2011. Motion passed unanimously.*

Workshop meeting – May 2, 2011 *Ms. Turns moved, seconded by Mr. Megonnell to approve the workshop meeting minutes of May 2, 2011. Motion passed unanimously.*

Workshop meeting – May 9, 2011 *Ms. Turns moved, seconded by Mr. Megonnell to approve the workshop meeting minutes of May 9, 2011. Motion passed unanimously.*

PUBLIC HEARING/MEETINGS:

Liquor license transfer request – Jo Jo’s Pizza- See transcript.

Ms. Turns moved, seconded by Mr. Scott to approve Resolution 2011-48, transfer of Retail Restaurant Liquor License to Jo Jo’s Pizza. Motion passed unanimously.

PRESENTATIONS, STAFF/BOARD REPORTS:

Website Unveiling – Bob Rios, Visual Strategies- Mr. Rios gave a brief update to the Board and residents regarding the upgrades to the Township website. He thanked Julie Hoepfer for all her work on the project. The website will be live May 17th.

Subsidy Agreement for General Obligation Bond – Donna Kreiser, Bond Counsel- Donna Kreiser, Bond Counsel from McNees Wallace & Nurick made a brief presentation regarding the proposed agreement. There was general discussion among the Board regarding the obligation of the Township and the Water & Sewer Authority concerning the bond. The Township issues the bonds and the WSA agrees to pay the Township the money due on the debt service bonds. The WSA is obligated to provide budgets and financial reports to the Township in order to monitor the project. Lou Verdelli, underwriter of the bond explained that the General Obligation Bond provides the lowest interest rate.

Beth Carricato, 699 Knight Road- Mrs. Carricato brought up the issue that if the WSA should default on the bond that the Township taxpayers could be responsible for the debt.

Solicitor Yost confirmed that there will be construction performance bonds for the contractor of the project.

Ms. Turns moved, seconded by Mr. Megonnell to adopt the form of Subsidy Agreement between West Hanover Township and West Hanover Township Water & Sewer Authority with respect to the issuance by the Township of its General Obligation Bond, Series of 2011, for the financing of the sewer plant upgrade. Motion passed unanimously.

TREASURER’S REPORT

Ms. Turns reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of May 13, 2011	\$1,005,232.87
Total Liquid Fuels Balance as of May 13, 2011	\$444,848.32
Total Capital Reserve Fund Balance as of May 13, 2011	\$1,840,595.84

B. Deposit Activity since May 3, 2011 \$27,525.27

Ms. Turns reported the gross payroll of April 22, 2011, totaled \$29,719.50. ***Mr. Megonnell moved, seconded by Mr. Scott to approve the payroll of April 22, 2011 in the amount of \$29,719.50. Motion passed unanimously.*** Ms. Turns reported the vouchers prepaid to meet due dates was \$61,423.63. ***Mr. Megonnell moved, seconded by Mr. Scott to approve the vouchers prepaid to meet due dates in the amount of \$61,423.63. Motion passed unanimously.*** Ms. Turns reported the total for the vouchers to be approved was \$155,167.06. ***Mr. Megonnell moved, seconded by Mr. Scott to approve the vouchers in the amount of \$155,167.06. Motion passed unanimously.***

PLANNING COMMISSION REPORTS AND PLANS:

#2011.01 Text Amendment, S & A Homes Inc. Set hearing date of 7/5/11.

Ms. Turns moved, seconded by Mr. Megonnell to set the hearing date of July 5, 2011 for #2011.01 Text Amendment, S & A Homes Inc. Motion passed unanimously.

OLD BUSINESS:

Motion – Authorize Advertisement Ordinance 2011-07, Chapter 182, Transient Retail

Mr. Megonnell moved, seconded by Ms. Turns to Authorize Advertisement Ordinance 2011-07, Chapter 182, Transient Retail for enactment on June 6, 2011. Motion passed unanimously.

Motion -Tri County Regional Land Use and Transportation Plan Memo of Understanding- Solicitor Yost gave a brief outline of the Memo of Understanding.

Ms. Turns moved, seconded by Mr. Scott to approve the Memorandum of Understanding. Motion passed unanimously.

Motion – Set Hearing date for Ordinance Amendment, Chapter 195-138, Driveways. Tabled.

Ms. Turns moved, seconded by Mr. Megonnell to table Chapter 195-138, Driveways until July 18, 2011. Motion passed unanimously.

Motion – Approve Scope of Work for Monumentation project. Table.

Mr. Megonnell moved, seconded by Mr. Scott to table the Scope of Work for Monumentation project until June 6, 2011. Motion passed unanimously.

Motion - Authorize Advertisement of Position Vacancy- Mr. Scott asked if there is enough staff to handle the current projects that are scheduled. Mr. Harman stated that it will be difficult to complete certain projects with a staff of eight; he will need at least one additional flagger to complete road work. Ms. Turns suggested hiring a part time employee instead of a full time employee. The Board requested that Mr. Harman provide a job description for a part time employee.

Motion – Agreement to Transfer Certain Fire Company Real Estate to Township- Ms. Turns brought up the deeds that surround the property as well as waiting for cost on upgrades to the building for discussion.

Mr. Scott moved, seconded by Mr. Megonnell to approve and execute the “Agreement to Transfer Certain Fire Company Real Estate, Fixtures and Personal Property to Township” between West Hanover Township and the West Hanover Township Fire Company. Motion passed unanimously.

NEW BUSINESS:

Motion – Consent Items: Section 607. (4)- None

Motion – Adopt Subsidy Agreement for General Obligation Bond- Motion passed under Presentation Portion of Meeting.

Motion - Authorize generator purchase-Fire/Police vehicle- Bill McCahan gave a brief summary of the generator requirements and the quotes that he received. Ms. Turns asked when the new vehicle would be delivered. Mr. McCahan stated that there is a delay on the delivery of the paint for the vehicle so it will be a few more months.

Mr. Megonnell moved, seconded by Mr. Scott to approve the purchase of two Honda 1,000 watt generators for the Fire/Police vehicle from Best Line for the low quote amount of \$1,537.99. Motion passed unanimously.

Resolution 2011-43, Hazardous Material Certification- Mr. McCahan explained that it is a federal law that Townships must certify that emergency personnel has received training which will allow them to successfully respond the hazardous materials incidents.

Ms. Turns moved, seconded by Mr. Megonnell to approve Resolution 2011-43, Hazardous Material Certification. Motion passed unanimously.

Resolution 2011-45, Appointing Approved Storage Garage -Mr. McCahan said that the PSAB with the help of Ms. England and Julie Hoepfer have worked for the past year to find a towing company to provide Emergency Towing Services for the Township. The PSAB unanimously recommends the appointment of Ritchey’s Towing as the approved Towing and Storage Company. They have provided their full application, certificate of liability insurance, rates, and equipment list.

Mr. Megonnell moved, seconded by Mr. Scott to adopt Resolution 2011-45 appointing Ritchey’s Towing of Grantville as the West Hanover Township approved Towing and Storage Company with the listed fees for calendar year 2011. Motion passed unanimously.

Motion – Authorize Advertisement Ordinance 2011-08, Chapter 187, Vehicles & Traffic- Ms. England provided a brief background regarding the proposed changes to the Ordinance.

Mr. Megonnell moved, seconded by Ms. Turns to authorize the advertisement of Ordinance 2011-08, establishing Harper Drive as a one-way street and removing the truck and bus restriction. Motion passed unanimously.

Motion – Accept Resignation, Water & Sewer Authority Board

Ms. Turns moved, seconded by Mr. Megonnell to accept the resignation of Bill LaDieu from the Water & Sewer Authority Board. Motion passed unanimously.

Resolution 2011-46, Appointment to Water & Sewer Authority Board- Bob Jones, Chairman of the WSA stated that they will discuss the vacancy and possible applicants at their meeting on May 18, 2011.

Mr. Scott moved, seconded by Mr. Megonnell to table Resolution 2011-46, Appointment to Water & Sewer Authority Board until July 5, 2011. Motion passed unanimously.

Resolution 2011-47, Adopt County Hazard Mitigation Plan

Ms. Turns moved, seconded by Mr. Scott to adopt Resolution 2011-47, the Dauphin County Hazard Vulnerability Assessment and Mitigation Plan Update. Motion passed unanimously.

Motion – Fire Station Contract 5, Change Order 1

Mr. Scott moved, seconded by Mr. Megonnell to accept Change Order #1 for Contract 5, Electrical, for the Fire Station Construction in the credit amount of \$1,900.00. Motion passed unanimously.

Motion – Consent to hire Summer Rec- The program is set to run for 4 weeks from July 5 to July 29 with 62 children enrolled, from kindergarten through 6th grade. There were 13 applicants, Mrs. Fesig, Park & Recreation Coordinator is recommending the employment of 7, all of whom have prior experience in children's' programs. The hiring of part-time Summer Recreation counselors was included in the 2011 budget.

Mr. Megonnell moved, seconded by Ms. Turns to authorize the hiring of 7 part-time counselors for the 2011 Summer Recreation program. Motion passed unanimously.

Motion – Award Bids 2011-04, Pipe, and 2011-05, Inlet Boxes

Ms. Turns moved, seconded by Mr. Megonnell to award Bid 2011-04, Pipe, to the low bidder Chemung Supply Corp. for the following items and price:

- 18" ADS N-12 pipe @ \$8.25 per linear foot*
- 15" ADS N-12 pipe @\$6.05 per linear foot*
- 15" ADS N-12 perforated with sock @ \$6.98 per linear foot.*

Motion passed unanimously.

Ms. Turns moved, seconded by Mr. Megonnell to award Bid 2011-05, Inlet Boxes, to the low bidder Monarch Products for 2' x 4' x 30" frame cast-in inlet boxes with knock out box round K/O panels 22" diameter 4 sides, 30" deep inside with H-20 bicycle safety grates at a total cost of \$520 each. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Mr. Klein reviewed the letter received by the Board for the Sagewicke Homeowners Association regarding replacement of no parking signs. The Sagewicke Homeowners Association has agreed to pay for all replacement signs which will be installed by the Public Works department. Public Works will order all new signs and replacement will occur in 2011.

Ms. Turns moved, seconded by Mr. Megonnell to accept the proposal from the Sagewicke Homeowners Association regarding sign replacement. Motion passed unanimously.

Ms. England will send a letter to the Sagewicke Homeowners Association letting them know that their proposal has been accepted.

Ms. England asked the Board to approve Resolution 2011-49, the temporary closing of Harper Drive until June 20, 2011.

Ms. Turns moved, seconded by Mr. Scott to approve Resolution 2011-49, the temporary closing of Harper Drive until June 20, 2011. Motion passed unanimously.

PUBLIC COMMENT:

Beth Carricato, 699 Knight Road- Mrs. Carricato asked if the Board has come to any conclusions regarding the FILO funds discussion that occurred at the last workshop. Solicitor Yost stated that he has not presented anything to the Board at this time. Mrs. Carricato read the letter that was anonymously sent to Township residents. The letter contained supervisor's comments from the February 16, 2010 Board of Supervisors meeting minutes. The letter had no return address.

Mr. Scott presented information to the residents regarding his personal involvement with the Harper Drive hotel project. He stated that he was concerned about how stormwater would be affected by the proposed project and that is what prompted the law suit against the developer. He informed the residents that he spent \$23,612.00 on the lawsuit. He attended Board meetings in an attempt to get a good stormwater plan for Manada Creek. He said the Board of Supervisors met the Ordinance requirements and that is all citizens can ask for. He stated that he know the letter didn't come from Mr. Steinmeier, and commended him on an excellent campaign. He explained his vision for the Township. He presented all receipts and agreements involved with his lawsuit and offered all residents to review the documents. He received \$13,500.00 from the Patel's to settle the lawsuit. He stated that he would never take a bribe from anyone.

Beth Carricato, 699 Knight Road- Mrs. Carricato said that she believes that the Board needs to find out who sent the anonymous letter.

Mr. Scott read a letter that he wrote to the Board of Supervisors and SKHS, LLC, project developer, stating that he no longer opposed the revised stormwater management plan for the Harper Drive hotel project.

Mrs. Carricato stated that she addressed the Board at the meeting after February 16, 2010 regarding the statement Mr. Ostermayer read. She suggested at that time that the Board speak to Mr. Ostermayer about the statement he read.

Don Steinmeier, 11 North Fairville Avenue- Mr. Steinmeier commented on situations that can occur when you hold a public office.

SUPERVISORS COMMENTS:

Mr. Klein said that he is volunteering for the dunk tank at the West Hanover Elementary School May Fair on May 21st.

Mr. Megonnell reminded everyone to vote on Tuesday.

ADJOURNMENT: 8:40 pm